



Lehigh and Northampton Transportation Authority  
1060 Lehigh Street, Allentown, PA 18103  
Phone: 610-435-4517

## **LANTA Board of Directors Meeting Minutes**

**January 7, 2025**

**LANTA Rider Resources Center, Bethlehem, PA**

Members Attending: Mike Lichtenberger – Chair of the Authority; Sheila Alvarado – Secretary of the Authority; Matt Malozi; and Iris Linares.

Members Attending via Webinar / Teleconference: Becky Bradley – Vice Chair of the Authority; Fred Williams – Treasurer of the Authority; Jared Mast; Beth Halpern; Jennifer Ramos; and Amy Beck.

Members Absent: Kimberly Schaffer; and Matt Rozsa.

Staff and Contractors Attending: O. O’Neil, N. Ozoa, B. Cotter, J. Polster-Abel, T. Williams, A. Yacko, D. Bohner, D. Lightner – LANTA Staff. Kent Herman – Solicitor.

Public Attending: None.

Public Attending via Webinar/Teleconference: None.

### **1. Call to Order**

The meeting was called to order at 12:01 p.m. by Mike Lichtenberger, Chair of the Authority.

### **2. Roll Call**

Roll Call was conducted by Mr. O’Neil.

### **3. Public Comment**

No comment was provided during Public Comment.

### **4. Approval of the Minutes**

*The minutes of the December 10, 2024, Board of Directors meeting were approved on a motion made by Ms. Alvarado and seconded by Mr. Malozi.*

## 5. Report of the Chair

As part of the Report of the Chair, Mr. Lichtenberger wished all Board members and staff a happy new year and noted that LANTA has significant improvement projects planned for the year ahead including the roll out of the new fare collection system.

## 6. Report of the Committees

- A. Finance Committee – Mr. Williams, Chair of the Finance Committee, reported that the Finance Committee met on Tuesday January 7 prior to the Board meeting. As part of the agenda, staff presented the financial statements for the LANTaBus, LANTaVan, and Carbon Transit operating divisions for November 2024, subject to audit, which are attached. The meeting included a detailed presentation and discussion of the financial statements.

*On a motion made by Mr. Williams and seconded by Ms. Linares, the Board voted to approve the LANTaBus, LANTaVan, and Carbon Transit financial statements for November 2024, subject to audit.*

Mr. Williams then concluded the report.

- B. Administration & Safety Committee – Ms. Alvarado, Chair of the Administration & Safety Committee, reported that the Administration & Safety Committee met on Tuesday January 7 prior to the Board meeting. As part of the agenda, staff presented the Administration & Safety Dashboard Report which covered employee headcount, current vacancies, and training completed in November. The report is attached.

Ms. Alvarado then concluded the report.

- C. Service Support & Planning Committee – Mr. Malozi, Chair of the Service Support & Planning Committee, reported that the Committee did not meet in January and that the next meeting of the Committee is scheduled for Tuesday February 11.
- D. Service Delivery & Accessibility Committee – Ms. Linares, Chair of the Service Delivery & Accessibility Committee, reported that the Service Delivery & Accessibility Committee

did not meet in January and that the next meeting of the Committee is scheduled for Tuesday March 11.

## **7. Other Items**

- Mr. Lichtenberger asked the staff if they had any department updates; department heads reported on the status of construction at the Bethlehem Transportation Center as well as the process to procure ticket vending machines.
- Mr. O'Neil noted that LANTA had assisted in the evacuation after the house fire in Allentown the previous weekend. LANTA is often contacted by local emergency management for such requests and assistance is provided when vehicles and staff are available.

## **8. Adjournment**

The meeting was adjourned at 12:27 p.m.

Respectfully Submitted



2/11/2025

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Sheila Alvarado  
Secretary

Date



***Lehigh and Northampton Transportation Authority***

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**LANTA Board Meeting  
Agenda  
January 7, 2025**

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1. Call to Order
  2. Roll Call
  3. Public Comment
  4. Approval of the Minutes – December 10, 2024 Board Meeting
  5. Report of the Chair
  6. Report of Committees
    - A. Finance – Fred Williams
      - i. Items for consideration of approval:
        - a. Financial Statements November 2024, subject to audit
    - B. Administration & Safety – Sheila Alvarado
    - C. Service Support & Planning – Matt Malozi
    - D. Service Delivery & Accessibility – Iris Linares
  7. Other Items
  8. Adjournment
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**Joint LANTA Finance Committee and  
Administration & Safety Committee**

**Agenda  
January 7, 2025**

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**Finance Committee**

1. Call to Order
2. Roll Call
3. Public Comment
4. Review and Recommendation – Financial Statements November 2024 subject to audit
5. Actions
  - a. None
6. Other Items
7. Adjournment

**Administration & Safety Committee**

1. Administration & Safety Dashboard
  2. Procurements
    - None
  3. Actions
    - None
  4. Other Items
  5. Adjournment
-

# LANtaBus November 2024 Unaudited Financial Statements

## LANtaBus

### November 2024 Unaudited Financial Statements

#### LANtaBus Income Statement Summary For the Period Ending November 30, 2024

	Fiscal Year 2025					YTD Budget Variance	
	PTD		YTD		Annual Budget	Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget		Amount	Percent
<b>Revenue</b>							
Passenger Fares	248,502	192,939	1,359,545	1,070,069	2,396,151	289,476	27.05%
Special Transit Fares	106,807	-	161,787	58,750	235,000	103,037	0.00%
Auxiliary Transportation Reven	41,667	41,667	208,333	208,333	512,500	0	0.00%
NonTransportation Revenue	673	-	10,427	-	-	10,427	0.00%
<b>Total Revenue</b>	<b>397,648</b>	<b>234,606</b>	<b>1,740,092</b>	<b>1,337,152</b>	<b>3,143,651</b>	<b>402,940</b>	<b>30.13%</b>

Note: Totals and percentage may not be precise due to independent rounding

## Revenues - \$1,740,092

Current revenues total \$1,740,092. This represents a 30.1 percent increase from the current budget projection of \$1,337,152.

## Passenger Revenue - \$1,359,545

Current passenger fare revenue is above budget projections by \$289,476, representative of a 27.1% budget variance. The fare revenue collected through November 30<sup>th</sup> is \$749 below the GFI stated revenue collected. GFI industry standards state an anticipated variance of +/- 0.5 percent is reasonable.

#### DAILY REVENUE ANALYSIS

DATE	GFI AMOUNT	FISCAL YEAR 2025		
		ACTUALLY COUNTED	DIFFERENCE	%
JULY	\$ 149,187.29	\$ 148,287.42	(899.87)	-0.60%
AUGUST	142,925.88	143,011.94	86.06	0.06%
SEPTEMBER	158,009.72	158,036.30	26.58	0.02%
OCTOBER	152,209.32	152,870.13	660.81	0.43%
NOVEMBER	136,593.92	135,971.02	(622.90)	-0.46%
<b>TOTALS</b>	<b>738,926.13</b>	<b>738,176.81</b>	<b>(749.32)</b>	<b>-0.10%</b>

## LANtaBus November 2024 Unaudited Financial Statements

### LANtaBus Income Statement Summary For the Period Ending November 30, 2024

Expenses	Fiscal Year 2025					YTD Budget Variance	
	PTD		YTD		Annual	Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Labor	1,632,717	1,526,091	8,421,974	7,972,967	19,356,608	(449,008)	-5.63%
Fringe Benefits	908,985	1,358,221	5,421,795	5,759,562	16,441,686	337,767	5.86%
<b>Total Labor and Fringes</b>	<b>2,541,702</b>	<b>2,884,312</b>	<b>13,843,770</b>	<b>13,732,529</b>	<b>35,798,294</b>	<b>(111,241)</b>	<b>-0.81%</b>
Services	197,398	282,763	1,021,924	1,042,450	2,738,842	20,526	1.97%
Fuel	138,255	183,988	664,660	803,544	2,091,988	138,884	17.28%
Tires & Tubes	11,311	11,398	62,985	58,898	137,035	(4,088)	-6.94%
Materials & Supplies	174,694	254,245	832,504	1,047,490	2,964,957	214,987	20.52%
Utilities	81,423	90,735	328,184	377,051	942,456	48,867	12.96%
Casualty & Liability	42,605	164,901	211,217	416,681	1,406,089	205,464	49.31%
Taxes	1,840	398	9,312	1,906	4,296	(7,406)	-388.56%
Purchase of Transportation	240,236	249,900	1,245,796	1,045,545	2,684,946	(200,251)	-19.15%
Miscellaneous	17,897	21,202	124,519	95,679	271,891	(28,840)	-30.14%
Interest	1,071	100	5,359	581	1,200	(4,777)	-821.66%
Leases & Rentals	9,014	2,727	45,800	12,348	28,709	(33,452)	-270.91%
<b>Total Expenses</b>	<b>3,457,446</b>	<b>4,146,669</b>	<b>18,396,030</b>	<b>18,634,703</b>	<b>49,070,703</b>	<b>238,673</b>	<b>1.28%</b>

*Note: Totals and percentage may not be precise due to independent rounding*

### **Expenditures - \$18,396,030**

Collectively, operating expenditures are below current budget projections by \$238,673, representative of a 1.3 percent budget variance.

### **Labor - \$8,421,974**

Collectively, current labor costs, after Carbon Transit and LANtaVan allocations, are approximately \$449K above current budget projections, representative of a 5.6% increase.

### **Operator Wages - \$5,754,849**

Current operator wages are based on a total of 199 operators, 177,460 payroll hours, of which 18,315 hours are attributable to overtime premiums: an average of 92.03 overtime hours per operator. The continued payment of overtime is attributed to the following:

- Total of 2,928 absences through November 30th
  - Average of 19.5 absences per day
- 2,928 absences are comprised of the following
  - 1,232 Vacation days
  - 1,105 Sick

## LANtaBus November 2024 Unaudited Financial Statements

### Union Pension - \$771,437

Costs are representative of the monthly Municipal Minimum Obligation Employer contribution payment to the LANTA Union Pension Plan and the union portion of the 2024 Fiduciary Liability insurance. Current costs align with budget projections.

### Non-Union Pension - \$122,006

Costs are representative of the monthly Municipal Minimum Obligation Employer contribution payment to the LANTA Non-Union Pension Plan and the non-union portion of the 2024 Fiduciary Liability insurance. Current costs align with budget projections.

### Non-Union 457 ER Match - \$14,378

This amount represents the total employer contribution to employees' IRC 457(b) plans who are covered by the Non-Union Pension Plan Alternative B. Current contributions align with the budget projections.

### Medical Insurance - \$2,923,838

The Authority offers its employees the Capital Blue Cross PPO Plus medical insurance plan. Dental and vision coverage are provided by Capital Blue Cross as well. The Authority's plan is self-insured, and there is a stop-loss insurance policy in place. Current costs are above current budget projections by approximately \$52K, a 12.3 percent budget variance.

Claims billed through November 30, 2024	\$	3,048,589
Administration Costs billed through September 2024		96,207
LVBCH		60
CANARX		2,355
<b>Total Admin Fees and Claims</b>	<b>\$</b>	<b>3,147,211</b>

#### **Reimbursements**

EE Contributions	\$	185,329
Pensioner Contributions		326
Stop Loss		37,718
<b>Total Program Reimbursements</b>	<b>\$</b>	<b>223,373</b>
<b>Net Healthcare Costs</b>	<b>\$</b>	<b>2,923,838</b>

**Cost per covered EE - 319 employees as of 11/30    \$                    9,166**

LANtaBus November 2024 Unaudited Financial Statements

**Fuel - \$664,660**

Current costs are below budget projections by 17.3 percent and is attributable to the budget assumption of a higher than actual diesel fuel usage for the first quarter and decrease in actual CNG usage.

**Tires and Tubes - \$62,985**

Current costs are estimated and are above budget projections by 6.9 percent.

**Materials and Supplies - \$832,504**

Current costs represent the cost of materials to keep the revenue vehicle fleet in a state of good repair as well as office and computer supplies. Current costs are below budget projections by \$214,987, a 20.5% budget variance.

**Utilities - \$328,184**

Current costs are inclusive of routine utility costs for items such as Refuse Removal, Water & Sewer, Electric, Gas Heat, transit center utilities and Internet fees. Annual costs are below current year budget projections by approximately \$49K, a 13.0% budget variance.

**Casual & Liability Insurance - \$211,217**

Annual costs include the property damage and liability insurance purchased through the SAFTI program. Costs are currently below budget projections by approximately \$205K, a 49.3% budget variance.

**Taxes - \$9,312**

This category includes expense line items for vehicle license & registration fees and fuel recovery fees as well as real estate taxes.

**Purchased Transportation - \$1,245,796**

Current costs reflect the four components that affect the Purchased Transportation line item for LANtaBus. Those components consist of the Carbon Transit Fixed Route, ADA Operating Expenses for both Carbon and LANtaVan, Flex Services and Certification

## LANtaBus November 2024 Unaudited Financial Statements

### LANtaBus Income Statement Summary For the Period Ending November 30, 2024

Subsidy	Fiscal Year 2025					YTD Budget Variance	
	PTD		YTD		Annual Budget	Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget		Amount	Percent
Local Subsidy	111,533	121,188	560,608	498,911	1,347,227	(61,697)	-12.37%
State Subsidy	2,230,410	3,052,997	12,374,917	13,273,461	35,626,942	898,544	6.77%
Federal Subsidy - ADA	94,559	79,548	500,487	443,762	960,999	(56,725)	-12.78%
Federal Subsidy - Safety & Sec	42,440	47,838	169,944	297,606	632,474	127,662	42.90%
Federal Subsidy - VOH	7,126	58,216	15,318	70,482	792,658	55,164	78.27%
Federal Subsidy - PM	565,206	541,878	2,993,984	2,663,977	6,457,124	(330,007)	-12.39%
Federal Subsidy - Tire Lease	9,676	10,397	40,680	49,352	109,628	8,672	17.57%
<b>Total Subsidy</b>	<b>3,060,949</b>	<b>3,912,062</b>	<b>16,655,938</b>	<b>17,297,550</b>	<b>45,927,052</b>	<b>641,612</b>	<b>3.71%</b>
<b>Surplus (Deficit)</b>	<b>1,150</b>	<b>(0)</b>	<b>-</b>	<b>(1)</b>	<b>-</b>	<b>1</b>	<b>0.00%</b>

*Note: Totals and percentage may not be precise due to independent rounding*

### **Subsidy - \$16,655,938**

The year-to-date funded deficit recorded on LANtaBus totals \$16,655,938. This represents a 3.7 percent decrease from the current budget projection of \$17,297,550. Current total subsidies equal the amount of the deficit.

### **Local Subsidy - \$560,608**

This category includes the general operating assistance revenues received from the Counties of Lehigh and Northampton. Year-to-date local subsidy is above current year budget projections by 12.4%.

### **State Subsidy - \$12,374,917**

This category includes the operating assistance funds from PennDOT to assist in paying the cost of operating transit services. The current state subsidy is representative of 5/12<sup>th</sup> of the FY2025 allocation amount plus \$2,314,581 of Act 44 prior year reserves to subsidize the remaining operating deficit LANtaBus. Year-to-date state subsidy is below current year budget projections by 6.8%.

### **Federal Subsidy - \$3,720,413**

This category covers funds obtained from the Federal Government to assist in paying the costs of operating transit services. Formula funding for FY 2025 has been used to fund preventative maintenance activities, tire lease, safety and security and ADA total operating expenses. The balance of federal subsidy was provided from the Vehicle Overhaul Program (VOH). Total federal subsidies are above current budget projections collectively by

**LANTA Bus**  
**Income Statement Summary**  
For the Period Ending November 30, 2024

	Fiscal Year 2025				YTD Budget Variance	
	PTD		YTD		Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget	Amount	Percent
<b>Revenue</b>						
Passenger Fares	248,502	192,939	1,359,545	1,070,069	289,476	27.05%
Special Transit Fares	106,807	-	161,787	58,750	103,037	0.00%
Auxiliary Transportation Revenue	41,667	41,667	208,333	208,333	0	0.00%
NonTransportation Revenue	673	-	10,427	-	10,427	0.00%
<b>Total Revenue</b>	<b>397,648</b>	<b>234,606</b>	<b>1,740,092</b>	<b>1,337,152</b>	<b>402,940</b>	<b>30.13%</b>
<b>Expenses</b>						
Labor	1,632,717	1,526,091	8,421,974	7,972,967	(449,008)	-5.63%
Fringe Benefits	908,985	1,358,221	5,421,795	5,759,562	337,767	5.86%
<b>Total Labor and Fringes</b>	<b>2,541,702</b>	<b>2,884,312</b>	<b>13,843,770</b>	<b>13,732,529</b>	<b>(111,241)</b>	<b>-0.81%</b>
Services	197,398	282,763	1,021,924	1,042,450	20,526	1.97%
Fuel	138,255	183,988	664,660	803,544	138,884	17.28%
Tires & Tubes	11,311	11,398	62,985	58,898	(4,088)	-6.94%
Materials & Supplies	174,694	254,245	832,504	1,047,490	2,964,957	20.52%
Utilities	81,423	90,735	328,184	377,051	942,456	12.96%
Casualty & Liability	42,605	164,901	211,217	416,581	1,406,089	49.31%
Taxes	1,840	398	9,312	1,906	(7,406)	-388.56%
Purchase of Transportation	240,236	249,900	1,245,796	1,045,545	2,684,946	-19.15%
Miscellaneous	17,897	21,202	124,519	95,679	(28,840)	-30.14%
Interest	1,071	100	5,359	581	(4,777)	-821.66%
Leases & Rentals	9,014	2,727	45,800	12,348	(33,452)	-270.91%
<b>Total Expenses</b>	<b>3,457,446</b>	<b>4,146,669</b>	<b>18,396,030</b>	<b>18,634,703</b>	<b>238,673</b>	<b>1.28%</b>
<b>Gross Surplus (Deficit)</b>	<b>(3,059,799)</b>	<b>(3,912,062)</b>	<b>(16,655,938)</b>	<b>(17,297,551)</b>	<b>641,613</b>	<b>3.71%</b>
<b>Subsidy</b>						
Local Subsidy	111,533	121,188	560,608	498,911	(61,697)	-12.37%
State Subsidy	2,230,410	3,052,997	12,374,917	13,273,461	898,544	6.77%
Federal Subsidy - ADA	94,559	79,548	500,487	443,762	(56,725)	-12.78%
Federal Subsidy - Safety & Sec	42,440	47,838	169,944	297,606	127,662	42.90%
Federal Subsidy - VOH	7,126	58,216	15,318	70,482	55,164	78.27%
Federal Subsidy - PM	565,206	541,878	2,993,984	2,663,977	(330,007)	-12.39%
Federal Subsidy - Tire Lease	9,676	10,397	3,720,413	3,525,178	(195,235)	-5.54%
<b>Total Subsidy</b>	<b>3,060,949</b>	<b>3,912,062</b>	<b>20,335,671</b>	<b>20,773,377</b>	<b>437,706</b>	<b>2.11%</b>
<b>Surplus (Deficit)</b>	<b>1,150</b>	<b>(0)</b>	<b>3,679,733</b>	<b>3,475,826</b>	<b>203,907</b>	<b>0.00%</b>

## LANtaVan November 2024 Unaudited Financial Statements

the full fare of the trip and for those clients over 65 years of age, LCAAA pays the 15% copay while the remaining 85% is paid for by the Senior Shared Ride Lottery Program. LCAAA revenue represents a total of 4,729 completed revenue trips.

### Northampton County Area Agency on Aging (NCAAA) - \$28,752

Currently this line item represents revenue earned on ridership for Northampton County AAA (NCAAA) sponsored clients. For those sponsored clients under 65 years of age, NCAAA pays the full fare of the trip and for those clients over 65 years of age, NCAAA pays the 15% copay while the remaining 85% is paid for by the Senior Shared Ride Lottery Program. NCAAA revenue represents a total of 6,030 completed revenue trips.

### American with Disabilities Act (ADA) - \$975,011

This line item represents the total operating costs of the ADA program less ADA client copays. Current revenue consists of total revenue ridership of 17,270 trips, for total operating costs of \$1,053,965 less \$78,954 in ADA client copays. ADA ridership has decreased 2.7 percent when compared to the previous fiscal year period.

### Certification Services (CER) - \$15,596

This line item represents the cost of the LANTA sponsored transportation for potential paratransit consumers to/from their evaluations. Current revenue reflects a total of 416 trips performed, a decrease of 3.7 percent from the previous fiscal year period.

### **State Reimbursements - \$1,254,748**

Current State Reimbursements are \$151,151 above current budget projections, resulting in a 13.7 percent budget variance.

### Senior Shared Ride Lottery - \$1,163,540

Shared Ride revenue is representative of 41,176 completed revenue trips and full 85% reimbursement from the Senior Shared Ride (SSR) Lottery Program. SSR Lottery ridership has increased 13.8 percent when compared to the previous fiscal year period.

### Persons with Disabilities (PWD) - \$91,209

PWD revenue is representative of 2,707 revenue trips and full 85% reimbursement from the Senior PWD ridership has increased 26.0 percent when compared to the previous fiscal year period.

## LANtaVan November 2024 Unaudited Financial Statements

### LANtaVan Income Statement Summary For the Period Ending November 30, 2024

Expenses	Fiscal Year 2025					YTD Budget Variance	
	PTD		YTD		Annual Budget	Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget		Amount	Percent
Labor	82,109	49,757	316,286	328,477	1,005,266	12,192	3.71%
Fringe Benefits	65,687	68,677	253,410	336,592	804,213	83,182	24.71%
<b>Total Labor and Fringe Benefits</b>	<b>147,797</b>	<b>118,434</b>	<b>569,696</b>	<b>665,069</b>	<b>1,809,479</b>	<b>95,374</b>	<b>14.34%</b>
Services	16,090	18,535	98,813	73,176	193,159	(25,637)	-35.04%
Fuel	64,491	74,079	413,911	426,667	1,005,861	12,757	2.99%
Tires & Tubes	-	-	-	-	-	-	0.00%
Materials & Supplies	3,144	1,901	19,175	16,150	45,000	(3,025)	-18.73%
Utilities	11,229	14,065	71,664	72,043	185,673	379	0.53%
Casualty & Liability	1,083	1,083	5,417	5,417	13,000	-	0.00%
Taxes	9,802	8,169	49,011	40,846	97,000	(8,165)	-19.99%
Purchase of Transportation Service	719,746	736,201	3,736,048	3,738,897	8,713,643	2,849	0.08%
Miscellaneous	458	1,475	5,623	6,807	22,700	1,185	17.40%
Interest	-	-	-	-	-	-	0%
Leases	70,757	72,421	354,139	362,105	871,356	7,966	2.20%
<b>Total Expenses</b>	<b>1,044,597</b>	<b>1,046,364</b>	<b>5,323,496</b>	<b>5,407,178</b>	<b>12,956,871</b>	<b>83,682</b>	<b>1.55%</b>

Note: Totals and percentage may not be precise due to independent rounding

### **Operating Expenditures - \$5,323,496**

Collectively, operating expenditures are below current budget projections by \$83,682, a 1.6 percent budget variance.

### **Salaries and Wages - \$316,286**

Salaries and wages are 3.7 % below the current budget projection of \$328,477. The decrease is attributable to the budget allocation.

Salaries for the Authority's Accessibility Service Specialists, Paratransit Schedulers, Executive Director, Director of Paratransit Service, Sr. Director of Finance, Controller, Finance Specialists, Sr. Director of Service Accessibility, Manager Rider Resources, Treasury Clerks, the Rider Resource Representatives are accounted for within this line item.

The Rider Resources call center staff and Rider Resources Manager salaries are allocated by call volume percentages. The percentages used for FY 2025 are as follows:

- 6.7% Carbon Transit

## LANtaVan November 2024 Unaudited Financial Statements

### Freight - \$5,086

Current costs are representative of the postage expense of LANtaVan specific items less the postage received on each online ticket purchase. Each online ticket purchase offsets the postage costs at a rate of \$1.50 per transaction. As of November 30th, LANtaVan received \$138 in prepaid postage costs from online transactions.

### Janitorial Supplies - \$943

Current costs are representative of routine purchases of janitorial supplies.

### Fuel - \$413,911

LANTA provides Transdev with WEX fuel cards, to be used at any public gas station for fueling the vans. Current costs represent those transactions and are below the current budget projection of \$426,667, by approximately \$13K, representing a 3.0 percent budget variance.

### Utilities - \$71,664

Collectively, utility costs reflect an overall decrease of 0.5%, an amount of approximately \$379 below current budget projections of \$72,043. Costs are representative of electric, heating, water and sewer costs for the Paratransit facility as well as telephone, IVR system calls for Ecolane, modem lines for the paratransit scheduling software system and cellular data usage fees for the tablets accessing Ecolane. The net increase can be attributed to the following:

- IVR – Budget projections anticipated a higher number of automated calls due to an anticipated greater number of clients moving to EcoPay.
- Telephone – The costs for internet and landline services were split during the previous fiscal year.
- Electric – Utility rates were capped during the previous fiscal year.
- Water and Sewer – Costs align with budget projections.
- Heating – Costs were below budget projections due to a lock in of energy rates and mild weather.
- Internet fees/services - The costs for internet and landline services were split during the previous fiscal year.
- Radio/Tower Infrastructure – Costs align with budget projections.

## LANtaVan November 2024 Unaudited Financial Statements

of \$.25 per mile, while parking and tolls are based on the actual costs. Northampton County MATP mileage reimbursement trips total 3,915.

### Northampton County Mass Transit Reimbursements - \$300

This line item represents the mass transit reimbursements for the Northampton County MATP program. Mass Transit reimbursements represent the cost of the tickets given to eligible clients and the costs of the taxi services needed to accommodate transportation when the fixed route service is not available during their time of need for transportation services.

### MA Out of County (MA OOC) Lehigh and Northampton - \$70,487

This line item represents expenditures for the MATP premium transportation. MATP premium transportation represents medical transportation outside of Lehigh and Northampton counties. Total MA OOC completed revenue trips of 306 have decreased 68.0% when compared to the prior fiscal year period.

### Miscellaneous - \$5,623

The "Miscellaneous" line item is used to properly classify paratransit related expenditures which, under NTD reporting, cannot be included in any other expense line item. Current costs have now aligned with current budget projections.

### Dues and Subscriptions - \$4,937

### Training and Travel - \$686

### Leases - \$354,139

Per the terms of the Purchased Transportation contract, LANTA is to provide a facility to be used by TransDev. LANTA is responsible for the lease payment of the paratransit facility. Current costs are below budget projections by approximately \$8K, representing a 2.2% budget variance.

# LANtaVan November 2024 Unaudited Financial Statements

## Revenue and Expense Detail – By Program

LANtaVan  
November 30, 2024

	ADA	SRR/PWD	MATP	Total
Salaries & Wages	\$ 58,503.67	\$ 152,499.13	\$ 105,282.90	\$ 316,285.70
Other Paid Absences	4,680.29	12,199.93	8,422.63	25,302.85
Fringe Benefits	42,193.21	109,983.31	75,930.68	228,107.20
Services	18,784.91	48,965.84	31,062.31	98,813.06
Materials & Supplies	3,546.76	9,245.18	6,382.72	19,174.66
Fuel	76,561.49	199,569.69	137,779.65	413,910.83
Utilities	13,255.78	34,553.30	23,855.03	71,664.11
Insurances	1,001.92	2,611.67	1,803.06	5,416.65
Taxes	9,065.53	23,630.74	16,314.28	49,010.55
Purchased Transportation	759,307.39	1,979,644.02	971,022.62	3,709,974.03
MA Reimbursements			26,074.38	26,074.38
Miscellaneous Expense	1,558.96	4,063.68	-	5,622.64
Leases	65,505.50	170,750.51	117,883.36	354,139.37
<b>Total Expenditures</b>	<b>1,053,965.41</b>	<b>2,747,717.00</b>	<b>1,521,813.62</b>	<b>\$ 5,323,496.03</b>
<b>Passenger Fares</b>	<b>78,954.40</b>	<b>146,881.20</b>	<b>-</b>	<b>\$ 225,835.60</b>
<b>Program Reimbursements</b>				<b>1,163,539.60</b>
Lottery - Shared Ride		1,163,539.60		1,163,539.60
Lottery - PWD		91,208.75		91,208.75
Area Agency on Aging		51,195.45		51,195.45
MATP - Lehigh County		32,191.40	946,225.51	978,416.91
MATP - Northampton County		22,801.30	575,588.11	598,389.41
<b>Total Program Reimbursements</b>	<b>-</b>	<b>1,360,936.50</b>	<b>1,521,813.47</b>	<b>\$ 2,882,750.12</b>
<b>Gross Surplus/(Deficit)</b>	<b>(975,011.01)</b>	<b>(1,239,899.30)</b>	<b>(0.15)</b>	<b>\$ (2,214,910.46)</b>
<b>Subsidy</b>				
State Operating Assistance - CER		15,596.20		\$ 15,596.20
ADA - Federal/State/Local	585,006.61			585,006.61
ADA - PM	390,004.40			390,004.40
State Operating Assistance - Reserves	-	-	-	-
<b>Total Subsidy by Program</b>	<b>975,011.01</b>	<b>15,596.20</b>	<b>-</b>	<b>\$ 990,607.21</b>
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>(1,224,303.10)</b>	<b>(0.15)</b>	<b>(1,224,303.25)</b>
<b>Total Trips</b>	<b>17,270</b>	<b>45,017</b>	<b>31,079</b>	
<b>Avg Cost per Trip</b>	<b>\$ 61.03</b>	<b>\$ 61.04</b>	<b>\$ 48.97</b>	
<b>Avg Passenger Revenue per Trip</b>	<b>\$ 4.57</b>	<b>\$ 33.49</b>		
<b>Avg Subsidy per Trip</b>	<b>\$ 56.46</b>	<b>\$ 0.35</b>		

Note: Totals and percentage may not be precise due to independent rounding

## Carbon Transit November 2024 Unaudited Financial Statements

### Carbon Transit November 2024 Unaudited Financial Statements

#### Carbon Transit Income Statement Summary For the Period Ending November 30, 2024

	Fiscal Year 2025					YTD Budget Variance	
	PTD		YTD		Annual Budget	Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget		Amount	Percent
<b>Revenue</b>							
Passenger Fares	17,896	4,658	29,936	15,432	39,531	14,503	93.98%
Non-Transportation Revenues	189	-	1,732	-	-	1,732	0.00%
Local Special Fare Assistance	10,322	1,970	73,803	10,667	112,175	63,135	591.86%
State Reimbursements	22,620	25,367	122,606	130,836	298,582	(8,231)	-6.29%
State Special Fare Assistance	101,306	113,300	421,583	598,415	1,385,161	(176,832)	-29.55%
<b>Total Revenue</b>	<b>152,334</b>	<b>145,295</b>	<b>649,659</b>	<b>755,351</b>	<b>1,835,449</b>	<b>(105,692)</b>	<b>-13.99%</b>

Note: Totals and percentage may not be precise due to independent rounding

### **Revenues - \$649,659**

Year-to-date revenues total \$649,659. This represents a 14.0 percent decrease from the current budget projection of \$755,351.

### **Passenger Revenues - \$29,936**

Collectively, annual passenger revenues, which include fixed route fares and paratransit passenger copays, are above current budget projections by 93.9 percent.

### **General Public Fares (GPF) Copays -\$13,174**

Year-to-date completed fare paying revenue trips, which includes trips performed under ADA, GMCO, GPB, Lottery and PWD programs, total 5,515 trips, a decrease of 12% from the previous year.

### **General Public Fares (GPF) Fixed Route -\$16,628**

GPF Fixed Route revenue is representative of fares collected for the Fixed Route Service in Carbon. November financials also include the revenue for the Fall Foliage Shuttle Service which totaled \$15,061.

## Carbon Transit November 2024 Unaudited Financial Statements

MATP consists of 4,850 trips and ridership has increased 3% when compared to the previous fiscal year period. Revenue ridership is comprised of the following MATP trip types:

- MATP Under 65 – 2,226
- MATP Out of County – 1,440
- MATP Mileage Reimbursement – 1,184
- MATP Pass-through - 0

## Carbon Transit November 2024 Unaudited Financial Statements

The remaining staff salaries allocated to Carbon Transit are equivalent to the direct time spent performing tasks related to the Carbon Transit Division.

### **Fringe Benefits - \$81,171**

#### **FICA - \$7,762**

Costs are based on the calculation of 7.65% of current salaries and wages.

#### **Fringe Benefits- \$73,409**

Costs include the allocation of benefit costs to the Carbon Transit Division for staff time to administer both the fixed route and paratransit programs. Fringe benefits are allocated at 80% of total wages.

Collectively, fringe benefits are 15.4% below current budget projections.

### **Outside Services - \$11,747**

Current costs reflect an increase of 10.9% above the current budget projection of \$10,595. The net increase can be attributed to the following:

- Auditing Fees – Current costs are representative of Carbon's allocation of FY2025 auditing services which have increased 3% from the previous fiscal year.
- Banking – Current costs include the fees associated with banking transactions relating to Carbon Transit operations.
- Online Sales - This line item includes the fees associated with online sales transactions for ticket purchases and EcoPay balance replenishments via the current online platform, Square Inc. Costs have exceeded the current budget projection due to clients moving to the EcoPay option.
- Building Maintenance – Current costs represent costs for an unanticipated electrical repair. FY2025 budget did not anticipate any building maintenance costs.
- Radio Maintenance – Current costs represent costs for an unanticipated radio repeater repair. FY2025 budget did not anticipate any radio repeater costs.

### **Fuel - \$62,088**

LANTA provides Transdev with WEX fuel cards, to be used at any public gas station for fueling the vans. Current costs represent those transactions and are below current budget projections by a 43.1% budget variance.

## Carbon Transit November 2024 Unaudited Financial Statements

- Telephone – The costs for internet and landline services were split during the previous fiscal year.
- Electric – Utility rates were capped during the previous fiscal year.
- Water and Sewer – Current costs are representative of water service; no accrual was made for sewer fees due to a possible credit owed.
- Heating – Costs are below budget projections due to mild weather.
- Internet fees - The costs for internet and landline services were split during the previous fiscal year.

### **Purchased Transportation (P/T) - \$712,913**

Collectively, P/T costs are below the current budget projection of \$904,331, by 21.2%. The net decrease is attributed to a decrease in revenue ridership, along with the collaboration between LANTA, specifically the Paratransit Department and the Department of Human Services to ensure that clients are receiving the proper services.

### **Shared Ride - \$561,716**

This line item represents expenditures for the in-county paratransit service currently operated by TransDev, LANTA's subcontractor for Carbon Transit service plus the agreed upon fixed cost portion for FY 2025. This line item includes State Shared Ride, PwD, ADA and MATP transportation. Current costs are below the current budget projection of \$583,060, by 3.7%.

### **Mileage Reimbursements - \$6,599**

This line item represents the mileage, parking, and toll reimbursements for the MATP program. Mileage is currently reimbursed at an increased rate of \$.25 per mile, while parking and tolls are based on the actual costs. Current actual costs are below the current budget projection of \$11,123, by 40.7%. MATP mileage reimbursement trips total 1,184; an 18.2% decrease when compared to the previous fiscal year period.

### **Pass-Through Entity - CLIU - \$0**

No costs to report currently.

### **MA Out of County (MA OOC) - \$144,598**

This line item represents expenditures for the MATP premium transportation. MATP premium transportation represents medical transportation outside of Carbon County.

## Carbon Transit November 2024 Unaudited Financial Statements

### Carbon Transit Income Statement Summary For the Period Ending November 30, 2024

	Fiscal Year 2025					YTD Budget Variance	
	PTD		YTD		Annual Budget	Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget		Amount	Percent
Subsidy							
Local Subsidy	-	4,238	16,952	16,952	50,859	-	0.00%
State Subsidy	-	35,658	77,423	142,632	339,060	65,209	45.72%
<b>Total Subsidy</b>	<b>-</b>	<b>39,896</b>	<b>94,375</b>	<b>159,584</b>	<b>389,919</b>	<b>65,209</b>	<b>40.86%</b>
<b>Surplus (Deficit)</b>	<b>(52,243)</b>	<b>(52,215)</b>	<b>(262,644)</b>	<b>(371,333)</b>	<b>(805,615)</b>	<b>108,689</b>	<b>-29.27%</b>

*Note: Totals and percentage may not be precise due to independent rounding*

### **Subsidy - \$94,375**

The year-to-date deficit recorded on Carbon Transit totals \$262,644. This represents a 29.3 percent decrease from the current year's budget projection of \$371,333. Current total subsidies equal the amount of the deficit for Fixed Route and the ADA program.

#### **Local Subsidy - \$16,952**

Current amount represents 4/12<sup>th</sup> of the annual general operating assistance revenues received from Carbon County. No local operating assistance was needed for November 2024 as the fixed route division completed the month with a \$9,556 surplus.

#### **State Subsidy - \$77,423**

Th current amount represents the amount of state operating assistance needed to fund the operating deficit for fixed route operations. No state operating assistance was needed for November 2024 as the fixed route division completed the month with a \$9,556 surplus.

**Carbon Transit**  
**Income Statement Summary**  
For the Period Ending November 30, 2024

	Fiscal Year 2025				YTD Budget Variance	
	PTD		YTD		Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget	Amount	Percent
<b>Revenue</b>						
Passenger Fares	17,896	4,658	29,936	15,432	14,503	93.98%
Non-Transportation Revenues	189	-	1,732	-	1,732	0.00%
Local Special Fare Assistance	10,322	1,970	73,803	10,667	63,135	591.86%
State Reimbursements	22,620	25,367	122,606	130,836	(8,231)	-6.29%
State Special Fare Assistance	101,306	113,300	421,583	598,415	(176,832)	-29.55%
<b>Total Revenue</b>	<b>152,334</b>	<b>145,295</b>	<b>649,659</b>	<b>755,351</b>	<b>(105,692)</b>	<b>-13.99%</b>
<b>Expenses</b>						
Labor	25,898	18,738	101,464	119,900	18,436	15.38%
Fringe Benefits	20,718	14,990	81,171	95,920	14,748	15.38%
<b>Total Labor and Fringe Benefits</b>	<b>46,616</b>	<b>33,728</b>	<b>182,636</b>	<b>215,819</b>	<b>33,184</b>	<b>15.38%</b>
Services	3,608	2,165	11,747	10,595	(1,152)	-10.87%
Fuel	13,021	18,118	62,088	109,119	47,031	43.10%
Tires & Tubes	-	-	-	-	-	0.00%
Materials & Supplies	836	820	6,488	5,673	(815)	-14.37%
Utilities	1,144	4,068	9,869	18,366	8,497	46.26%
Casualty & Liability	-	-	-	-	-	0.00%
Taxes	-	-	-	-	-	0.00%
Purchase of Transportation Service	135,165	174,034	712,913	904,331	191,418	21.17%
Miscellaneous	29	19	137	95	(42)	0.00%
Interest	-	-	-	-	-	0.00%
Leases & Rentals	4,160	4,454	20,800	22,270	1,470	6.60%
<b>Total Expenses</b>	<b>204,577</b>	<b>237,406</b>	<b>1,006,678</b>	<b>1,286,268</b>	<b>279,590</b>	<b>21.74%</b>
<b>Gross Surplus (Deficit)</b>	<b>(52,243)</b>	<b>(92,111)</b>	<b>(357,019)</b>	<b>(530,917)</b>	<b>173,899</b>	<b>32.75%</b>
<b>Subsidy</b>						
Local Subsidy	-	4,238	16,952	16,952	-	0.00%
State Subsidy	-	35,658	77,423	142,632	65,209	45.72%
<b>Total Subsidy</b>	<b>-</b>	<b>39,896</b>	<b>94,375</b>	<b>159,584</b>	<b>65,209</b>	<b>40.86%</b>
<b>Surplus (Deficit)</b>	<b>(52,243)</b>	<b>(52,215)</b>	<b>(262,644)</b>	<b>(371,333)</b>	<b>108,689</b>	<b>-29.27%</b>

## Administration & Safety Committee Dashboard

January 7, 2025

LANTA employees count as of 12/27/2024 below.

Union Employees	Count	Percentage
Male	165	69.03%
Female	74	30.97%
<b>Total</b>	<b>239</b>	<b>100%</b>
<b>Non-Union Employees</b>		
Male	39	50.65%
Female	38	49.35%
<b>Total</b>	<b>77</b>	<b>100%</b>
<b>All LANTA Employees</b>		
Male	204	64.55%
Female	112	35.45%
<b>Total</b>	<b>316</b>	<b>100%</b>

Open Positions: Currently LANTA has the following open positions:

- Treasury Clerk (1)
- Finance Specialist – Revenue (1)
- Bus Operator TBD