LANta

Lehigh and Northampton Transportation Authority 1060 Lehigh Street, Allentown, PA 18103

Phone: 610-435-4517

LANTA Board of Directors Meeting Minutes October 8, 2024 LANTA Administrative Offices, Allentown, PA

Members Attending: Mike Lichtenberger – Chair of the Authority; Fred Williams – Treasurer of the Authority; Matt Malozi; Iris Linares; and Kim Schaffer.

Members Attending via Webinar / Teleconference: Becky Bradley – Vice Chair of the Authority; Sheila Alvarado – Secretary of the Authority; Jennifer Ramos; Jared Mast; and Amy Beck;

Members Absent: Beth Halpern; and Matt Rozsa.

Staff and Contractors Attending: O. O'Neil, N. Ozoa, T. Williams, B. Cotter, J. Polster-Abel, J. Ozoa, Ja. Ozoa, D. Lightner, A. Jordan, J. Lucci, J. Berry, K. Cashatt – LANTA Staff. Kent Herman – Solicitor.

Public Attending: Maurice Wells; and Susan Schaffer. Public Attending via Webinar/Teleconference: None.

1. Call to Order

The meeting was called to order at 12:00 p.m. by Mike Lichtenberger, Chair of the Authority.

2. Roll Call

Roll Call was conducted by Mr. O'Neil.

3. Public Comment

During public comment, Susan Schaffer commented that she lives in Nazareth Borough and relies on LANTA service for mobility. She said the recent change to the LANtaBus route 312 affected the ability to use LANtaBus from Nazareth and that there are limited options traveling to/from Nazareth to other areas of the region especially in the late evening. Mr.

Jordan answered that the recent change to the LANtaBus Route 312 was not planned and was necessitated by an unanticipated weight restriction placed on a bridge along highway 191 by PennDOT. Due to the weight of LANtaBus vehicles, LANtaBus service could no longer use the bridge to access Nazareth using 191 and there were no other detour options. Mr. Jordan also noted that LANTA agrees that improvements to service to/from Nazareth is advisable and that staff is looking to determine the most common mobility needs of Nazareth residents who use LANtaBus service. Staff noted that staff would be following up with Ms. Schaffer for additional feedback and details.

4. Approval of the Minutes

The minutes of the September 10, 2024, Board of Directors meeting were approved on a motion made by Mr. Malozi and seconded by Mr. Williams.

5. Report of the Chair

As part of the Report of the Chair, Mr. Lichtenberger noted that the Finance Committee, Administration & Safety Committee, and Pension Committee will meet on Wednesday November 6. Several Board members volunteer for election related activities on election day, so we wanted to be able to accommodate that. The November Board meeting will return to our Tuesday schedule and will be held the following week on Tuesday November 12.

Mr. Lichtenberger also noted that the Board will be holding a Board Retreat on Friday November 8 and all Board members are encouraged to attend.

6. Report of the Committees

A. <u>Finance Committee</u> – Mr. Williams reported that the Finance Committee met on Tuesday October 8 prior to the Board meeting. As part of the agenda, staff presented the financial statements for the LANtaBus, LANtaVan, and Carbon Transit operating divisions for August 2024, subject to audit, which are attached. The meeting included a detailed presentation and discussion of the financial statements.

On a motion made by Mr. Williams and seconded by Ms. Schaffer, the Board voted to approve the LANtaBus, LANtaVan, and Carbon Transit financial statements for August 2024, subject to audit.

Staff also noted that LANTA and Fulton Bank have executed an amendment to the contract between the two parties which extended the term of the line of credit until June 30, 2025 with the ability to extend for an additional year to June 30, 2026.

Lastly, staff noted that the FY 2024-2025 Financial Audit is on schedule and that the auditors plan to make a presentation at the November meeting of the Committee.

Mr. Williams then concluded his report.

B. <u>Administration & Safety Committee</u> – Ms. Alvarado reported that the Administration & Safety Committee met on Tuesday October 8 prior to the Board meeting.

As part of the agenda, staff presented the Administration & Safety Dashboard Report which covered employee headcount, current vacancies, and training completed in August. The report is attached.

Staff reported that LANTA will be exercising the annual renewal of the contract with the IT services provider through December 31, 2025. An independent cost estimate showed that the contractor's proposed scope of work and rates for 2025 are reasonable and competitive.

Staff also presented the Safety Performance Report for the period of January through June 2024. The report included figures for vehicle and non-vehicle accidents and incidents, as well as workers' compensation reports and injuries during the period. The report is attached.

Ms. Alvarado then concluded her Committee report.

- C. <u>Service Support & Planning Committee</u> Mr. Malozi, Chair of the Service Support & Planning Committee, reported that the Committee did not meet in October and that the next meeting of the Committee is scheduled for Tuesday November 12.
- D. <u>Service Delivery & Accessibility Committee</u> Ms. Linares, Chair of the Service Delivery & Accessibility Committee, reported that the Committee did not meet in October and that the next meeting of the Committee is scheduled for Tuesday December 10.

7. Other Items

8.	Adjournment The meeting was adjourned at 12:27 p.m.	
Re	spectfully Submitted	
She	eila Alvarado	Date

No other items of business were offered.

Secretary

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Lehigh and Northampton Transportation Authority

LANTA Board Meeting Agenda October 8, 2024

- 1. Call to Order
- 2. Roll Call
- 3. Public Comment
- 4. Approval of the Minutes September 10, 2024 Board Meeting
- 5. Report of the Chair
- 6. Report of Committees
 - A. Finance Fred Williams
 - a. Items for consideration of approval:
 - i. Financial Statements August 2024, subject to audit
 - B. Administration & Safety Sheila Alvarado
 - C. Service Support & Planning Matt Malozi
 - D. Service Delivery & Accessibility Iris Linares
- 7. Other Items

8.	Adjournment



Joint LANTA Finance Committee and Administration & Safety Committee Agenda October 8, 2024

Finance Committee

- 1. Call to Order
- 2. Roll Call
- 3. Public Comment
- 4. Review and Recommendation Financial Statements August 2024 subject to audit
- 5. Other Items
 - a. Update Fulton Line of Credit Renewal
- 6. Adjournment

Administration & Safety Committee

- 1. Administration & Safety Dashboard
- 2. Procurements
 - a. Update IT Services Renewal
- 3. Actions None
- 4. Other Items
 - a. Safety Performance Report January June 2024
- 5. Adjournment -----

LANtaBus

August 2024 Unaudited Financial Statements

LANtaBus Income Statement Summary For the Period Ending August 31, 2024

	8)		Fiscal Year 202	25		YTD Budget	Variance
	PT	D	YTE)	Annual	Favorable (Un	favorable)
	Actual	Budget	Actual .	Budget	Budget	Amount	Percent
Revenue			***				
Passenger Fares	262,221	232,358	527,106	432,037	2,396,151	95,069	22.00%
Special Transit Fares	140	-	=	<u>=</u>	235,000		0.00%
Auxiliary Transportation Revenue	41,667	41,667	83,333	83,334	512,500	(1)	0.00%
NonTransportation Revenue	2,380	-	2,792	=		2,792	0.00%
Total Revenue	306,268	274,025	613,231	515,371	3,143,651	97,860	18.99%

Note: Totals and percentage may not be precise due to independent rounding

Revenues - \$613,231

Current revenues total \$613,231. This represents a 19.0 percent increase from the current budget projection of \$515,371.

Passenger Revenue - \$527,106

Current passenger fare revenue is above budget projections by \$95,069, representative of a 22.0% budget variance. The current fare revenue collected is \$814 below the GFI stated fares. GFI industry standards state an anticipated variance of +/- 0.5 percent is reasonable.

DAILY REVENUE ANALYSIS

		FISC	AL YEAR 2025		
DATE	GFI AMOUNT	- "	ACTUALLY COUNTED	DIFFERENCE	%
JULY	\$ 149,187.29	\$	148,287.42	(899.87)	-0.60%
AUGUST	142,925.88		143,011.94	86.06	0.06%
TOTALS	292,113.17		291,299.36	(813.81)	-0.28%

Auxiliary Transportation Revenues - \$83,333

This category includes vehicle and shelter advertising revenues. Current revenue aligns with current budget projections.

Non-Transportation Revenues - \$2,380

Investment Income - \$2,498

Amount represents the interest income earned on the LANTA's general checking account balance.

Non-Transportation Income - \$294

Amount represents the revenue earned from the replacement of reduced fare cards, and administrative fees for managing wage attachments.

LANtaBus Income Statement Summary For the Period Ending August 31, 2024

			Fiscal Year 202	.5	±00	YTD Budget 1	Variance
	PT	D	YTD	**	Annual	Favorable (Un	favorable)
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Expenses							
	90/00/00/00 00 F	0772124200000000	-		_	. (00 540)	2 5027
Labor	1,983,513	1,886,549	3,455,385	3,364,871	19,356,608	(90,513)	-2.69%
Fringe Benefits	1,203,473	1,198,647	2,354,728	2,212,293	16,441,686	(142,434)	-6.44%
Total Labor and Fringe Benefits	3,186,986	3,085,196	5,810,112	5,577,165	35,798,294	(232,948)	-4.18%
Services	204,732	196,452	422,051	329,573	2,738,842	(92,477)	-28.06%
Fuel	171,668	168,344	296,867	320,440	2,091,988	. 23,573	7.36%
Tires & Tubes	15,129	12,354	26,418	22,701	137,035	(3,717)	-16.37%
Materials & Supplies	208,158	192,354	366,207	406,711	2,964,957	40,504	9.96%
Utilities	56,527	58,213	126,996	119,124	942,456	(7,872)	-6.61%
Casualty & Liability	41,340	34,108	82,350	68,215	1,406,089	(14,135)	-20.72%
Taxes	1,897	358	3,741	775	4,296	(2,966)	-382.71%
Purchase of Transportation Service	194,700	188,564	454,293	374,258	2,684,946	(80,035)	-21.38%
Miscellaneous	33,620	26,248	46,487	27,496	271,891	(18,991)	-69.07%
Interest	1,301	120	1,535	281	1,200	(1,254)	-445.58%
Leases & Rentals	14,029	2,392	25,481	4,777	28,709	(20,704)	-433.40%
Total Expenses	4,130,086	3,964,703	7,662,539	7,251,517	49,070,703	(411,022)	-5.67%
Gross Surplus (Deficit)	(3,823,818)	(3,690,678)	(7,049,308)	(6,736,146)	(45,927,052)	(313,162)	-4.65%

Note: Totals and percentage may not be precise due to independent rounding

Expenditures - \$7,662,539

Collectively, operating expenditures are above current budget projections by \$411,022, representative of a 5.7 percent budget variance.

Labor - \$3,455,385

Collectively, current labor costs, after Carbon Transit and LANtaVan allocations, are approximately \$91K above current budget projections, representative of a 2.7% increase.

Operator Wages - \$2,277,601

Current operator wages are based on a total of 171 operators, 70,636 payroll hours, of which 6,505 hours are attributable to overtime premiums: an average of 38.04 overtime hours per operator. The continued payment of overtime is attributed to the following:

- Total of 1,078 absences through August 31st
 - Average of 17.6 absences per day
- 1,078 absences are comprised of the following
 - 572 Vacation days
 - o 288 Sick

- o 141 FMLA
- o 19 Union Business
- 22 Excused
- 7 Unexcused
- o 4 Missed
- 13 Leaves of Absences
- o 12 Other

Salaries and Wages General Administration - \$689,717

Current G & A salaries and wages are based on a total of 83 employees, 12,831 payroll hours, of which 335 hours are attributable to overtime.

August 2024			
Hours by Dept	Regular	<u>OT</u>	YTD
Ops	6,909.23	467.14	7,376.37
Finance/Exec	2,647.00		2,647.00
Rider Resources	5,339.00	26.50	5,365.50
Maintenance	2,970.00	41.50	3,011.50
HR/Safety & Security	3,302.55	11.00	3,313.55
Planning	960.00	1946 1	960.00
CAP/Marketing	1,120.00	-5%	1,120.00
Total Hours			23,793.92

Non-Vehicle Maintenance - \$33,086

Current non-vehicle maintenance wages are based on a total of 6 janitors and 1,320 payroll hours.

Vehicle Maintenance - \$454,981

Current vehicle maintenance wages are based on a total of 39 mechanics, specialists and road and service employees, 12,360 payroll hours of which 378.25 hours are attributable to overtime.

Fringe Benefits - \$2,354,728

Collectively, fringe benefits, after Carbon Transit and LANtaVan allocations, are approximately \$142K above the current budget projections of \$2,212,293, representative of a 6.4% increase.

FICA - \$275,385

Costs are based on the calculation of 7.65% of current salaries and wages. Current salaries and wages for the purposes of the FICA calculation include wages paid under holiday, sick, vacation and other absences.

Unemployment Expense - \$6,028

Costs are representative of the monthly allocation of the 2024 Solvency Fee and unemployment claims deemed reimbursable by PA-UC.

Union Pension - \$161,525

Costs are representative of the monthly Municipal Minimum Obligation Employer contribution payment to the LANTA Union Pension Plan and the union portion of the 2024 Fiduciary Liability insurance. Current costs align with budget projections.

Non-Union Pension - \$50,426

Costs are representative of the monthly Municipal Minimum Obligation Employer contribution payment to the LANTA Non-Union Pension Plan and the non-union portion of the 2024 Fiduciary Liability insurance. Current costs align with budget projections.

Non-Union 457 ER Match - \$5,313

This amount represents the total employer contribution to employees' IRC 457(b) plans who are covered by the Non-Union Pension Plan Alternative B. Current contributions align with the budget projections.

Medical Insurance - \$569,608

The Authority offers its employees the Capital Blue Cross PPO Plus medical insurance plan. Dental and vision coverage are provided by Capital Blue Cross as well. The Authority's plan is self-insured, and there is a stop-loss insurance policy in place. Current costs are above current budget projections by approximately \$68K, an 18.6 percent budget variance.

LANtaBus Health Insurance August 31, 2024

Net Healthcare Costs	\$ 1,430,861
Total Program Reimbursements	\$ 66,510
Stop Loss	2,680
Pensioner Contributions	153
EE Contributions	\$ 63,676
Reimbursements	
Total Admin Tees and Olams	.,
Total Admin Fees and Claims	\$ 1,497,371
CANARX	858
LVBCH	24
Administration Costs billed through August 2024	21,845
Claims billed through July 27, 2024	\$ 1,474,644

Life Insurance - \$18,932

Current costs align with budget projections.

Short-Term Disability Insurance - \$75,713

Current costs align with budget projections.

Long-Term Disability Insurance - \$1,729

Current costs align with budget projections.

Workers' Compensation Insurance - \$129,507

Current costs align with budget projections.

Sick Leave, Holiday, Vacation and Other Paid Absences - \$271,622

Annual costs are representative of the paid time off categories taken by all employees. Current costs are below current budget projections by 1.9%. The decrease in costs can be attributed to the adjustment of accruals to actual values.

Tool and Uniform Allowance - \$8,492

Annual costs represent the uniform costs for non-union and union employees. Current costs are above the current year budget projection by 3.6%.

Fringe Benefits - Other - \$4,218

This line item represents employee reimbursement of employment required expenses, such as CDL reimbursements and DOT physicals.

Fringe Benefit Distribution – (\$85,022)

This category includes all benefits allocated to Carbon Transit and LANtaVan.

Outside Services - \$422,051

Current costs reflect an increase of 28.1 percent over the current budget projection of \$329,573. The net increase can be attributed to FY2025 budget allocation and an increase in third party services such as building maintenance and repairs and temporary help services.

Fuel - \$296,867

Current costs are below budget projections by 7.4 percent and is attributable to the budget assumption of a higher than actual diesel fuel usage for the months of July and August.

Tires and Tubes - \$26,418

Current costs are estimated and are above budget projections by 16.4 percent.

Materials and Supplies - \$366,207

Current costs represent the cost of materials to keep the revenue vehicle fleet in a state of good repair as well as office and computer supplies. Current costs are below budget projections by \$40,504, a 10.0% budget variance.

Utilities - \$129,996

Current costs are inclusive of routine utility costs for items such as Refuse Removal, Water & Sewer, Electric, Gas Heat, transit center utilities and Internet fees. Annual costs are above current year budget projections by approximately \$8K, a 6.6% budget variance.

Casual & Liability Insurance - \$82,350

Annual costs include the property damage and liability insurance purchased through the SAFTI program. Costs are currently above budget projections by approximately \$14K, a 20.7% budget variance.

Taxes - \$3,741

This category includes expense line items for vehicle license & registration fees and fuel recovery fees as well as real estate taxes.

Purchased Transportation - \$454,293

Current costs reflect the four components that affect the Purchased Transportation line item for LANtaBus. Those components consist of the Carbon Transit Fixed Route, ADA Operating Expenses for both Carbon and LANtaVan, Flex Services and Certification transportation services. Collectively, this expense category is above current budget projections by \$80,035, a 21.4% budget variance.

Miscellaneous - \$46,487

The "Miscellaneous" line item is used to properly classify related expenditures which, under NTD reporting, cannot be included in any other expense line item. Collectively, current costs are above budget projections by approximately \$19K.

Interest - \$1,535

The annual amount represents the costs of operating on the line of credit due to fund sweeps.

Leases - \$25,481

Costs include the rental costs for the Lehigh Valley Mall Transit Center, LANtaBus's allocation of the Rider Resources Center rent and various office equipment.

LANtaBus Income Statement Summary For the Period Ending August 31, 2024

	Y 	0.000	Fiscal Year 20	25	1,1	YTD Budget	Variance
· ·	PT	D	YTI)	Annual	Favorable (Un	favorable)
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Subsidy					* ·	02	11
Local Subsidy	112,269	88,600	224,538	180,954	1,347,227	(43,584)	-24.09%
State Subsidy	2,711,321	2,750,481	5,121,022	4,938,478	35,626,942	(182,544)	-3.70%
Federal Subsidy - ADA	66,333	90,511	167,414	189,267	960,999	21,853	11.55%
Federal Subsidy - Safety & Security	42,105	69,181	42,105	138,362	632,474	96,257	69.57%
Federal Subsidy - VOH	22	5,482	8,192	12,266	792,658	4,074	33.22%
Federal Subsidy - Preventative Maint	862,095	676,540	1,474,482	1,258,658	6,457,124	(215,824)	-17.15%
Federal Subsidy - Tire Lease	11,556	9,883	11,556	18,161	109,628	6,605	36.37%
Total Subsidy	3,805,678	3,690,678	7,049,308	6,736,145	45,927,052	(313,163)	-4.65%
Charles to the Commission of the					į.		
Surplus (Deficit)	(18,139)	0		(0)	-	0	0.00%

Note: Totals and percentage may not be precise due to independent rounding

Subsidy - \$7,049,308

The year-to-date funded deficit recorded on LANtaBus totals \$7,049,308. This represents a 4.7 percent increase from the current budget projection of \$6,736,145. Current total subsidies equal the amount of the deficit.

Local Subsidy - \$224,538

This category includes the general operating assistance revenues received from the Counties of Lehigh and Northampton. Year-to-date local subsidy is above current year budget projections by 24.1%.

State Subsidy - \$5,121,022

This category includes the operating assistance funds from PennDOT to assist in paying the cost of operating transit services. The current state subsidy is representative of 2/12th of the FY2025 allocation amount plus \$752,976 of Act 44 prior year reserves to subsidize the remaining operating deficit LANtaBus. Year-to-date state subsidy is above current year budget projections by 3.7%.

<u> Federal Subsidy - \$1,703,748</u>

This category covers funds obtained from the Federal Government to assist in paying the costs of operating transit services. Formula funding for FY 2025 has been used to fund preventative maintenance activities and ADA total operating expenses. The balance of federal subsidy was provided from the Vehicle Overhaul Program (VOH). Total federal

subsidies are above current budget projections by \$87,035, a 5.4% budget variance. The variance is attributed to an increase in actual costs for the Preventative Maintenance program than anticipated.

LANtaBus Revenue and Expense Department Detail

LANtaBus August 31, 2024

	Operations	Maintenance	General Administration	Total
Salaries & Wages	2,280,553.84	483,753.84	691,076.92 \$	3,455,384.60
Fringe Benefits	1,554,120.32	329,661.89	470,945.55	2,354,727.76
Services	106,410.14	119,087.10	196,553.45	422,050.69
/laterials & Supplies	51,269,05	241,696.94	73,241.50	366,207.49
uel	296,867.06	Contract of Contra	reservices controllers	296,867.06
ires and Tubes	26,418,40	= = =		26,418.40
Itilities	76	2	126,996.22	126,996.22
nsurances		_	82,350.47	82,350.47
Taxes	_	-	3,741.02	3,741.02
Purchased Transportation	454,292.58	0 2	-	454,292.58
discellaneous Expense	30,681.24	6,508.14	9,297.34	46,486.72
nterest Expense	00,001.21	-	1,535.42	1,535.42
_eases		25 25	25,480.65	25,480.65
Total Expenditures	4,800,612.63	1,180,707.91	1,681,218.54 \$	7,662,539.08
	2)			
Revenue	F07.400.40			E07 400 40
Passenger Fares	527,106.10			527,106.10
Special Route Guarantees	T.			-
Advertising Commissions	83,333.34			83,333.34
Rental Income	1 (2) 12 (2)			
Investment Income	2,497.90			2,497.90
Non-transportation Income	293.80			293.80
Total Revenue	613,231.14	= 0	- \$	613,231.14
Gross Surplus/(Deficit)	(4,187,381.49)	(1,180,707.91)	(1,681,218.54) \$	(7,049,307.94)
O. L. Id.				
Subsidy	14,444.41		\$	14,444.41
Tire Lease - Federal/State/Local	209,267.22		à	
ADA - Federal/State/Local	and the second second second			209,267.22
Safety & Security - Federal/State	84,210.56	4 405 004 40		84,210.56
Preventative Maint - Federal/State/Local	737,240.80	1,105,861.19		1,843,101.99
VOH - Federal/State/Local		16,383.50	04 100 10	16,383.50
Local Operating Assistance	102,729.60	21,791.13	31,130.18	155,650.91
State Operating Assistance	3,039,488.90	36,672.09	1,650,088.36	4,726,249.35
Total Subsidy by Expense Class	4,187,381.49	1,180,707.91	1,681,218.54 \$	7,049,307.94
Surplus/(Deficit)		-		

Note: Totals and percentage may not be precise due to independent rounding

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LANtaBus

Statement of Net Assets

August 31, 2024

CURRENT ACCE	TC				
CURRENT ASSE				\$	4,753,491
Cas	counts Receivable			J.	98,092
	erdivisional Receiva	ble - CT			851,433
	erdivisional Receiva erdivisional Receiva				68,387
	entories	DIE -LV	A. U		917,401
	epaid Expenses				29,398,537
	ants Receivable				14,002,266
GI.	Total Curre	int Accats			50,089,609
	Total Curre	THE ASSELS			30,003,003
RESTRICTED AS				(-	
Ca	sh			-	4,577,145
CAPITAL ASSET	rs .				
Ca	pital Assets Not Beir	ng Depreciated			147,970
Ca	pital Assets Being D	epreciated - Net			42,189,514
	Total Capit	al Assets			42,337,484
		TOTAL ASSETS		\$.	97,004,237
Loc Int Ac Ac V F C De Du	te Payable an Payable erdivisional Payable counts Payable crued Expenses: Vages Professional Fees Other ferred Other Fundir e To Commonwealt	ng :h of PA		\$	4,576,793 1,389,168 - 2,128,061 37,132 1,010,071 42,177,869 18,212,556 - 69,531,649
NET ASSETS					
	ested In Capital Ass	ets			42,174,532
	restricted Equity		7). 10		(14,701,944)
	stricted Equity				22
	Total Net	∖ssets			27,472,588
		TOTAL CURRENT LIBILITIES AND NET ASSETS		\$	97,004,237

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LANtaBus	Income Statement Summary	For the Period Ending August 31, 2024

			Fiscal Year 2025	50		YTD Budget Variance	Variance	
	OTA	0	TY		Annual	Favorable (Unfavorable)	nfavorable)	
CIMOTO	Actual	Budget	Actual	Budget	Budget	Amount	Percent	
Passanger Fares	262.221	232.358	527,106	432,037	2,396,151	690'56	22.00%	
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Total Revenue	306,268	274,025	613,231	515,371	3,143,651	97,860	18.99%	
Expenses	3.							
Labor	1,983,513	1,886,549	3,455,385	3,364,871	19,356,608	(90,513)	-2.69%	
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Purchase of Transportation Service	194,700	188,564	454,293	374,258	2,684,946	(80,035)	-21.38%	
Miscellaneous	33,620	26,248	46,487	27,496	271,891	(18,991)	%20.69-	
Interest	1,301	120	1,535	281	1,200	(1,254)	-445.58%	
Leases & Rentals	14,029	2,392	25,481	4,777	28,709	(20,704)	-433.40%	
Total Expenses	4,130,086	3,964,703	7,662,539	7,251,517	49,070,703	(411,022)	-5.67%	
Gross Surplus (Deficit)	(3,823,818)	(3,690,678)	(7,049,308)	(6,736,146)	(45,927,052)	(313,162)	-4.65%	
vbisdus								
Incal Subsidy	112.269	88.600	224,538	180,954	1,347,227	(43,584)	-24.09%	
State Subsidy	2,711,321	2,750,481	5,121,022	4,938,478	35,626,942	(182,544)	-3.70%	
Federal Subsidy - ADA	66,333	90,511	167,414	189,267	666'096	21,853	11.55%	
Federal Subsidy - Safety & Security	42,105	69,181	42,105	138,362	632,474	96,257	69.57%	
Federal Subsidy - VOH		5,482	8,192	12,266	792,658	4,074	33.22%	
Federal Subsidy - Preventative Maint	862,095	676,540	1,474,482	1,258,658	6,457,124	(215,824)	-17.15%	
Federal Subsidy - Tire Lease	11,556	9,883	11,556	18,161	109,628	6,605	36.37%	
Total Subsidy	3,805,678	3,690,678	7,049,308	6,736,145	45,927,052	(313,163)	-4.65%	
Surplus (Deficit)	(18,139)	0		(0)	1	0	%00.0	

LANtaVan

August 2024 Unaudited Financial Statements

LANtaVan Income Statement Summary For the Period Ending August 31, 2024

	41	1	Fiscal Year 2025	i	3	YTD Budge	t Variance
	PT	D	YTI)	Annual	Favorable (U	nFavorable)
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Revenue					•		
Passenger Fares	45,348	38,632	89,150	73,456	443,396	15,694	21.36%
Non-Transportation Revenues		V 850	-			H 1	0.00%
Local Special Fare Assistance	150,722	230,275	375,978	381,569	2,204,822	(5,591)	-1.47%
State Reimbursements	261,714	198,912	507,563	403,511	2,752,584	104,052	25.79%
State Special Fare Assistance	310,888	396,778	628,123	816,207	4,260,937	(188,084)	-23.04%
Total Revenue	768,671	864,597	1,600,814	1,674,744	9,661,739	(73,929)	-4.41%

Note: Totals and percentage may not be precise due to independent rounding

Revenues - \$1,600,814

Current revenues total \$1,600,814. This represents a 4.4 percent decrease from the current budget projection of \$1,674,744. Revenue ridership has increased approximately 9.4% from the prior year period.

Passenger Revenues - \$1,600,814

General Public Fares (GPF) Copays -\$89,150

Current GPF Copays are 21.4 percent above the current budget projection of \$73,456. Total completed fare paying revenue trips, which includes trips performed under ADA, GMCO, GPB, NUR, Lottery, and PWD programs, total 33,623 trips.

Local Special Fare Assistance - \$375,978

Collectively, Local Special Fare Assistance is \$5,591 below the current budget projection of \$381,569, resulting in a 1.5 percent budget variance.

Lehigh County Area Agency on Aging (LCAAA) - \$8,897

Currently this line item represents revenue earned on ridership for Lehigh County AAA LCAAA) sponsored clients. For those sponsored clients under 65 years of age, LCAAA pays

the full fare of the trip and for those clients over 65 years of age, LCAAA pays the 15% copay while the remaining 85% is paid for by the Senior Shared Ride Lottery Program. LCAAA revenue represents a total of 1,880 completed revenue trips.

Northampton County Area Agency on Aging (NCAAA) - \$12,854

Currently this line item represents revenue earned on ridership for Northampton County AAA (NCAAA) sponsored clients. For those sponsored clients under 65 years of age, NCAAA pays the full fare of the trip and for those clients over 65 years of age, NCAAA pays the 15% copay while the remaining 85% is paid for by the Senior Shared Ride Lottery Program. NCAAA revenue represents a total of 2,696 completed revenue trips.

American with Disabilities Act (ADA) -\$348,779

This line item represents the total operating costs of the ADA program less ADA client copays. Current revenue consists of total revenue ridership of 6,309 trips, for total operating costs of \$348,779 less \$27,760 in ADA client copays.

Certification Services (CER) - \$5,450

This line item represents the cost of the LANTA sponsored transportation for potential paratransit consumers to/from their evaluations. Current revenue reflects a total of 145 trips performed, a decrease of 28.2 percent from the previous fiscal year period.

State Reimbursements - \$507,563

Current State Reimbursements are \$104,052 above current budget projections, resulting in a 25.8 percent budget variance.

Senior Shared Ride Lottery - \$470,619

Shared Ride revenue is representative of 16,605 completed revenue trips and full 85% reimbursement from the Senior Shared Ride (SSR) Lottery Program. SSR Lottery ridership has increased 15.5 percent when compared to the previous fiscal year period.

Persons with Disabilities (PWD) - \$36,944

PWD revenue is representative of 1,086 revenue trips and full 85% reimbursement from the Senior PWD ridership has increased 26.1 percent when compared to the previous fiscal year period.

State Special Fare Assistance - \$628,123

Lehigh County MATP – \$381,692

Lehigh County MATP revenue is representative of the total annual operating costs for the Lehigh County MA Program. Collectively, revenue ridership for Lehigh County MATP totals 7,392 trips. Lehigh County MATP revenue ridership is comprised of the following MATP trip types:

- MATP Under 65 5,698
- MATP Out of County 58
- MATP Mileage Reimbursement 1,578
- MATP Fixed Route Reimbursement 58
- MATP Pass-Through 0

Northampton County MATP - \$246,431

Northampton County MATP revenue is representative of the total annual operating costs for the Northampton County MA Program. Collectively, revenue ridership for Northampton County MATP totals 4,687 trips. Northampton County MATP revenue ridership is comprised of the following MATP trip types:

- MATP Under 65 2,908
- MATP Out of County 68
- MATP Mileage Reimbursement 1,425
- MATP Fixed Route Reimbursement 286
- MATP Pass-Through 0

LANtaVan Income Statement Summary For the Period Ending August 31, 2024

		F	iscal Year 2025			YTD Budge	t Variance
	PT	D	YTE)	Annual	Favorable (U	nFavorable)
Ac	ual	Budget	Actual	Budget	Budget	Amount	Percent
Expenses							
	21,221	69,295	86,813	126,586	1,005,266	39,773	31.42%
efits	.6,977	69,183	69,450	126,382	804,213	56,932	45.05%
Labor and Fringe Benefits	8,198	138,478	156,264	252,968	1,809,479	96,705	38.23%
	6,512	2,060	48,962	14,740	193,159	(34,222)	-232.17%
	0,973	93,814	178,378	184,118	1,005,861	5,740	3.12%
pes	-	25.	-	a:	/ -	5.	0.00%
& Supplies	3,161	4,251	6,540	7,374	45,000	833	11.30%
	1,829	14,537	25,283	29,731	185,673	4,447	14.96%
Liability	1,083	1,083	2,167	2,167	13,000	4 2	0.00%
	16,535	8,169	19,604	16,338	97,000	(3,266)	-19.99%
of Transportation Service 75	55,917	760,648	1,505,051	1,579,007	8,713,643	73,956	4.68%
ous .	2,725	729	4,075	1,104	22,700	(2,971)	-269.15%
	(1 -1)	25	-	(=)	a .		0%
	77,802	72,421	148,735	144,842	871,356	(3,893)	-2.69%
penses 99	94,734	1,096,190	2,095,060	2,232,389	12,956,871	137,329	6.15%
s Surplus (Deficit) (2:	26,062)	(231,593)	(494,246)	(557,645)	(3,295,132)	63,399	-11.37%
The second control of							=

Note: Totals and percentage may not be precise due to independent rounding

Operating Expenditures - \$2,095,060

Collectively, operating expenditures are below current budget projections by \$137,329, a 6.2 percent budget variance.

Salaries and Wages - \$86,813

Salaries for the Authority's Accessibility Service Specialists, Paratransit Schedulers, Executive Director, Director of Paratransit Service, Sr. Director of Finance, Controller, Finance Specialists, Sr. Director of Service Accessibility, Manager Rider Resources, Treasury Clerks, the Rider Resource Representatives are accounted for within this line item.

The Rider Resources call center staff and Rider Resources Manager salaries are allocated by call volume percentages. The percentages used for FY 2025 are as follows:

- 6.7% Carbon Transit
- 33.2% LANtaBus
- 60.1% LANtaVan

The remaining staff salaries allocated to LANtaVan are equivalent to the direct time spent performing tasks related to the LANtaVan division.

Fringe Benefits - \$69,450

FICA - \$6,641

Current costs are based on the calculation of 7.65% of current salaries and wages.

Fringe Benefits- \$62,809

Costs include the allocation of benefit costs to the LANtaVan Division for staff time to administer the paratransit program. Fringe benefits are allocated at 80% of total wages.

Collectively, fringe benefits are 45.0 percent below current budget projections.

Outside Services - \$48,962

Current costs reflect an increase of 232.2% percent over the current budget projection of \$14,740. The net increase can be attributed to the approximate \$15K in unanticipated van repairs and an increase in computer supplies.

Materials and Supplies - \$6,540

Current costs reflect a decrease of 11.3 percent over the current budget projection of \$7,374.

Office Supplies - \$4,382

Current costs are representative of routine purchases of office and computer supplies, reprinting of LANtaVan applications, brochures, and offsite storage fees.

Freight - \$2,159

Current costs are representative of the postage expense of LANtaVan specific items less the postage received on each online ticket purchase. Each online ticket purchase offsets the postage costs at a rate of \$1.50 per transaction. As of August 31st, LANtaVan received \$59 in prepaid postage costs from online transactions.

Fuel - \$178,378

LANTA provides Transdev with WEX fuel cards, to be used at any public gas station for fueling the vans. Current costs represent those transactions and are below the current budget projection of \$184,118, by approximately \$6K, representing a 3.1% budget variance. Current costs are representative of a total of 57,953 gallons, with an average cost per gallon of \$3.08.

Utilities - \$25,283

Collectively, utility costs reflect an overall decrease of 15.0%, an amount of approximately \$4.5K under current budget projections of \$29,731. Costs are representative of electric, heating, water and sewer costs for the Paratransit facility as well as telephone, IVR system calls for Ecolane, modem lines for the paratransit scheduling software system and cellular data usage fees for the tablets accessing Ecolane. The net decrease can be attributed to the following:

- IVR Budget projections anticipated a higher number of automated calls due to an anticipated greater number of clients moving to EcoPay.
- Telephone The costs for internet and landline services were split during the previous fiscal year.
- Electric Utility rates were capped during the previous fiscal year.
- Water and Sewer Costs align with budget projections.
- Heating Costs were below budget projections due to a lock in of energy rates and mild weather.
- Internet fees/services The costs for internet and landline services were split during the previous fiscal year.
- Radio/Tower Infrastructure Costs align with budget projections.

Purchased Transportation (P/T) - \$1,505,051

Collectively, P/T costs are below the current budget projection of \$1,579,007, representative of a 4.7% budget variance. The expense reflects the various components of the Purchased Transportation contract, the per trip charge, per revenue hour charge, pass-through entities, mass transit, and mileage reimbursements.

Shared Ride - \$1,465,214

This line item represents expenditures for the in-county paratransit service currently operated by TransDev, LANTA's subcontractor for paratransit service plus the agreed upon

fixed cost portion for FY 2025. This line item includes State Shared Ride, PwD, ADA and MATP transportation.

Pass-Through Entities - \$0

This line item represents the reimbursements to applicable Pass-Through Entities for the MATP program. Currently, no costs have been incurred.

Lehigh County Fixed Route Reimbursements - \$38

This line item represents the fixed route reimbursements for the Lehigh County MATP program. Fixed route reimbursements are currently reimbursed at a rate of \$.67 per trip.

Lehigh County Mileage Reimbursements - \$4,082

This line item represents the mileage, parking, and toll reimbursements for the Lehigh County MATP program. Mileage is currently reimbursed at an increased rate of \$.25 per mile, while parking and tolls are based on the actual costs. Lehigh County MATP mileage reimbursement trips total 1,578; a 78.9% increase when compared to the prior fiscal year period.

Northampton County Fixed Route Reimbursements - \$189

This line item represents the fixed route reimbursements for the Northampton County MATP program. Fixed route reimbursements are currently reimbursed at a rate of \$.67 per trip. Northampton County MATP fixed route reimbursement trips total 286; an 18.2% increase when compared to the prior fiscal year period.

Northampton County Mileage Reimbursements - \$4,372

This line item represents the mileage, parking, and toll reimbursements for the Northampton County MATP program. Mileage is currently reimbursed at an increased rate of \$.25 per mile, while parking and tolls are based on the actual costs. Northampton County MATP mileage reimbursement trips total 1,425; a 95.2% increase when compared to the prior fiscal year period.

Northampton County Mass Transit Reimbursements - \$120

This line item represents the mass transit reimbursements for the Northampton County MATP program. Mass Transit reimbursements represent the cost of the tickets given to eligible clients and the costs of the taxi services needed to accommodate transportation when the fixed route service is not available during their time of need for transportation services.

MA Out of County (MA OOC) Lehigh and Northampton - \$31,036

This line item represents expenditures for the MATP premium transportation. MATP premium transportation represents medical transportation outside of Lehigh and Northampton counties. Total MA OOC completed revenue trips of 126 have decreased 62.9% when compared to the prior fiscal year period.

Miscellaneous - \$4,075

The "Miscellaneous" line item is used to properly classify paratransit related expenditures which, under NTD reporting, cannot be included in any other expense line item. Current costs have outpaced current budget projections by 269.2 percent. The variance is attributable to the budget allocation and the anticipation of expenses later in the year.

Dues and Subscriptions - \$2,650

Training and Travel – \$1,425

<u>Leases - \$148,735</u>

Per the terms of the Purchased Transportation contract, LANTA is to provide a facility to be used by TransDev. LANTA is responsible for the lease payment of the paratransit facility. Current costs are above budget projections by approximately \$4K, representing a 2.7% budget variance.

LANtaVan Income Statement Summary For the Period Ending August 31, 2024

			Fiscal Year 2025			YTD Budge	t Variance
	P	TD	YTI)	Annual	Favorable (U	nFavorable)
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Subsidy						4.7	
State Subsidy	<u> </u>		5 4 7	145	76,638		0.00%
Total Subsidy	-	-	-		76,638		- '
Surplus (Deficit)	(226,062) (231,593)	(494,246)	(557,645)	(3,218,494)	(63,399)	11.37%

Note: Totals and percentage may not be precise due to independent rounding

Subsidy - \$0

The year-to-date deficit recorded on LANtaVan totals \$494,246. This represents an 11.4 percent decrease from the current budget projection of \$557,645.

Revenue and Expense Detail – By Program

LANtaV	an	
August	31,	2024

	ADA		SRR/PWD		MATP		Total
\$	14,792.01	\$	43,700.80	\$	28,320.29	\$	86,813.10
	1,183.36		3,496.06		2,265.62		6,945.04
	10,650.25		31,464.57		20,390.61		62,505.43
	8,516.40		25,160.45		15,285.61		48,962.46
	1,114.39		3,292.30		2,133.58		6,540.27
	30,393.71		89,793.69		58,190.78		178,378.18
	4,308.00		12,727.34		8,247.95		25,283.29
	369.18		1,090.67		706.81		2,166.66
	3,340.35		9,868.56		6,395.32		19,604.23
	275,497.20		813,915.42		406,837.21		1,496,249.83
					8,800.98		8,800.98
	1,030.59		3,044.72		51		4,075.31
	25,342.89		74,871.80		48,520.65		148,735.34
	376,538.33		1,112,426.38		606,095.41	\$	2,095,060.12
la de la constante de la const	27.750.60		61 300 35			4	89,149.95
-	21,159.60		01,390.33			Ψ	09,143.33
			470 610 15				470,619.15
							36,943.55
							21,749.95
					369 966 52		381,691.52
			Wei				246,431.24
-						\$	1,157,435.41
		-	331,333.03		000,000.41	Ψ	1,107,100.71
	(348,778.73)		(499,696.18)		-	\$	(848,474.91)
			5,449.75			\$	5,449.75
	209,267.23						209,267.23
	139,511.50						139,511.50
	-		EN EX				
	348,778.73		5,449.75			\$	354,228.48
			(494,246.43)				(494,246.43)
	6.309		18.639		12,079		
\$		\$	100000000000000000000000000000000000000	\$	50.18		
		A month		Ψ.	55.16		
	\$ \$ \$ \$	\$ 14,792.01 1,183.36 10,650.25 8,516.40 1,114.39 30,393.71 4,308.00 369.18 3,340.35 275,497.20 1,030.59 25,342.89 376,538.33 27,759.60 (348,778.73) 209,267.23 139,511.50 - 348,778.73	\$ 14,792.01 \$ 1,183.36 10,650.25 8,516.40 1,114.39 30,393.71 4,308.00 369.18 3,340.35 275,497.20 1,030.59 25,342.89 376,538.33 27,759.60 (348,778.73) 209,267.23 139,511.50	\$ 14,792.01 \$ 43,700.80 1,183.36 3,496.06 10,650.25 31,464.57 8,516.40 25,160.45 1,114.39 3,292.30 30,393.71 89,793.69 4,308.00 12,727.34 369.18 1,090.67 3,340.35 9,868.56 275,497.20 813,915.42 1,030.59 3,044.72 25,342.89 74,871.80 376,538.33 1,112,426.38 27,759.60 61,390.35 470,619.15 36,943.55 21,749.95 12,825.00 9,202.20 - 551,339.85 (348,778.73) (499,696.18) 5,449.75 209,267.23 139,511.50 - (494,246.43) \$ 59.68 \$ 59.68 \$ 4.40 \$ 32.87	\$ 14,792.01 \$ 43,700.80 \$ 1,183.36 3,496.06 10,650.25 31,464.57 8,516.40 25,160.45 1,114.39 3,292.30 30,393.71 89,793.69 4,308.00 12,727.34 369.18 1,090.67 3,340.35 9,868.56 275,497.20 813,915.42 1,030.59 3,044.72 25,342.89 74,871.80 376,538.33 1,112,426.38 27,759.60 61,390.35 21,749.95 12,825.00 9,202.20 - 551,339.85 (348,778.73) (499,696.18) 5,449.75 209,267.23 139,511.50 - (494,246.43) \$ 59.68 \$ 59.68 \$ 4.40 \$ 32.87	\$ 14,792.01 \$ 43,700.80 \$ 28,320.29 1,183.36 3,496.06 2,265.62 10,650.25 31,464.57 20,390.61 8,516.40 25,160.45 15,285.61 1,114.39 3,292.30 2,133.58 30,393.71 89,793.69 58,190.78 4,308.00 12,727.34 8,247.95 369.18 1,090.67 706.81 3,340.35 9,868.56 6,395.32 275,497.20 813,915.42 406,837.21 8,800.98 1,030.59 3,044.72 - 25,342.89 74,871.80 48,520.65 376,538.33 1,112,426.38 606,095.41 27,759.60 61,390.35 - 470,619.15 36,943.55 21,749.95 12,825.00 368,866.52 9,202.20 237,229.04 - 551,339.85 606,095.41 (348,778.73) (499,696.18) - (494,246.43) - (494,246.43) - (494,246.43) - (494,246.43) - (494,246.43) - (494,246.43) - (494,246.43) - (499,696.18) 50.18 \$ 59.68 \$ 59.68 \$ 50.18	\$ 14,792.01 \$ 43,700.80 \$ 28,320.29 \$ 1,183.36

Note: Totals and percentage may not be precise due to independent rounding

LANtaVan Statement of Net Assets

August 31, 2024

CURRENT ASSETS	
Cash	\$ <u> </u>
Accounts Receivable	401,860
Interdivisional Receivable	
Inventories	
Prepaid Expenses	88,081
Grants Receivable	526,661
Total Current Assets	1,016,602
TOTAL ASSETS	\$ 1,016,602
CURRENT LIABILITIES Note Payable Loan Payable Interdivisional Payable Accounts Payable Accrued Expenses: Deferred Revenue Total Current Liabilities	\$ - 68,387 618,590 744,470 79,401 1,510,848
NET ASSETS	
Unrestricted Equity	(494,246)
Restricted Equity	
Total Net Assets	(494,246)
TOTAL CURRENT LIBILITIES AND NET ASSETS	\$ 1,016,602

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For the Period Ending August 31, 2024 Income Statement Summary LANtaVan

			Fiscal Year 2025			YTD Budget Variance	t Variance
	OTA		TTD		Annual	Favorable (UnFavorable)	nFavorable)
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Revenue							
Passenger Fares	45,348	38,632	89,150	73,456	443,396	15,694	21.36%
Non-Transportation Revenues	3 1	1	Ĭ	1	r	Ľ	%00.0
Local Special Fare Assistance	150,722	230,275	375,978	381,569	2,204,822	(5,591)	-1.47%
State Reimbursements	261,714	198,912	507,563	403,511	2,752,584	104,052	25.79%
State Special Fare Assistance	310,888	396,778	628,123	816,207	4,260,937	(188,084)	-23.04%
Total Revenue	768,671	864,597	1,600,814	1,674,744	9,661,739	(73,929)	-4.41%
Expenses							
Labor	21,221	69,295	86,813	126,586	1,005,266	39,773	31.42%
Fringe Benefits	16,977	69,183	69,450	126,382	804,213	56,932	45.05%
Total Labor and Fringe Benefits	38,198	138,478	156,264	252,968	1,809,479	96,705	38.23%
Services	16,512	2,060	48,962	14,740	193,159	(34,222)	-232.17%
Fuel	70,973	93,814	178,378	184,118	1,005,861	5,740	3.12%
Tires & Tubes	1 3	ť	I	1	ä	1	0.00%
Materials & Supplies	3,161	4,251	6,540	7,374	45,000	833	11.30%
Utilities	11,829	14,537	25,283	29,731	185,673	4,447	14.96%
Casualty & Liability	1,083	1,083	2,167	2,167	13,000	f	0.00%
Taxes	16,535	8,169	19,604	16,338	97,000	(3,266)	-19.99%
Purchase of Transportation Service	755,917	760,648	1,505,051	1,579,007	8,713,643	73,956	4.68%
Miscellaneous	2,725	729	4,075	1,104	22,700	(2,971)	-269.15%
Interest	Ā	3	1	,	i	r: 2.	%0
Rent	77,802	72,421	148,735	144,842	871,356	(3,893)	-2.69%
Total Expenses	994,734	1,096,190	2,095,060	2,232,389	12,956,871	137,329	6.15%
Gross Surplus (Deficit)	(226,062)	(231,593)	(494,246)	(557,645)	(3,295,132)	63,399	-11.37%
Subsidy							
State Subsidy	T.	t	1	7	76,638	3	0.00%
Total Subsidy	r	1		·	76,638	1	1
Surplus (Deficit)	(226,062)	(231,593)	(494,246)	(557,645)	(3,218,494)	(63,399)	11.37%
CONCOUNT AFTER A CONTRACT OF THE CONTRACT OF T							

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Carbon Transit Income Statement Summary For the Period Ending August 31, 2024

		YTD Budget Variance						
	PT	D .	Y	TD -	Annual	Favorable (UnFavorable)		
	Actual	Budget	Actual	Budget	Budget	Amount	Percent	
Revenue		9						
Passenger Fares	2,872	2,945	5,735	5,972	39,531	(237)	-3.96%	
Non-Transportation Revenues	527	- -	905	(46)	и е п	905	0.00%	
Local Special Fare Assistance	19,103	2,320	35,674	4,553	112,175	31,122	683.58%	
State Reimbursements	23,714	27,333	49,021	53,517	298,582	(4,496)	-8.40%	
State Special Fare Assistance	85,814	131,007	161,915	266,866	1,385,161	(104,951)	-39.33%	
Total Revenue	132,030	163,606	253,251	330,907	1,835,449	(77,656)	-23.47%	

Note: Totals and percentage may not be precise due to independent rounding

Revenues - \$253,251

Year-to-date revenues total \$253,251. This represents a 23.5 percent decrease from the current budget projection of \$330,907.

Passenger Revenues - \$5,735

Collectively, annual passenger revenues, which include fixed route fares and paratransit passenger copays, are below current budget projections by 4.0 percent.

General Public Fares (GPF) Copays -\$5,057

Year-to-date completed fare paying revenue trips, which includes trips performed under ADA, GMCO, GPB, Lottery and PWD programs, total 2,903 trips.

General Public Fares (GPF) Fixed Route -\$544

GPF Fixed Route revenue has been recorded for the current fiscal period.

Local Special Fare Assistance - \$35,674

Carbon County Area Agency on Aging (AAA) - \$3,576

Carbon County Area Agency on Aging revenue is below current budget projections by 21.5 percent. AAA ridership has decreased 25.9% when compared to the previous fiscal year period. AAA revenue represents a total of 1,076 completed revenue trips.

American with Disabilities Act (ADA) -\$32,098

This line item represents the annual operating costs of the ADA program less ADA client copays. Current revenue consists of 361 completed trips, with total operating costs of \$33,217 less \$1,119 in ADA client copays.

State Reimbursements - \$49,021

Collectively, state reimbursement revenue fell short of current budget projections by approximately \$4.5K, an 8.4 percent budget variance.

Shared Ride Lottery - \$43,127

Shared Ride revenue is representative of 1,684 completed revenue trips and full 85% reimbursement from the Senior Shared Ride (SSR) Lottery Program. SSR Lottery revenue is 15.9% below the current budget projection of \$51,308. SSR ridership has decreased 16.4% when compared to the previous fiscal year period.

Persons with Disabilities (PWD) - \$5,894

PWD revenue is representative of 212 revenue trips and full 85% reimbursement from the Senior Shared Ride Lottery Program. PWD revenue is 166.7% above the current budget projection of \$2,209. PWD ridership has increased 152.4% when compared to the previous fiscal year period.

State Special Fare Assistance - \$161,915

Carbon County MATP

MATP revenue is representative of the total operating costs of the program. Currently MATP revenue is 39.3% below the current budget projection of \$266,866. Revenue ridership for MATP consists of 1,811 trips and ridership has decreased 1.6% when compared to the

previous fiscal year period. Revenue ridership is comprised of the following MATP trip types:

- MATP Under 65 858
- MATP Out of County 585
- MATP Mileage Reimbursement 368
- MATP Pass-through 0

Carbon Transit Income Statement Summary For the Period Ending August 31, 2024

				YTD Budget Variance			
	PT	D	YT	D D	Annual	Favorable (UnFavorable)	
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Expenses							
Labor	6,624	23,644	30,702	46,086	349,808	15,384	33.38%
Fringe Benefits	5,299	18,916	24,561	36,868	279,846	12,307	33.38%
Total Labor and Fringe Benefits	11,923	42,560	55,263	82,954	629,654	27,691	33.38%
Services	1,973	2,092	4,018	4,278	26,226	260	6.08%
Fuel	30,996	24,914	31,767	47,636	227,872	15,869	33.31%
Tires & Tubes	-	₽.	<u> </u>	724	-	ш	0.00%
Materials & Supplies	3,567	2,586	4,277	3,371	19,000	(905)	-26.85%
Utilities	2,175	3,369	4,098	6,804	44,135	2,706	39.77%
Casualty & Liability	=	2	=	-	-	-	0.00%
Taxes			=	-	7 5 1	3	0.00%
Purchase of Transportation Service	134,153	185,535	278,408	374,612	2,030,380	96,204	25.68%
Miscellaneous	22	19	45	38	225	(7)	0.00%
Interest	-	=	e - E	2	2	-	0.00%
Leases & Rentals	5,183	7,817	9,343	12,271	53,491	2,928	23.86%
Total Expenses	189,993	268,891	387,219	531,964	3,030,983	144,746	27.21%
Gross Surplus (Deficit)	(57,963)	(105,286)	(133,967)	(201,057)	(1,195,534)	67,090	33.37%
					(2) (2)		400

Note: Totals and percentage may not be precise due to independent rounding

Operating Expenditures - \$387,219

Collectively, operating expenditures are below current budget projections by \$144,746, a 27.2 percent budget variance.

Salaries and Wages - \$30,702

Salaries and wages are 33.4 % below the current budget projection of \$46,086. The decrease is attributable to the budget allocation.

Salaries for the Authority's Accessibility Service Specialists, Paratransit Schedulers, Executive Director, Director of Paratransit Service, Sr. Director of Finance, Controller, Finance Specialists, Sr. Director of Service Accessibility, Manager Rider Resources, Treasury Clerks, the Rider Resource Representatives are accounted for within this line item.

The Rider Resources call center staff and Rider Resources Manager salaries are allocated by call volume percentages. The percentages used for FY 2025 are as follows:

- 6.7% Carbon Transit
- 33.2% LANtaBus
- 60:1% LANtaVan

The remaining staff salaries allocated to Carbon Transit are equivalent to the direct time spent performing tasks related to the Carbon Transit Division.

Fringe Benefits - \$24,561

FICA - \$2,349

Costs are based on the calculation of 7.65% of current salaries and wages.

Fringe Benefits- \$22,213

Costs include the allocation of benefit costs to the Carbon Transit Division for staff time to administer both the fixed route and paratransit programs. Fringe benefits are allocated at 80% of total wages.

Collectively, fringe benefits are 33.4% below current budget projections.

Outside Services - \$4,018

Current costs reflect a decrease of 6.1% below the current budget projection of \$4,278. The net decrease can be attributed to the following:

- Auditing Fees Current costs are representative of Carbon's allocation of FY2025 auditing services which have increased 3% from the previous fiscal year.
- Banking Current costs include the fees associated with banking transactions relating to Carbon Transit operations.
- Online Sales This line item includes the fees associated with online sales transactions for ticket purchases and EcoPay balance replenishments via the current online platform, Square Inc. Costs have exceeded the current budget projection due to clients moving to the EcoPay option.

Fuel - \$30,996

LANTA provides Transdev with WEX fuel cards, to be used at any public gas station for fueling the vans. Current costs represent those transactions and are below current budget projections by a 33.3% budget variance. Current costs are representative of a total of

10,648 gallons, with an average cost per gallon of \$3.10. Transdev no longer has the drivers fueling daily, Transdev staff has been instructed to only fuel vans when the fuel tank is at $\frac{1}{2}$ or below.

Materials and Supplies - \$4,277

Current costs reflect an increase of 26.8% when compared to the current budget projection of \$3,371. The increase is attributable to the printing of bus schedules for fixed route services in Carbon and van maintenance parts and supplies.

Office Supplies - \$1,128

Current costs are representative of routine purchases for office and computer supplies, reprinting of Carbon Transit applications, brochures, and offsite storage fees.

Postage - \$237

Current costs are representative of the postage expense of Carbon Transit specific items less the postage received on each online ticket purchase. Each online ticket purchase offsets the postage costs at a rate of \$1.50 per transaction. As of August 31st, Carbon Transit received \$27 in prepaid postage costs from online transactions.

Bus Schedules - \$1,119

Current costs are representative of the purchase of Carbon Transit bus schedules. FY2025 budget did not anticipate any costs for this line item.

Van Parts and Supplies - \$1,792

Current costs are representative of r purchases for van maintenance parts and supplies. FY2025 budget did not anticipate any costs for this line item.

<u> Utilities - \$4,098</u>

Collectively, current utility costs reflect an overall decrease of 39.7%, an amount of \$2,706 below the current budget projection of \$6,804. Costs are representative of electric and heating costs for the Nesquehoning Office as well as telephone, IVR system calls for Ecolane, modem lines for the paratransit scheduling software system and cellular data usage fees for the tablets accessing Ecolane. The net decrease can be attributed to the following:

- IVR Although there was an increase in the number of automated calls, the increase
 was not significant enough to move the billing above the minimum monthly call
 threshold.
- Telephone The costs for internet and landline services were split during the previous fiscal year.
- Electric Utility rates were capped during the previous fiscal year.
- Water and Sewer Current costs are representative of water service; no accrual was made for sewer fees due to a possible credit owed.
- Heating Costs are below budget projections due to mild weather.
- Internet fees The costs for internet and landline services were split during the previous fiscal year.

Purchased Transportation (P/T) - \$278,408

Collectively, P/T costs are below the current budget projection of \$96,204, by 25.7%. The net decrease is attributed to a decrease in revenue ridership, along with the collaboration between LANTA, specifically the Paratransit Department and the Department of Human Services to ensure that clients are receiving the proper services.

Shared Ride - \$222,502

This line item represents expenditures for the in-county paratransit service currently operated by TransDev, LANTA's subcontractor for Carbon Transit service plus the agreed upon fixed cost portion for FY 2025. This line item includes State Shared Ride, PwD, ADA and MATP transportation. Current costs are below the current budget projection of \$235,062, by 5.3%.

Mileage Reimbursements - \$2,018

This line item represents the mileage, parking, and toll reimbursements for the MATP program. Mileage is currently reimbursed at an increased rate of \$.25 per mile, while parking and tolls are based on the actual costs. Current actual costs are below the current budget projection of \$3,910, by 48.4%. MATP mileage reimbursement trips total 368; a 24.9% decrease when compared to the previous fiscal year period.

Pass-Through Entity - CLIU - \$0

No costs to report currently.

MA Out of County (MA OOC) - \$53,888

This line item represents expenditures for the MATP premium transportation. MATP premium transportation represents medical transportation outside of Carbon County. Costs are below the current budget projection of \$135,640, by 60.3%. Total MA OOC completed revenue trips of 585 have increased14.0% when compared to the prior fiscal year period. Costs for the MATP OOC service have decreased by 51.0% due to the OOC trips being performed by YourWay Taxi Service.

Miscellaneous - \$45

The "Miscellaneous" line item is used to properly classify paratransit related expenditures which, under NTD reporting, cannot be included in any other expense line item.

Dues and Subscriptions - \$45

Current costs have exceeded the current budget projection of \$38, by 17.7%. The increase is attributable to additional subscription services relating to online security monitoring.

Leases - \$9,343

Current costs are below current budget projections by 23.9%. This line item represents the total costs for the Nesquehoning Lease and the allocation of rent to Carbon Transit for the Rider Resources Center.

Carbon Transit Income Statement Summary For the Period Ending August 31, 2024

			Fiscal Year 20	25		YTD Budget	Variance
	г	TD -	YT	D	Annual	Favorable (U	nFavorable)
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Subsidy							
Local Subsidy	4,238	4,238	8,476	8,476	50,859	0 20	0.00%
State Subsidy	14,033	35,658	30,136	71,316	339,060	41,180	57.74%
Total Subsidy	18,271	39,896	38,612	79,792	389,919	41,180	51.61%
Surplus (Deficit)	(39,691)	(65,390)	(95,356)	(121,265)	(805,615)	25,909	-21.37%

Note: Totals and percentage may not be precise due to independent rounding

Subsidy - \$38,612

The year-to-date deficit recorded on Carbon Transit totals \$95,356. This represents a 21.4 percent decrease from the current year's budget projection of \$121,265. Current total subsidies equal the amount of the deficit for the Fixed Route and the ADA program.

Local Subsidy - \$4,238

Current amount represents 1/12th of the annual general operating assistance revenues received from Carbon County.

State Subsidy - \$30,612

Th current amount represents the amount of state operating assistance needed to fund the operating deficit for fixed route operations.

Revenue and Expense Detail – By Program

Carbon	Tra	ansit
August	31,	2024

Surpon Trumon								
August 31, 2024								
	Fixed Route		ADA		SRR/PWD	MATP		Total
Salaries & Wages	\$ 1,171.02	\$	2,764.67	\$	12,896.69	\$ 13,869.31	\$	30,701.69
Fringes	936.81		2,211.74		10,317.36	11,095.45		24,561.36
Services - General Admin	4.88		391.71		1,827.28	2,237.26		4,461.13
Services - Maintenance	#				-	/e		(4.2)
Materials & Supplies	1,163.99		291.40		1,359.32	1,019.01		3,833.72
Fuel	1,261.84		2,972.73		12,619.41	14,913.08		31,767.06
Utilities	13.81		382.38		1,783.75	1,918.27		4,098.21
Purchased Transportation	34,871.15		23,332.61		107,706.01	110,479.69		276,389.46
Mileage Reimbursement			-		- 10 5055	2,017.85		2,017.85
Miscellaneous Expense	2		4.19		19.54	21.01		44.74
Interest Expense			170			9		3
Leases	93.40		865.93		4,039.40	4,344.04		9,342.77
Total Expenditures	39,516.90	¥ .	33,217.36	100.005	152,568.76	161,914.97	\$	387,217.99
Passenger Fares			1,119.10		4,616.29		\$	5,735.39
Program Reimbursements						0 4	-	
Lottery - Shared Ride					43,127.30	•	\$	43,127.30
Lottery - PWD					5,893.90			5,893.90
MATP						161,914.97		161,914.97
Area Agency on Aging					3,576.10			3,576.10
ADA			32,098.26					32,098.26
Investment Income	905,36							905.36
Total Program Reimbursements	905.36		32,098.26		52,597.30	161,914.97	\$	247,515.89
Gross Surplus/(Deficit)	(38,611.54)			(95,355.17)			(133,966.71)
Subsidy								
Local Operating Assistance	8,476.00						\$	8,476.00
State Operating Assistance - CT	30,135.54		-					30,135.54
State Operating Assistance - Reserves Federal Operating Assistance - ADA			((#P)					
Total Subsidy by Program	38,611.54						\$	38,611.54
Surplus/(Deficit)			-		(95,355.17)	-		(95,355.17
Total Trips			361		1,684	1,811		
Avg Cost per Trip		\$	92.01	\$	90.60	\$ 89.41		
Avg Passenger Revenue per Trip		\$	3.10	\$	33.97	89.41		
Avg Subsidy per Trip		\$	-	\$	-			

Note: Totals and percentage may not be precise due to independent rounding

Carbon Transit Statement of Net Assets

August 31, 2024

CURRENT ASSETS		
Cash	\$	397,819
Accounts Receivable		(346,052)
Interdivisional Receivable		
Due From Carbon County		17,809
Prepaid Expenses		4,687
Grants Receivable		934,462
Total Current Assets	<i>y</i>	1,008,725
TOTAL ASSETS	\$	1,008,725
CURRENT LIABILITIES		
Note Payable	\$	18
Loan Payable		<u> </u>
Interdivisional Payable		1,062,369
Due to the Commonwealth		-
Accounts Payable		130,294
Accrued Expenses		129,756
Deferred Revenue	j	33,699
Total Current Liabilities		1,356,117
NET ASSETS		
Unrestricted Equity		(347,392)
Restricted Equity		<u> </u>
Total Net Assets		(347,392)
TOTAL CURRENT LIBILITIES AND NET ASSETS	\$	1,008,725

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For the Period Ending August 31, 2024 Income Statement Summary Carbon Transit

			Fiscal Year 2025	, in		YTD Budget Variance	Variance	
	PTD	٥	YTD	۵	Annual	Favorable (UnFavorable)	nFavorable)	
	Actual	Budget	Actual	Budget	Budget	Amount	Percent	
Revenue								
Passenger Fares	2,872	2,945	5,735	5,972	39,531	(237)	-3.96%	
Non-Transportation Revenues	527	ï	902	1	ı	902	0.00%	
Local Special Fare Assistance	19,103	2,320	35,674	4,553	112,175	31,122	683.58%	
State Reimbursements	23,714	27,333	49,021	53,517	298,582	(4,496)	-8.40%	
State Special Fare Assistance	85,814	131,007	161,915	266,866	1,385,161	(104,951)	-39.33%	
Total Revenue	132,030	163,606	253,251	330,907	1,835,449	(77,656)	-23.47%	
Expenses								
Labor	6,624	23,644	30,702	46,086	349,808	15,384	33.38%	
Fringe Benefits	5,299	18,916	24,561	36,868	279,846	12,307	33.38%	
Total Labor and Fringe Benefits	11,923	42,560	55,263	82,954	629,654	27,691	33.38%	
Services	1,973	2,092	4,018	4,278	26,226	260	6.08%	
Fuel	30,996	24,914	31,767	47,636	227,872	15,869	33.31%	
Tires & Tubes	Ė	11)	TU:	1		31	0.00%	
Materials & Supplies	3,567	2,586	4,277	3,371	19,000	(902)	-26.85%	
Utilities	2,175	3,369	4,098	6,804	44,135	2,706	39.77%	
Casualty & Liability	i	ï	Ĭ	1	ı	t	0.00%	
Taxes	1	ī	1	1	ï	1	0.00%	
Purchase of Transportation Service	134,153	185,535	278,408	374,612	2,030,380	96,204	25.68%	
Miscellaneous	22	19	45	38	225	(7)	0.00%	
Interest	ï	1	1	1	a	31	0.00%	
Leases & Rentals	5,183	7,817	9,343	12,271	53,491	2,928	0.00%	
Total Expenses	189,993	268,891	387,219	531,964	3,030,983	144,746	27.21%	
Gross Surplus (Deficit)	(57,963)	(105,286)	(133,967)	(201,057)	(1,195,534)	060'29	33.37%	
Subsidy								
Local Subsidy	4,238	4,238	8,476	8,476	50,859	,	%00.0	
State Subsidy	14,033	35,658	30,136	71,316	339,060	41,180	57.74%	
Total Subsidy	18,271	39,896	38,612	79,792	389,919	41,180	51.61%	
Surplus (Deficit)	(39,691)	(65,390)	(95,356)	(121,265)	(805,615)	25,909	-21.37%	



LANTA employees count as of 9/30/2024 below.

Union Employees	Count	Percentage
Male	156	68.12%
Female	73	31.88%
Total	229	100%
Non-Union Employees		
Male	41	48.80%
Female	43	51.20%
Total	84	100%
All LANTA Employees		
Male	197	63.93%
Female	116	37.07%
Total	313	100%

Current Open Positions:

- Treasury Clerk (2)
- Finance Specialist Payroll (1)
- Finance Specialist Revenue (1)
- Bus Operator TBD

Internal Training Update – September 2024:

- New Operators 8 plus one re-hire
- Recertifications 19
- Retraining 0
- Ride-Alongs 29

SAFETY REPORT

January - June 2024

Collision/Incident Performance Report	Total	Property Dam	age		Inj	uries
		\$2,500-			# Resulting in Minor Personal	# Resulting in More than Minor
	Under \$2,500	\$15,000	Over \$15,000	Total	Injuries	Personal Injuries
Chargeable Vehicle Collisions	54	7	0	39	0	4
Non-Chargeable Vehicle Collisions	34	8	0	36	0	0
Total	88	15	0	75	0	4
Chargeable Non-Collision Incidents				3	2	0
Non-Chargeable Non-Collision Incidents				5	0	5
Total						
	Current Q	Benchmark	Previous Per			
Vehicle Miles	1,895,730					
Veh Miles between Collisions	25,276	15,500	16,419			
Veh Miles between Chargeable Collisions	48,608	31,000	31,575			

Workplace Injury Reports		Lost Time					
	None	Less than 7 days	7-21 Days	More than 21 Days	Total		
Workers' Compensation Reports	9	3	0	4	16		
Employee Work Hours for Period	332,051						
Work Hours per Occurrence	36,895	110,684	N/A	83,013	20,754		
Previous Quarter (October - December 2023)	28,626	71,566	N/A	71,566	15,903		