
Joint LANTA Finance Committee and
Administration & Safety Committee
Agenda
November 10, 2026

Finance Committee

1. Call to Order
2. Welcome and Instructions for Public Comment
3. Roll Call
4. Public Comment
5. Consideration for Forward to Board – Financial Statements September 2026 subject to audit

6. Actions
7. Adjournment

Administration & Safety Committee

1. Call to Order
2. Administration & Safety Dashboard
3. Safety Report

4. Procurements
   A. Consideration for Forward to Board – Bid Award – ATC interior Renovation.
   B. Consideration for Forward to Board – ADA Eligibility Evaluation Services.
   C. Consideration for Forward to Board – S. 12th Street Building Lease Amendment

5. Other Items

6. Adjournment

LANtaBus September 2026 Financials

Revenues

Current revenues total $773,833 versus the current budget projection of $774,088, which equates to a variance of $255.

DAILY REVENUE ANALYSIS

FISCAL YEAR 2027

DATE	GFI AMOUNT	ACTUALLY COUNTED	DIFFERENCE	%
JULY	$ 115,015.81	$ 114,568.08	(447.73)	-0.39%
AUGUST	$ 117,619.00	$ 117,826.50	207.50	0.18%
SEPTEMBER	$ 113,915.42	$ 114,058.55	143.13	0.13%
TOTALS	**346,550.23**	**346,453.13**	**(97.10)**	**-0.03%**

Auxiliary Transportation Revenue includes vehicle and shelter advertising revenues and came in over budget projections by $17,625 as a result of the over guarantee owed for last calendar year.

Non-Transportation Revenue represents the revenue earned from the replacement of reduced fare cards, metal recycling proceeds and administrative fees for managing wage attachments. This amount totals $1,450 for July thru September and is over the budget projection of $1,250 by $200.

Total Expenses

Collectively, operating expenditures total $10,665,893 and are **below** budget projections of $12,466,613 by $1,800,720, a 14.44% budget variance.

Labor & Fringes

Labor & Fringes, after Carbon Transit and LANtaVan allocations, total $8,077,533 and are **below** current budget projections by $918,425, which is a 10.21% budget variance.

Services

Services are currently trending below budget projections by $243,068, but in reviewing the account balances we are confident of what is being captured as we are in line with previous fiscal year. Spending last FY thru Sept totaled $626,479 versus this FY $632,053. Variance likely due to monitoring of project timing and spending due to the cash flow constraints.

Materials & Supplies

Materials and supplies are also trending below budget projections by $117,233, but in reviewing the account balances we are confident of what is being captured as we are in line with previous fiscal year. Spending last FY thru Sept totaled $445,613 versus this FY $589,443.

Casualty & Liability Insurance

Casualty & Liability Insurance costs include property damage and liability insurance purchased through the SAFTI program and total $66,847, which is below current budget projections of $330,422 by $263,575, which represents a 79.77% budget variance.

Purchased Transportation

Purchased Transportation expense includes Carbon Fixed Route, ADA for Carbon & LANtaVan, Flex Services, and Certification transportation services. The expense totals $662,964 and is $109,586 below the budget projection of $772,550. This equates to a 14.18% budget variance.

Interest

Interest expense represents the costs of operating on the line of credit due to funding constraints. Interest expense was low for July thru September but we were on the Line of Credit. Interest expense remains $4,549 below the budget projection, which equates to a 27.99% variance.

Leases & Rentals

Leases & Rental expense is below budget projections by $629, a 2.91% budget variance. We had been trending in the other direction for the entire Fiscal Year 26.

LANtaBus

Income Statement Summary

For the Period September 30, 2026

	Fiscal Year 2027					YTD Budget Variance	
	PTD		YTD		Annual	Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Revenue							
Passenger Fares	252,488	258,029	773,833	774,088	3,096,351	(255)	-0.03%
Special Transit Fares	-	41,903	38,128	125,710	502,840	(87,582)	-69.67%
Auxiliary Transportation Revenue	50,000	44,125	150,000	132,375	529,500	17,625	13.31%
NonTransportation Revenue	451	417	1,450	1,250	5,000	200	0.00%
Total Revenue	**302,939**	**344,474**	**963,411**	**1,033,423**	**4,133,691**	**(70,012)**	**-6.77%**
Expenses							
Labor	1,512,459	1,750,229	4,783,793	5,250,687	21,002,749	466,895	8.89%
Fringe Benefits	1,008,692	1,248,423	3,293,740	3,745,270	14,981,081	451,530	12.06%
Total Labor and Fringes	**2,521,150**	**2,998,653**	**8,077,533**	**8,995,958**	**35,983,830**	**918,425**	10.21%
Services	224,357	291,707	632,053	875,121	3,500,485	243,068	27.78%
Fuel	123,403	124,402	383,564	373,206	1,492,825	(10,357)	-2.78%
Tires & Tubes	(1,023)	16,500	29,771	49,500	198,000	19,729	39.86%
Materials & Supplies	234,232	235,559	589,443	706,677	2,826,706	117,233	16.59%
Utilities	34,457	76,289	128,421	228,866	915,462	100,444	43.89%
Casualty & Liability	(12,228)	110,141	66,847	330,422	1,321,689	263,575	79.77%
Taxes	1,961	2,089	5,882	6,268	25,070	385	6.14%
Purchase of Transportation	222,230	257,517	662,964	772,550	3,090,199	109,586	14.18%
Miscellaneous	27,327	30,063	56,732	90,188	360,750	33,455	37.10%
Interest	7,023	5,417	11,701	16,250	65,000	4,549	27.99%
Leases & Rentals	6,993	7,203	20,980	21,609	86,437	629	2.91%
Total Expenses	**3,389,882**	**4,155,538**	**10,665,893**	**12,466,613**	**49,866,453**	**1,800,720**	**14.44%**
Gross Surplus (Deficit)	**(3,086,943)**	**(3,811,064)**	**(9,702,482)**	**(11,433,191)**	**(45,732,762)**	**1,730,708**	15.14%
Subsidy							
Local Subsidy	123,811	123,777	371,364	371,330	1,485,319	(34)	-0.01%
State Subsidy	2,189,880	2,726,881	7,095,917	8,180,643	32,722,572	1,084,726	13.26%
State Subsidy - PY	-	-	-	-	-	-	#DIV/0!
Federal Subsiy		106,768	-	320,304	1,281,216	320,304	100.00%
Federal Subsidy - ADA	93,962	85,185	280,316	255,555	1,022,219	(24,761)	-9.69%
Federal Subsidy - Safety & Sec	48,251	47,947	144,699	143,840	575,359	(859)	-0.60%
Federal Subsidy - VOH	121,442	47,667	126,418	143,000	572,000	16,582	11.60%
Federal Subsidy - PM	509,598	659,640	1,659,134	1,978,919	7,915,676	319,785	16.16%
Federal Subsidy - Tire Lease	-	13,200	24,636	39,600	158,400	14,964	37.79%
Total Subsidy	**3,086,943**	**3,811,063**	**9,702,482**	**11,433,190**	**45,732,761**	**1,730,708**	**15.14%**
Surplus (Deficit)	**-**	**(0)**	**0**	**(0)**	**-**	0	0.00%

Revenue and Expense Detail - By Program

LANtaBus
July 1, 2025 thru June 30, 2026

	Operations	Maintenance	Facilities Maintenance	General Administration	Total
Salaries & Wages	$ 3,197,272.32	$ 593,653.00	$ 62,484.47	$ 930,382.91	$ 4,783,792.70
Fringe Benefits	$ 2,328,502.10	$ 432,344.24	$ 39,208.34	$ 493,685.44	$ 3,293,740.12
Services	$ 96,912.11	$ 31,217.23	$ 209,243.92	$ 294,679.75	$ 632,053.01
Materials & Supplies	$ 5,454.41	$ 545,888.54	$ 29,441.56	$ 8,658.71	$ 589,443.22
Fuel	$ 329,199.70	$ 54,364.04	$ -	$ -	$ 383,563.74
Tires and Tubes	$ 29,771.34	$ -	$ -	$ -	$ 29,771.34
Utilities	$ -	$ -	$ -	$ 128,421.45	$ 128,421.45
Insurance	$ -	$ -	$ -	$ 66,847.45	$ 66,847.45
Taxes	$ 739.35	$ -	$ -	$ 5,143.05	$ 5,882.40
Purchased Transportation	$ 68,527.68	$ -	$ -	$ 594,436.27	$ 662,963.95
Miscellaneous Expense	$ 3,722.39	$ 13,976.30	$ -	$ 39,033.74	$ 56,732.43
Interest Expense	$ -	$ -	$ -	$ 11,701.08	$ 11,701.08
Leases	$ -	$ -	$ -	$ 20,980.14	$ 20,980.14
Total Expenditures	$ 6,060,101.41	$ 1,671,443.34	$ 340,378.29	$ 2,593,969.99	$ 10,665,893.03
Revenue					
Passenger Fares	$ 773,832.84				$ 773,832.84
Special Route Guarantees	$ 38,127.99				$ 38,127.99
Advertising Commissions	$ 150,000.00				$ 150,000.00
Rental Income					$ -
Investment Income	$ 707.52				$ 707.52
Non-Transportation Income	$ 742.56				$ 742.56
Total Revenue	$ 963,410.91	$ -	$ -	$ -	$ 963,410.91
Gross Surplus/(Deficit)	$ (5,096,690.50)	$ (2,011,821.63)	lumped together	$ (2,593,969.99)	$ (9,702,482.12)
Federal Subsidy					
Tire Lease		$ 24,635.52			$ 24,635.52
ADA	$ 280,315.67				$ 280,315.67
Safety & Security	$ 144,698.65				$ 144,698.65
Preventative Maint	$ 414,783.38	$ 1,244,350.14			$ 1,659,133.52
VOH - Labor		$ 4,975.52			$ 4,975.52
VOH - Parts		$ 121,442.30			$ 121,442.30
Federal Operating Assistance Subsidy					$ -
State Subsidy					$ -
Tire Lease		$ 5,132.50			$ 5,132.50
ADA	$ 58,400.26				$ 58,400.26
Safety & Security	$ 144,698.65				$ 144,698.65
Preventative Maint	$ 103,697.92	$ 241,961.81			$ 345,659.73
VOH - Labor		$ 4,975.52			$ 4,975.52
VOH - Parts		$ 25,300.99			$ 25,300.99
State Operating Assistance	$ 3,712,857.82	$ 284,574.80		$ 2,514,316.84	$ 6,511,749.46
Local Subsidy					$ -
Tire Lease		$ 1,026.38			$ 1,026.38
ADA	$ 11,678.65				$ 11,678.65
Preventative Maint	$ 20,737.10	$ 48,386.56			$ 69,123.66
VOH - Parts		$ 5,059.59			$ 5,059.59
Local Operating Assistance	$ 204,822.40			$ 79,653.16	$ 284,475.56
Total Subsidy by Expense Class	$ 5,096,690.50	$ 2,011,821.63	$ -	$ 2,593,970.00	$ 9,702,482.13
Surplus/(Deficit)	$ 0.00	$ 0.00	$ -	$ 0.00	$ -

LANtaVan September 2026 Financials

Total Revenues

Year to date revenues total $2,554,337. This represents a 2.4% increase from the budget projection of $2,494,142. Revenue is up approx. $66,914 over FY26 but we projected an overall reduction based on the various funding sources.

Passenger Fare Revenue

LANtaVan Passenger Revenues are below budget projections by 6.6%, with total Revenue of $125,778 versus the budget projection of $134,616. Passenger Fare Revenue is up approx. 10.9% over FY26 which was $113,362.

Local Special Fare Assistance

Local Special Fare Assistance totals $595,021 and is above budget projections of $593,984 by $1,037, which equates to a 0.2% variance.

State Reimbursements

State Reimbursements total $773,516 which represents a 4.4% increase from the budget projection of $740,967. The State Reimbursements are comprised of Shared Ride and PWD fare assistance.

	FY27	FY26	Incr/Decr %
Shared Ride	25,795 trips	25,953 trips	decrease of 0.6%
PWD	1,181 trips	1,446 trips	decrease of 18.3%

Total Expenses

Collectively, operating expenditures total $3,379,046 which represents a 0.9% increase from the budget projection of $3,348,688.

Labor & Fringes

Labor & Fringes total $339,809 versus budget projection of $349,758, and are below budget projections by $9,949, which is a 2.8% budget variance.

Expenses to note:

Fuel expenses total $335,936 which represents a 50.2% increase from the budget projection of $223,708. This is due to the rising fuel costs, which we hope will reduce and stabilize as the fiscal year progresses.

Utilities expenses total $38,058 which represents a 25.21% decrease from the budget projection of $50,905.

Purchased Transportation expense totals $2,351,743 which represents a 2.1% decrease from budget projection of $2,401,478.

We have submitted invoices to PennDot for Service Stabilization funding in the amount of $824,708. We have a $3,000,000 limit for the Fiscal Year. As a result, the year-to-date deficit recorded on LANtaVan is now $0.

LANtaVan

Income Statement Summary

For the Period Ending September 30, 2026

	Fiscal Year 2026					YTD Budget Variance	
	PTD		YTD		Annual	Favorable (UnFavorable)	
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Revenue							
Passenger Fares	41,871	44,872	125,778	134,616	538,462	(8,838)	-6.6%
Non-Transportation Revenues	-	-	-	-	-	-	0.0%
Local Special Fare Assistance	199,964	197,995	595,021	593,984	2,375,936	1,037	0.2%
State Reimbursements	265,791	246,989	773,516	740,967	2,963,869	32,549	4.4%
State Special Fare Assistance	353,045	341,525	1,060,023	1,024,575	4,098,301	35,448	3.5%
Total Revenue	**860,671**	**831,381**	**2,554,337**	**2,494,142**	**9,976,568**	**60,195**	**2.4%**
Expenses							
Labor	54,687	64,770	188,783	194,310	777,239	5,527	2.8%
Fringe Benefits	43,749	51,816	151,026	155,448	621,791	4,422	2.8%
Total Labor and Fringe Benefits	**98,436**	**116,586**	**339,809**	**349,758**	**1,399,030**	**9,949**	2.8%
Services	17,572	18,704	52,320	56,111	224,444	3,791	6.8%
Fuel	113,405	74,569	335,936	223,708	894,832	(112,228)	-50.2%
Tires & Tubes		-	-	-	-	-	0.0%
Materials & Supplies	5,697	4,961	15,229	14,882	59,528	(347)	-2.3%
Utilities	13,152	16,968	38,058	50,905	203,620	12,847	25.2%
Casualty & Liability	6,926	1,116	3,348	3,348	13,390	(0)	0.0%
Taxes	749,499	8,515	20,777	25,546	102,185	4,769	18.7%
Purchase of Transportation Service	50,723	800,493	2,351,743	2,401,478	9,605,912	49,735	2.1%
Miscellaneous	-	717	119	2,150	8,599	2,030	94.4%
Interest	-	-	-	-	-	-	0.0%
Leases	73,796	73,601	221,707	220,803	883,211	(905)	-0.4%
Total Expenses	**1,129,205**	**1,116,229**	**3,379,046**	**3,348,688**	**13,394,751**	**(30,358)**	**-0.9%**
Gross Surplus (Deficit)	**(268,534)**	**(284,849)**	**(824,708)**	**(854,546)**	**(3,418,183)**	**29,837**	**-3.5%**
Subsidy							
State Subsidy	-	33,754	-	101,263	405,051	101,263	100.0%
State Service Stabilization Funds	268,534	250,000	824,708	-	3,000,000		
Federal 5310	-	-		-	-	-	-100.0%
Total Subsidy	**268,534**	**283,754**	**824,708**	**101,263**	**3,405,051**	**101,263**	**100.0%**
Surplus (Deficit)	**(0)**	**-**	**(0)**	**-**	**-**	**-**	**0.0%**

Revenue and Expense Detail - By Program

LANtaVan

7/1/2025 thru 9/30/2026

	ADA	SRR/PWD	MATP	Total
Salaries & Wages	$ 32,960.99	$ 93,965.66	$ 61,856.14	$ 188,782.78
Other Paid Absences	$ 2,636.88	$ 7,517.25	$ 4,948.49	$ 15,102.62
Fringe Benefits	$ 23,731.91	$ 67,655.27	$ 44,536.42	$ 135,923.60
Services	$ 9,496.19	$ 27,071.86	$ 15,752.32	$ 52,320.37
Fuel	$ 58,653.50	$ 167,210.24	$ 110,071.91	$ 335,935.65
Materials & Supplies	$ 2,658.94	$ 7,580.14	$ 4,989.89	$ 15,228.97
Utilities	$ 6,644.82	$ 18,943.15	$ 12,469.98	$ 38,057.95
Insurances	$ 584.47	$ 1,666.21	$ 1,096.84	$ 3,347.52
Taxes	$ 3,627.58	$ 10,341.56	$ 6,807.69	$ 20,776.82
Purchased Transportation	$ 412,384.33	$ 1,175,631.20	$ 756,369.79	$ 2,344,385.32
MA Reimburements			$ 7,357.60	$ 7,357.60
Miscellaneous Expense	$ 30.99	$ 88.34	$ -	$ 119.33
Leases	$ 38,709.53	$ 110,353.67	$ 72,644.11	$ 221,707.31
Total Expenditures	$ 592,120.12	$ 1,688,024.55	$ 1,098,901.17	$ 3,379,045.84
Passenger Fares	$ 42,417.00	$ 44,482.90		$ 86,899.90
Program Reimbursements				
Lottery - Shared Ride		$ 732,553.90		$ 732,553.90
Lottery - PWD		$ 40,961.90		$ 40,961.90
Area Agency on Aging		$ 34,872.15		$ 34,872.15
MATP - Lehigh County		$ 25,741.50	$ 657,532.44	$ 683,273.94
MATP - Northampton County		$ 13,136.30	$ 402,490.94	$ 415,627.24
Total Program Reimbursements		$ 808,387.95	$ 1,098,901.17	$ 1,907,289.13
Gross Surplus/(Deficit)	$ (549,703.12)	$ (835,153.70)	$ -	$ (1,384,856.82)
Subsidy				
State Operating Assistance - CER		$ 10,445.30		$ 10,445.30
ADA - Federal/State/Local	$ 329,821.87			$ 329,821.87
ADA - PM	$ 219,881.24			$ 219,881.24
Federal 5310				$ -
State Service Stabilization Funds		$ 824,708.00		
State Operating Assistance - Reserves				$ -
Total Subsidy by Program	$ 549,703.11	$ 835,153.30		$ 1,384,856.41
Surplus/(Deficit)	$ (0.01)	$ (0.40)		$ (0.40)

Carbon September 2026 Financials

Total Revenues

Year to date revenues total $387,449. This represents a 1.0% increase from the budget projection of $383,733.

Budget assumptions anticipated a 2% increase in ridership across the various funding sources.

For Comparison purposes, looking at Fiscal Year to Date trip data FY27 versus FY26:

	FY27	FY26	Incr/Decr %
Shared Ride	2391 trips	2180 trips	increase of 9.7%
PWD	274 trips	284 trips	decrease of 3.5%
ADA	389 trips	437 trips	decrease of 11.0%
Carbon Area on Aging	1031 trips	1012 trips	increase of 1.9%

Passenger Fare Revenue

Carbon Passenger Revenues total $8,968 which is below budget projection of $20,296 by $11,328, which is a 55.8% decrease. Even though the actual revenue is coming in below budget projection, FY27 passenger fare revenue of $8,968 is ABOVE FY26 ($7685) by 16.7%.

Total Expenses

Collectively, operating expenditures total $639,557 and are over budget projections by $15,022, which equates to a 2.4% budget variance.

Labor & Fringes

Labor & Fringes total $103,886 and are below budget projections of $116,813 by $12,927, a 11.1% budget variance.

Fuel

Fuel expense totals $45,582 which is over the budget projection of $32,295, a 41.1% budget variance. This is attributed to the fluctuating price per gallon and will likely average as the Fiscal Year progresses.

Purchased Transportation

Purchased Transportation expense totals $464,948, which is $15,915 above the budget projection. This equals a 3.5% budget variance. The budget projection accounted for a 3% increase over FY26.

The reimbursement of 5311 Funding in the amount $115,544 has been submitted to PennDot. (Covers 50% of the deficit for both fixed route and shared ride and must be used for Rural areas, therefore only Carbon).

Also submitted invoice to PennDot for Service Stabilization funding in the amount of $85,748 for July thru September 2026.

The year-to-date deficit recorded on Carbon Transit now totals $0 as a result of the 5311 Funding and Service Stabilization.

State operating assistance can be used at fiscal year-end to offset final annual deficit.

Carbon Transit
Income Statement Summary
For the Period Ending September 30, 2026

	Fiscal Year 2027					YTD Budget Variance	
	PTD		YTD		Annual	Favorable (UnFavorable)	
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Revenue							
Passenger Fares	2,924	6,765	8,968	20,296	81,182	(11,328)	**-55.8%**
Non-Transportation Revenues	-	183	-	550	2,200	(550)	**0.0%**
Local Special Fare Assistance	13,029	13,608	37,584	40,824	163,295	(3,239)	**-7.9%**
State Reimbursements	21,434	20,247	67,034	60,742	242,966	6,293	**10.4%**
State Special Fare Assistance	89,162	87,107	273,862	261,322	1,045,289	12,540	**4.8%**
Total Revenue	**126,549**	**127,911**	**387,449**	**383,733**	**1,534,932**	**3,716**	**1.0%**
Expenses							
Labor	15,331	21,632	57,714	64,896	259,583	7,181	11.1%
Fringe Benefits	12,265	17,306	46,171	51,917	207,667	5,745	11.1%
Total Labor and Fringe Benefits	**27,596**	**38,938**	**103,886**	**116,813**	**467,250**	**12,927**	**11.1%**
Services	1,882	2,025	5,575	6,076	24,304	501	8.2%
Fuel	15,507	10,765	45,582	32,295	129,179	(13,287)	-41.1%
Tires & Tubes	-	-	-	-	-	-	0.0%
Materials & Supplies	1,245	746	2,150	2,239	8,957	89	4.0%
Utilities	1,727	1,993	4,873	5,980	23,921	1,107	18.5%
Casualty & Liability	-	-	-	-		-	0.0%
Taxes	-	-	-	-		-	0.0%
Purchase of Transportation Service	152,975	149,678	464,948	449,033	1,796,133	(15,915)	-3.5%
Miscellaneous	27	28	81	84	334	2	2.6%
Interest	(103)	-	(283)	-		283	0.0%
Leases & Rentals	4,248	4,005	12,745	12,016	48,063	(729)	-6.1%
Total Expenses	**205,106**	**208,178**	**639,557**	**624,535**	**2,498,141**	**(15,022)**	**-2.4%**
Gross Surplus (Deficit)	**(78,557)**	**(80,267)**	**(252,108)**	**(240,802)**	**(963,209)**	**(11,306)**	**-4.7%**
Subsidy							
Local Subsidy	4,706	4,450	14,118	13,351	53,402	(768)	-5.8%
State Subsidy 5311 Funds	33,334	41,667	115,544		500,000		
State Service Stabilization Funds	30,492	-	85,748				
State Subsidy	24,444	29,668	36,699	89,003	356,013	52,304	58.8%
Federal Subsidy	-	8,546	-	25,639	102,555	25,639	100.0%
Total Subsidy	**92,976**	**75,785**	**252,110**	**127,993**	**909,415**	**51,536**	**40.3%**
Surplus (Deficit)	**-**	**(4,483)**	**-**	**(112,810)**	**(53,794)**	**112,810**	**-100.0%**

Revenue and Expense Detail - By Program

Carbon Transit
7/1/2026 thru 9/30/2026

	Fixed Route	ADA	SRR/PWD	MATP	Total
Salaries & Wages	$ 2,037.31	$ 3,781.80	$ 25,908.70	$ 25,986.48	$ 57,714.29
Fringes	$ 1,629.85	$ 3,025.44	$ 20,726.96	$ 20,789.18	$ 46,171.43
Services - General Admin	$ 912.45	$ 334.97	$ 2,294.81	$ 2,033.09	$ 5,575.32
Services - Maintenance	$ -				$ -
Materials & Supplies	$ -	$ 146.03	$ 1,000.42	$ 1,003.43	$ 2,149.88
Fuel	$ 6,355.92	$ 2,664.35	$ 18,253.22	$ 18,308.01	$ 45,581.50
Utilities	$ 36.05	$ 328.58	$ 2,251.05	$ 2,257.81	$ 4,873.49
Purchased Transportation	$ 74,515.83	$ 24,311.13	$ 166,553.21	$ 195,865.98	$ 461,246.15
Mileage Reimbursement				$ 3,701.71	$ 3,701.71
Miscellaneous Expense	$ -	$ 5.52	$ 37.83	$ 37.95	$ 81.30
Interest Expense	$ -				$ -
Leases	$ 127.50	$ 857.04	$ 5,871.49	$ 5,889.11	$ 12,745.14
Total Expenditures	$ 85,614.91	$ 35,454.86	$ 242,897.69	$ 275,872.75	$ 639,840.21
Passenger Fares	$ 119.65	$ 1,167.00	$ 5,670.56		$ 8,967.66
Program Reimbursements					
Lottery - Shared Ride			$ 60,191.90		$ 60,191.90
Lottery - PWD			$ 6,842.50		$ 6,842.50
MATP			$ 2,010.45	$ 273,862.30	$ 275,872.75
Area Agency on Aging			$ 3,296.50		$ 3,296.50
ADA					$ -
Investment Income	$ 283.41				$ 283.41
Total Program Reimbursements	$ 283.41		$ 70,330.90	$ 275,872.75	$ 346,487.06
Gross Surplus/(Deficit)	$ (85,211.85)	$ (34,287.86)	$ (166,896.23)	$ -	$ (286,395.94)
Subsidy					
Local Operating Assistance	$ 14,118.48				$ 14,118.48
State Operating Assistance - CT 1513 Funds	$ 36,697.60				$ 36,697.60
State Operating Assistance - Service Stabilization	$ -		$ 85,748.00		$ 85,748.00
State Operating Assistance - Reserves					$ -
Federal 5311 Funds	$ 34,395.77		$ 81,148.23		$ 115,544.00
Federal Operating Assistance - ADA		$ 34,287.86			$ 34,287.86
					$ -
Total Subsidy by Program	$ 85,211.85	$ 34,287.86	$ 166,896.23		$ 286,395.94
Surplus/(Deficit)	$ -	$ -	$ -	$ -	$ -

Administration & Safety Committee Dashboard

Tuesday, November 10, 2026

LANTA employees count as of Tuesday, November 10, 2026, below.

Union Employees	**Count**	**Percentage**	***Variance**
Male	150	71.09%	0
Female	61	28.91%	0
Total	**211**	**100**%	**None**
Non-Union Employees			
Male	38	50.00%	0
Female	38	50.00%	0
Total	**76**	**100**%	**None**
All LANTA Employees			
Male	188	65.50%	0
Female	99	34.50%	0
Total	**287**	**100**%	**None**

*Variance refers to changes in employee count from the last monthly report.

Open Positions: Currently LANTA has the following open positions:

- Operations Admin Clerk (One position)

Internal Training Update: List of internal trainings that were completed in September 2026:

- New employee training Operations and Maintenance – 2
- Recertifications – 11
- Retraining – 1
- Ride-Alongs – 54
- Endorsement Trainings – 2
- Safety Meetings - 2
- OSHA training for maintenance employees – 0
- Supervisor Accident Investigation Training - 1

SAFETY REPORT

July - September 2026

Collision/Incident Performance Report	Occurrence Type				Injuries	
	Major	Minor	Total		# Resulting in Minor Personal Injuries	# Resulting in More than Minor Personal Injuries
Chargeable Vehicle Collisions	1	9	10		0	0
Non-Chargeable Vehicle Collisions	4	25	29		2	0
Total	5	34	39		2	0
Chargeable Non-Collision Incidents	0	0	0		0	0
Non-Chargeable Non-Collision Incidents	5	4	9		4	0
Total	5	4	9		4	0
	Current Q	**Benchmark**	**Same Q PY**			
Vehicle Miles	980,262					
Veh Miles between Collisions	25,135	15,500	25,805			
Veh Miles between Chargeable Collisions	98,026	31,000	44,385			

Workplace Injury Reports	Lost Time				
	None	Less than 7 days	7-21 Days	More than 21 Days	Total
Workers' Compensation Reports	6	0	1	5	12
Employee Work Hours for Period	117,752				
Occurences per Work Hour	19,625	-	117,752	23,550	9,813
Previous Quarter (Apr-Jun 2026)	32,839	131,357	131,357	65,679	16,420
Same Quarter PY (Jul-Sep 2025)	46,469	185,875	185,875	61,958	23,234

Type of injury	Count	Percentage
Twisting, bending, reaching, pushing, pulling or fall	3	25.0%
Carelessness from the employee	1	8.3%
Machinery/Tool Handling	0	0.0%
Bus accident with another vehicle/road conditions	5	41.7%
Miscellaneous (Assault, fumes, pre-trip)	3	25.0%
Total	**12**	**100%**

MEMORANDUM

To: LANTA Board of Directors
Fr: Molly Wood, Planner/Land Use Specialist
Re: Contract Awards – Allentown Transportation Center (ATC) Interior Renovation Project
Date: November 10, 2026

On August 26, 2026, LANTA released the Invitation for Bid (IFB) for the Allentown Transportation Center (ATC) Interior Renovation Project. A mandatory pre-bid meeting and walkthrough was held at the ATC on September 4, 2026, and all final bids were submitted on September 30, 2026.

In total, there were 155 contractors of various disciplines that downloaded the IFB package from PennBID with a total of twelve (12) contractors ultimately submitting bids.

This project was advertised as a multiple-prime project which requires the recommendation and award of four separate contractors to complete the renovation. This project will have a General Contractor, Electrical Contractor, Plumbing Contractor and Mechanical Contractor being awarded contracts. The General Contractor will serve as the agent to coordinate schedules between the other three contractors to get the work completed.

LANTA received seven (7) bid submissions for General Contractor, one (1) bid submission for Electrical Contractor, three (3) bid submissions for Plumbing Contractor, and two (2) bid submissions for Mechanical Contractor. A price matrix is included in this memo. It should be noted that the one Electrical bid submission fell within 15% of the engineer's estimate prior to IFB, and the Electrical Contractor is a reputable contractor that LANTA has used several times in the past with no concerns.

After review of the price proposals and required documentation and responsiveness, staff recommends the Board of Directors approve the award and execution of contracts to Mohawk Group, Inc. for the General Contractor, the award of Electrical Contractor to Billitier Electric Inc., the award of Plumbing Contractor to KC Mechanical Service, Inc., and the award of Mechanical Contractor to JBM Mechanical, Inc.

	Contractor	Discipline	Bid
1	KC Mechanical Service, Inc	Plumbing	$ 147,000
2	JBM Mechanical, Inc.	Plumbing	$ 152,000
3	Vision Mechanical	Plumbing	$ 153,000
4	Billitier Electric Inc.	Electrical	$ 221,200
2	JBM Mechanical, Inc.	Mechanical	$ 269,000
5	Pathway Construction	Mechanical	$ 413,229
6	Mohawk Group, Inc	General	$ 723,000
7	D&M Construction Unlimited, Inc.	General	$ 724,900
8	H&P Construction, Inc	General	$ 735,285
9	CMG of Easton, Inc.	General	$ 809,900
10	Lytwyn Construction	General	$ 828,742
11	Bracy Construction	General	$ 845,000
12	Uhrig Construction	General	$ 853,000

MEMORANDUM

To: LANTA Board of Directors
Fr: Jalina Ozoa, Director of Paratransit Services
Re: Request For Proposals: ADA Paratransit In-Person Eligibility Assessment Services
Date: November 10, 2026

On August 31, 2026, LANTA released a Request for Proposal (RFP) through PENNBID for the Americans with Disabilities Acts (ADA) Paratransit In-Person Eligibility Assessment Services, with Vendor Questions due on September 14, 2026. We received multiple questions which were answered for review by all interested potential bidders. The RFP closed on September 28, 2026, with a total of forty organizations downloading the RFP package. We received one bid from Goodwill Keystone Area, which is our current provider for these services.

Overview

The bid is requesting proposals to provide ADA Paratransit In-Person Eligibility Assessments. In-person assessments consist of Physical and Cognitive functional assessments as well as LANTA's Disability Professional Verification (DPV) form. LANTA wishes to contract for a length of three (3) years with two (2) one-year optional extensions.

The Bid took into consideration cost, approach, experience and technical competency.

Submitted Pricing

Goodwill Keystone Area Pricing

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
Physical Assessment	$138.36	$144.20	$150.31	$156.68	$163.34
Cognitive Assessment	$77.30	$80.57	$83.98	$87.54	$91.26
Disability Professional Verification Form	$77.30	$80.57	$83.98	$87.54	$91.26

Recommendation

Staff is seeking Board recommendation and approval to award the 3-year contract to Goodwill Keystone Area.

MEMORANDUM

To: LANTA Board of Directors
Fr: Owen O'Neil, Executive Director
Re: S. 12th Street Operating Facility Lease Amendment
Date: November 10, 2026

Staff has negotiated an amendment to the lease between LANTA and K2DMR, LLC for the operating facility on South 12th Street in Allentown. The amendment calls for the building owner to design and construct an expansion of the facility, as well as an updated monthly rent figure and an extension to the original term of the lease. A summary of these changes includes:

- Completion of a 5,195-sf expansion of the administrative office area;
- A monthly rent adjustment of $12,554 with a 3.9% average annual escalator (same as current);
- A one-time $25,000 security deposit payment; and
- Extension of original term by 5 years.

The expansion of the administrative office area will house the staff and functions currently located at the 60 West Broad Street, Bethlehem office when that lease expires.

The proposed lease amendment has been reviewed by the Solicitor and legal counsel for SAFTI.

Staff is requesting Board approval to execute the lease amendment.