**Lehigh and Northampton Transportation Authority**
**1060 Lehigh Street, Allentown, PA 18103**
*Phone: 610-435-4517*

**LANTA Board of Directors Meeting Minutes**
**May 13, 2025**
**LANTA Administrative Offices, Allentown, PA**

Members Attending: Mike Lichtenberger – Chair of the Authority; Sheila Alvarado – Secretary of the Authority; Matt Malozi; Iris Linares; and Beth Halpern.

Members Attending via Webinar / Teleconference: Becky Bradley – Vice Chair of the Authority; Fred Williams – Treasurer of the Authority; Kim Schaffer; Jennifer Ramos; and Amy Beck.

Members Absent: Jared Mast; and Matt Rozsa.

Staff and Contractors Attending: O. O'Neil, N. Ozoa, B. Cotter, A. Yacko, Ja. Ozoa, D. Lightner, A. Jordan, M. Wood, J. Berry – LANTA Staff. Kent Herman – Solicitor.

Public Attending: Maurice Wells.
Public Attending via Webinar/Teleconference: None.

1. **Call to Order**

   The meeting was called to order at 12:01 p.m. by Mike Lichtenberger, Chair of the Authority.

2. **Roll Call**
   Roll Call was conducted by Mr. O'Neil.

3. **Public Comment**
   No comment was received during Public Comment.

4. **Approval of the Minutes**

   *The minutes of the April 8, 2025, Board of Directors meeting were approved on a motion made by Ms. Alvarado and seconded by Ms. Halpern.*

## 5. Report of the Chair

As part of the Report of the Chair, Mr. Lichtenberger noted the proposed Committee and Board meeting schedule for July through December 2025 which is attached.

*On a motion made by Mr. Malozi and seconded by Ms. Linares, the Board voted to approve the Committee and Board meeting schedule for July though December 2025 as presented.*

Mr. Lichtenberger reported that the nominating committee for FY 2026 Board Officers will include Matt Malozi, Kim Schaffer, Beth Halpern and Jared Mast. The slate of officers prepared by the nominating committee will be presented at the June Board meeting with the vote on the officers to take place at the July Board meeting.

Mr. Lichtenberger also reported that there will be a LANTA Budget Information session for Board members scheduled at some point over the summer to allow Board members to understand the pieces of the LANTA budget and the budgeting process. More information will be provided as the session is scheduled.

Mr. Lichtenberger then concluded the Report of the Chair.

## 6. Report of the Committees

A. Finance Committee – Mr. Williams, Chair of the Finance Committee, reported that the Finance Committee met on Tuesday May 6. As part of the agenda, staff presented the financial statements for the LANtaBus, LANtaVan, and Carbon Transit operating divisions for March 2025, subject to audit, which are attached. The meeting included a detailed presentation and discussion of the financial statements.

   *On a motion made by Mr. Williams and seconded by Ms. Alvarado, the Board voted to approve the LANtaBus, LANtaVan, and Carbon Transit financial statements for March 2025, subject to audit.*

   Staff provided a detailed presentation of the proposed Fiscal Year 2026 operating budgets for each of the LANtaBus, LANtaVan, and Carbon Transit operating divisions. The total budget includes 63.1 million dollars in anticipated expenses for all divisions. Anticipated expenses will be covered through federal, state, and local grants as well as other revenue. It is anticipated that the Authority will end the fiscal year with a reserve balance of approximately $7 million. However, the budget does assume service reductions and fare increases for all operating divisions to be implemented during the fiscal year absent any new state transit funding legislation. The detailed budget summary along with the public notice documents are attached.

*On a motion made by Mr. Williams and seconded by Mr. Malozi, the Board voted to authorize staff to release the Draft FY 2026 Operating Budget for public comment.*

Staff also provided a detailed presentation of LANTA's proposed Federal Fiscal Year 2026 capital budget – Program of Projects (POP). Line items are consistent with typical LANTA capital needs and reflect the region's adopted Transit Improvement Plan (TIP). The detailed budget summary and public notice documents are attached.

*On a motion made by Mr. Williams and seconded by Ms. Linares, the Board voted to authorize staff to release the Draft Federal Fiscal Year 2026 Capital Budget – Program of Projects (POP) for public comment.*

The Pension Committee also met on Tuesday May 6. The agenda included an update by the actuary, Foster & Foster, as well as the investment performance report for the first quarter of calendar year 2025 by the investment manager, Marquette Associates. The report was distributed to all Board members and is available upon request.

Mr. Williams then concluded the Committee report.

B. <u>Administration & Safety Committee</u> – Ms. Alvarado, Chair of the Administration & Safety Committee, reported that the Administration & Safety Committee met in executive session on Tuesday April 29 to discuss private personnel matters. The summary of the actions taken by the Committee in Executive Session were sent to all Board members.

*On a motion made by Ms. Alvarado and seconded by Mr. Williams, the Board voted to ratify the actions taken by the Committee in Executive Session.*

The Administration & Safety Committee also met on Tuesday May 6. As part of the agenda, staff presented the Administration & Safety Dashboard Report which covered employee headcount, current vacancies, and training completed in March. The report is attached.

Also as part of the agenda, staff presented a recommendation to exercise the first of two, one-year optional extension years on the contract with Costa Security Services, LLC. The contractor provides security services at the Allentown Transportation Center, Bethlehem Transportation Center, and Easton Intermodal Transportation Center. The recommendation summary is attached.

*On a motion made by Ms. Alvarado and seconded by Ms. Linares, the Board voted to approve the first of two one-year options extensions of the contract with Costa Security Services, LLC for the provision of security services.*

Ms. Alvardo then concluded the Committee report.

C. Service Support & Planning Committee – Mr. Malozi, Chair of the Service Support & Planning Committee, reported that the Committee met on Tuesday May 13 prior to the Board meeting. As part of the agenda, staff presented the Service Support & Planning Dashboard report for the period of January through March 2025. The report is attached. The Dashboard shows that safety and rider comfort metrics were above benchmark levels. Inspection and reliability metrics were also above benchmark.

In addition, staff provided updates on service planning efforts including the June 2025 service change. Staff also provided an update on implementation efforts related to the ValleyRide program.

The agenda included a summary of new shelter installations and planned locations for the next few months. Staff also provided updates on the Bethlehem Transportation Center (BTC) Renovation.

Mr. Malozi then concluded the Committee Report.

D. Service Delivery & Accessibility Committee – Ms. Linares, Chair of the Service Delivery & Accessibility Committee, reported that the Service Delivery & Accessibility Committee did not meet in May and that the next meeting of the Committee is scheduled for Tuesday June 10.

## 7. Other Items

- As part of Other Items, Mr. Jordan provided an update on a joint presentation he made at the Pennsylvania Public Transportation Association meeting in Lancaster in May. He partnered with Steve Fernstrom of the Bethlehem Parking Authority (BPA) to share with other agencies across the state about LANTA and BPA's joint efforts to collaborate and share resources between municipal parking authorities and regional transit agencies. The session was entitled: Working with Local Parking Authorities to Address Parking & Congestion Management.

## 8. Adjournment

The meeting was adjourned at 12:26 p.m.

Respectfully Submitted

6/10/2025

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Sheila Alvarado Date

Secretary