



Lehigh and Northampton Transportation Authority

**LANTA Board Meeting
Agenda
August 19, 2025**

1. Call to Order
 2. Roll Call
 3. Public Comment
 4. Approval of the Minutes – July 8, 2025 Board Meeting
 5. Report of the Chair
 6. Report of Committees
 - A. Finance – Matt Malozi
 - i. Items for consideration of approval:
 - a. Financial Statements May 2025, June 2025 subject to audit
 - B. Administration & Safety – Sheila Alvarado
 - i. Items for consideration of approval:
 - a. Contract Award – Tire Lease
 - b. Contract Award – Janitorial Services
 - C. Service Support & Planning – Kim Schaffer
 - D. Service Delivery & Accessibility – Iris Linares
 7. Other Items
 8. Adjournment
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**Joint LANTA Finance Committee and
Administration & Safety Committee**

**Agenda
August 12, 2025**

Finance Committee

1. Call to Order
2. Roll Call
3. Public Comment
4. Review and Recommendation – Financial Statements May 2025, June 2025 subject to audit
5. Procurements
None
6. Actions
None
7. Adjournment

Administration & Safety Committee

1. Administration & Safety Dashboard
 2. Safety Report
 3. Procurements
 - A. Review and Recommendation – Tire Lease Contract Award
 - B. Review and Recommendation – Janitorial Services Contract Award
 - C. Update – Advertising Vendor Services RFP
 4. Actions
None
 5. Other Items
 6. Adjournment
-

June 2025 Financial Statements - Unaudited

LANTA Finance Committee Meeting
August 12, 2025



LANTA

Income Statement Summary

For the Period Ending June 30, 2025

	Fiscal Year 2025		YTD Budget Variance	
	YTD		Favorable (Unfavorable)	
	Actual	Budget	Amount	Percent
Total Revenue	3,969,415	2,941,153	1,028,262	35.0%
Total Expenses	47,463,811	49,070,705	1,606,893	3.3%
Total Subsidy	43,494,396	46,129,552	2,635,156	5.7%
Surplus (Deficit)	-	(0)	0	0.0%

LANtaBus

Income Statement Summary

For the Period Ending June 30, 2025

	Fiscal Year 2025			YTD Budget Variance	
	YTD		Annual	Favorable (Unfavorable)	
	Actual	Budget	Budget	Amount	Percent
Revenue					
Passenger Fares	3,092,400	2,396,151	2,396,151	696,249	29.1%
Special Transit Fares	510,195	235,000	235,000	275,195	117.1%
Auxiliary Transportation Revenue	331,667	310,002	310,002	21,665	7.0%
NonTransportation Revenue	35,153	-	-	35,153	0.0%
Total Revenue	3,969,415	2,941,153	2,941,153	1,028,262	35.0%



LANTA
Income Statement Summary
For the Period Ending June 30, 2025

	Fiscal Year 2025			YTD Budget Variance	
	YTD		Annual	Favorable (Unfavorable)	
	Actual	Budget	Budget	Amount	Percent
Expenses					
Labor	19,605,086	19,356,608	19,356,608	(248,478)	-1.3%
Fringe Benefits	15,762,893	16,441,686	16,441,686	678,793	4.1%
Total Labor and Fringes	35,367,979	35,798,294	35,798,294	430,315	1.2%
Services	2,424,136	2,738,842	2,738,842	314,707	11.5%
Fuel	1,540,534	2,091,988	2,091,988	551,454	26.4%
Tires & Tubes	146,548	137,035	137,035	(9,513)	-6.9%
Materials & Supplies	2,695,053	2,964,957	2,964,957	269,905	9.1%
Utilities	873,719	942,456	942,456	68,737	7.3%
Casualty & Liability	966,993	1,406,089	1,406,089	439,096	31.2%
Taxes	23,431	4,296	4,296	(19,135)	-445.4%
Purchase of Transportation	2,968,424	2,684,946	2,684,946	(283,478)	-10.6%
Miscellaneous	292,159	271,891	271,891	(20,269)	-7.5%
Interest	55,286	1,200	1,200	(54,085)	-4505.5%
Leases & Rentals	109,550	28,709	28,709	(80,841)	-281.6%
Total Expenses	47,463,811	49,070,705	49,070,703	1,606,893	3.3%

LANtaBus

Income Statement Summary

For the Period Ending June 30, 2025

	Fiscal Year 2025			YTD Budget Variance	
	YTD		Annual	Favorable (Unfavorable)	
	Actual	Budget	Budget	Amount	Percent
Subsidy					
Local Subsidy	1,347,227	1,347,227	1,347,227	0	0.0%
State Subsidy	33,077,292	35,829,442	35,829,440	2,752,151	7.7%
Federal Subsidy - ADA	960,045	960,999	960,999	954	0.1%
Federal Subsidy - Safety & Sec	535,190	632,474	632,474	97,283	15.4%
Federal Subsidy - VOH Labor	55,004	150,000	150,000	94,996	63.3%
Federal Subsidy - VOH Parts	426,102	642,658	642,658	216,556	33.7%
Federal Subsidy - PM	6,976,299	6,457,124	6,457,124	(519,175)	-8.0%
Federal Subsidy - Tire Lease	117,238	109,628	109,628	(7,610)	-6.9%
Total Subsidy	43,494,396	46,129,552	46,129,550	2,635,156	5.7%
Surplus (Deficit)	-	(0)	-	0	0.0%



Act 44 Analysis Summary

	Original Projection	6/30/2025 Projected	6/30/2025 Actual*
FYE 24 Projected Act 44 Balance	\$ 19,632,765	\$ 21,678,503	\$ 21,678,503
FY25 Allocation - LANTA & Carbon	26,208,284	26,208,284	26,208,284
FY25 Interest Income	86,000	266,302	224,550
Less			
FY25 Act 44 Expenditures LB	(35,966,002)	(35,937,432)	(33,076,553)
FY25 Act 44 LV - ADA Deficit	(76,638)	(165,595)	(417,402)
FY25 Act 44 CT - Full SOA Allocation	(427,890)	(339,060)	(339,060)
FYE 25 Projected Year End Act 44 Balance	\$ 9,456,519	\$ 11,711,002	\$ 14,278,322

LANtaVan

Income Statement Summary

For the Period Ending June 30, 2025

	Fiscal Year 2025		Annual		YTD Budget Variance	
	YTD		Budget		Favorable (UnFavorable)	
	Actual	Budget	Budget	Amount	Percent	
Total Revenue	9,276,336	9,661,739	9,661,739	(385,403)	-4.0%	
Total Expenses	12,545,234	12,956,871	12,956,871	411,637	3.2%	
Total Subsidy	646,958	76,638	76,638	(570,320)	-744.2%	
Surplus (Deficit)	(2,621,940)	(3,218,494)	(3,218,494)	(596,554)	18.5%	



LANtaVan

Income Statement Summary

For the Period Ending June 30, 2025

	Fiscal Year 2025		YTD Budget Variance	
	YTD		Favorable (UnFavorable)	
	Actual	Budget	Amount	Percent
Revenue				
Passenger Fares	502,004	443,396	58,608	13.2%
Non-Transportation Revenues	-	-	-	0.0%
Local Special Fare Assistance	2,057,791	2,204,822	(147,031)	-6.7%
State Reimbursements	2,928,105	2,752,584	175,521	6.4%
State Special Fare Assistance	3,788,436	4,260,937	(472,501)	-11.1%
Total Revenue	9,276,336	9,661,739	(385,403)	-4.0%



LANtaVan

Income Statement Summary For the Period Ending June 30, 2025

	Fiscal Year 2025		Annual		YTD Budget Variance	
	YTD		Budget		Favorable (Unfavorable)	
	Actual	Budget	Budget	Budget	Amount	Percent
Expenses						
Labor	695,842	1,005,266	1,005,266	1,005,266	309,424	30.8%
Fringe Benefits	557,055	804,213	804,213	804,213	247,158	30.7%
Total Labor and Fringe Benefits	1,252,898	1,809,479	1,809,479	1,809,479	556,581	30.8%
Services	234,541	193,159	193,159	193,159	(41,382)	-21.4%
Fuel	895,072	1,005,861	1,005,861	1,005,861	110,790	11.0%
Tires & Tubes	-	-	-	-	-	0.0%
Materials & Supplies	47,120	45,000	45,000	45,000	(2,120)	-4.7%
Utilities	203,620	185,673	185,673	185,673	(17,947)	-9.7%
Casualty & Liability	33,738	13,000	13,000	13,000	(20,738)	-159.5%
Taxes	117,625	97,000	97,000	97,000	(20,625)	-21.3%
Purchase of Transportation Service	8,895,191	8,713,643	8,713,643	8,713,643	(181,548)	-2.1%
Miscellaneous	13,951	22,700	22,700	22,700	8,749	38.5%
Interest	-	-	-	-	-	0.0%
Leases	851,480	871,356	871,356	871,356	19,877	2.3%
Total Expenses	12,545,234	12,956,871	12,956,871	12,956,871	411,637	3.2%



LANtaVan

Income Statement Summary

For the Period Ending June 30, 2025

	Fiscal Year 2025			YTD Budget Variance	
	YTD		Annual	Favorable (UnFavorable)	
	Actual	Budget	Budget	Amount	Percent
Subsidy					
State Subsidy	417,402	76,638	76,638	(340,764)	-444.6%
Federal 5310	229,556	-	-	(229,556)	-100.0%
Total Subsidy	646,958	76,638	76,638	(570,320)	-744.2%
Surplus (Deficit)	(2,621,940)	(3,218,494)	(3,218,494)	(596,554)	18.5%

Carbon Transit

Income Statement Summary

For the Period Ending June 30, 2025

	Fiscal Year 2025			YTD Budget Variance	
	YTD		Annual	Favorable (UnFavorable)	
	Actual	Budget	Budget	Amount	Percent
Total Revenue	1,497,767	1,746,619	1,835,449	(248,852)	-14.2%
Total Expenses	2,405,454	3,030,983	3,030,983	625,529	20.6%
Total Subsidy	389,920	478,749	389,919	(1)	0.0%
Surplus (Deficit)	(517,767)	(805,615)	(805,615)	287,848	-35.7%

Carbon Transit

Income Statement Summary

For the Period Ending June 30, 2025

	Fiscal Year 2025		YTD Budget Variance	
	YTD		Annual	
	Actual	Budget	Budget	Favorable (UnFavorable)
Revenue				
Passenger Fares	48,054	39,531	39,531	8,523 21.6%
Non-Transportation Revenues	3,818	-	-	3,818 0.0%
Local Special Fare Assistance	133,294	23,345	112,175	109,949 471.0%
State Reimbursements	270,947	298,582	298,582	(27,635) -9.3%
State Special Fare Assistance	1,041,654	1,385,161	1,385,161	(343,507) -24.8%
Total Revenue	1,497,767	1,746,619	1,835,449	(248,852) -14.2%

Carbon Transit
Income Statement Summary
For the Period Ending June 30, 2025

	Fiscal Year 2025			YTD Budget Variance	
	YTD		Annual	Favorable (Unfavorable)	
	Actual	Budget	Budget	Amount	Percent
Expenses					
Labor	236,611	349,808	349,808	113,197	32.4%
Fringe Benefits	189,289	279,846	279,846	90,557	32.4%
Total Labor and Fringe Benefits	425,900	629,654	629,654	203,754	32.4%
Services	26,075	26,226	26,226	151	0.6%
Fuel	153,363	227,872	227,872	74,509	32.7%
Tires & Tubes	-	-	-	-	0.0%
Materials & Supplies	11,795	19,000	19,000	7,205	37.9%
Utilities	25,434	44,135	44,135	18,701	42.4%
Casualty & Liability	-	-	-	-	0.0%
Taxes	-	-	-	-	0.0%
Purchase of Transportation Service	1,712,439	2,030,380	2,030,380	317,941	15.7%
Miscellaneous	488	225	225	(263)	-117.0%
Interest	-	-	-	-	0.0%
Leases & Rentals	49,960	53,491	53,491	3,531	6.6%
Total Expenses	2,405,454	3,030,983	3,030,983	625,529	20.6%

Carbon Transit

Income Statement Summary

For the Period Ending June 30, 2025

	Fiscal Year 2025		YTD Budget Variance	
	YTD		Annual	
	Actual	Budget	Budget	Favorable (UnFavorable)
Subsidy				Amount Percent
Local Subsidy	50,860	50,859	50,859	(1) 0.0%
State Subsidy	339,060	339,060	339,060	- 0.0%
State Subsidy	-	88,830	88,830	88,830 100.0%
Total Subsidy	389,920	478,749	389,919	(1) 0.0%
Surplus (Deficit)	(517,767)	(805,615)	(805,615)	287,848 -35.7%



Administration & Safety Dashboard

August 12, 2025

LANTA employees count as of 8/12/2025 below.

Union Employees	Count	Percentage
Male	159	68.53%
Female	69	31.47%
Total	232	100%
Non-Union Employees		
Male	41	51.90%
Female	39	48.10%
Total	79	100%
All LANTA Employees		
Male	200	64.93%
Female	108	35.07%
Total	308	100%

Open Positions: Currently LANTA has the following open positions:

There are currently no open positions to report.

Internal Training Update: List of internal trainings that were completed in June 2025:

- New employee training Operations and Maintenance – 0
- Recertifications – 15
- Retraining – 1
- Ride-Alongs – 61
- Endorsement Trainings – 0
- Safety Meetings - 1

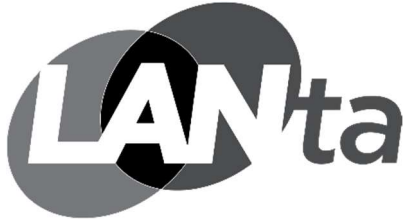
SAFETY REPORT

April-June 2025

Collision/Incident Performance Report	Total Property Damage				Injuries	
	Major	Non-Major	Total		# Resulting in Minor Personal Injuries	# Resulting in More than Minor Personal Injuries
Chargeable Vehicle Collisions	0	29	29		0	0
Non-Chargeable Vehicle Collisions	3	22	25		0	2
Total	3	51	54		0	2
Chargeable Non-Collision Incidents	0	0	0		0	0
Non-Chargeable Non-Collision Incidents	2	1	3		0	2
Total	2	1	3		0	2
	Current Q	Benchmark	Previous Per			
Vehicle Miles	1,076,184					
Veh Miles between Collisions	19,929	15,500	25,275			
Veh Miles between Chargeable Collisions	37,110	31,000	48,608			

Workplace Injury Reports	Lost Time				
	None	Less than 7 days	7-21 Days	More than 21 Days	Total
Workers' Compensation Reports	4	2	1	6	13
Employee Work Hours for Period	145,870				
Work Hours per Occurrence	36,468	72,935	145,870	24,312	11,221
Previous Quarter (January - March 2025)	14,922	44,767	N/A	134,300	10,330

Type of injury	Count	Percentage
Twisting, bending, pushing, pulling or fall	3	23.1%
Carelessness from Employee	1	7.7%
Machinery/Tool Handling	1	7.7%
Bus accident with another vehicle/road conditions	5	38.5%
Miscellaneous (Malfunction of equipment)	3	23.1%
Total	13	100%



Lehigh and Northampton Transportation Authority

Date: August 12, 2025
To: LANTA Board of Directors, Administration Committee
From: Adam Yacko, Director of Maintenance
Subject: Tire Lease Program; Award Recommendation

On June 2, 2025, a request for proposals was released via PennBID to solicit a 5-year Tire Lease Program for LANTA's fixed route bus fleet from qualified vendors. The submittals were due on or before July 2, 2025. The current 5-year lease agreement expires on August 31, 2025.

A total of 3 submissions were received. The submissions were reviewed by a committee, and scores were calculated based upon the following criteria:

- Product design and performance
- Proposer's reputation and ability to meet delivery needs.
- Compliance with technical specifications in the RFP and similar past projects.
- Price per tire mile and overall cost during the term of the agreement.

In addition to the scoring of the 3 proposals, a cost analysis was done to determine if this tire lease program is more cost effective than purchasing tires outright. The results of that cost analysis were in favor of continuing the tire lease program and are attached to this memorandum.

It is staff's recommendation that the tire lease program be continued and awarded to Bridgestone/Firestone Americas Tire Operations, LLC. This lease program will be effective September 1, 2025, through August 31, 2030.

Adam Yacko
Director of Maintenance

LEHIGH AND NORTHAMPTON TRANSPORTATION AUTHORITY
5 YEAR TIRE LEASE PROGRAM REQUEST FOR PROPOSAL
COST ANALYSIS FOR THE PERIOD OF 9/1/2025-8/31/2030

Tire lease RFP 2025	Bridgestone Americas Tire Company, LLC	IBEMSI Group, LLC	The Goodyear Tire & Rubber Company
Year 1- Cost per tire mile	\$.007737	\$.610	\$.008200
Year 2- Cost per tire mile	\$.008046	\$.610	\$.008400
Year 3- Cost per tire mile	\$.008368	\$.620	\$.008600
Year 4- Cost per tire mile	\$.008703	\$.640	\$.008800
Year 5- Cost per tire mile	\$.009051	\$.650	\$.009200

The average life of 305/70R-22.5 transit rated tire on LANTA's fixed route fleet is 55,000 miles. At the lowest pricing submitted above during year 1 of the agreement, LANTA will be paying approximately \$425 per tire during its useful life. The cost of purchasing tires of the same type from qualified vendors would be approximately \$900.17 on average. At the proposed rate and current cost of tires, the lease program is approximately 47% less costly and should continue in lieu of purchasing tires outright.

Adam Yacko

Director of Maintenance



MEMORANDUM

To: LANTA Board of Directors
Fr: Brendan Cotter, Senior Director, Service Support & Planning
Re: Janitorial Services Contract Award
Date: August 12, 2025

On June 9, 2025, LANTA issued a Request for Proposal (RFP) through PennBID, seeking submittals from qualified parties to provide Janitorial Services at LANTA's offices at 1060 Lehigh Street in Allentown and 3610 Nicholas Street in Palmer Township. In addition to those offices, services will also be provided to the Allentown Transportation Center (ATC), Bethlehem Transportation Center (BTC), and the Easton Intermodal Transportation Center (EITC).

A total of eighty-six (86) firms downloaded the RFP, and fourteen (14) firms submitted proposals. Proposals were scored based on responsiveness to:

- Project Understanding
- Firm Qualifications
- Personnel Experience
- Availability and Responsiveness
- Cost

Staff is seeking a recommendation and approval to award a two-year contract to Preferred Building Services, Inc. The contract will be in place from September 1, 2025 – August 31, 2027. The contract rate is \$7,651.64 per month.



Service Support & Planning Committee

Agenda

August 19, 2025

1. Call to Order
2. Roll Call
3. Public Comment
4. Service Support & Planning Dashboard Report
5. Report on Initiatives
 - A. Communications & Outreach Efforts
 - B. Service Planning Update
 - C. Land Development Outreach and Bus Stop Infrastructure Update
6. Adjournment



Service Support & Planning Dashboard - April - June 2025
Tuesday, August 19, 2025

LANtaBus MAINTENANCE FIGURES					
Vehicle Availability - percent pull outs made	100%				
Vehicle Availability - Number of road failures	81				
	%	Required	On-time	Benchmark	
LANtaBus Vehicle Preventive Maintenance On Time %	97%	198	193	90%	
On-Time % for bus detail cleaning (within 5 weeks)	99%	405	399	90%	
	Current Q	Benchmark			
Revenue Miles between Road Failure	11,425	10,000			

LANta Communications and Outreach Efforts

ValleyRide Rider Outreach Materials



Overview Brochure (Front/Back)



Token Types & Fare Capping



Updated Fare Types overview



Where To Load With Cash



Where to Load with ValleyRide



Launch Poster: August 12th



Service Planning Update

Shelter Update

August 19, 2025

- **2 new shelters installed since last update**
 - Good Shepherd on Saucon Valley Road – Upper Saucon
 - 2897 Easton Ave – EBS Westbound – Bethlehem
 - **Waiting on Stefko and E Broad – SB EBS – Bethlehem (Moravian Village pending approval)**

- **Ordering 7 new shelters for 2025 – Tentative locations/Currently receiving shelter quotes to proceed**
 - South Mall redevelopment – Allentown/Salisbury
 - 15th and Walnut – replacement double shelter – Allentown
 - William Penn and Emrick – EB EBS – Bethlehem Township
 - Green Pond Road at NCC – EB replacement
 - Green Pond Road at NCC – WB replacement
 - Stefko and Washington NB – EBS – Bethlehem (Pembroke Choice Neighborhood – Early Action Project)
 - Stefko and Washington SB – EBS – Bethlehem (Pembroke Choice Neighborhood – Early Action Project)



New Shelter Update



2897 Easton Ave
EBS Bus Stop
City of Bethlehem



New Shelter Update



Good Shepherd – Center Valley
Saucon Valley Road and Center Valley Parkway
Upper Saucon Township

