

LANTA Board of Directors Meeting Minutes May 14, 2024 LANTA Administrative Offices, Allentown, PA

Members Attending: Matt Malozi – Chair of the Authority; Mike Lichtenberger – Vice Chair of the Authority; Fred Williams – Treasurer of the Authority; Sheila Alvarado; Kimberly Schaffer; and Beth Halpern.

Members Attending via Webinar / Teleconference: Becky Bradley – Secretary of the Authority; Jennifer Ramos; and Amy Beck.

Members Absent: Cordelia Miller; Jennifer Ramos; and Matt Rozsa.

Staff and Contractors Attending: O. O'Neil, N. Ozoa, T. Williams, B. Cotter, J. Polster-Abel, A. Yacko, D. Lightner, M. Wood, J. Berry; Kent Herman – Solicitor.

Public Attending: Maurice Wells. Public Attending via Webinar/Teleconference: None.

1. Call to Order

The meeting was called to order at 12:02 p.m. by Matt Malozi, Chair of the Authority.

2. Roll Call

Roll Call was conducted by Mr. O'Neil.

3. Public Comment

As part of public comment, Maurice Wells complimented LANTA on efforts to install new bus shelters. He noted that new shelters are very important especially at bus stops near schools.

4. <u>Approval of the Minutes</u>

The minutes of the April 2, 2024 Board of Directors meeting were approved on a motion made by Mr. Lichtenberger and seconded by Ms. Halpern.

5. <u>Report of the Chair</u>

As part of the Report of the Chair, Mr. Malozi called the Board's attention to the proposed Committee and Board meeting schedule for July through December 2024. The proposed schedule is attached.

On a motion made by Ms. Schaffer and seconded by Mr. Lichtenberger, the Board voted to approve the proposed schedule.

Mr. Malozi also reported that LANTA will be holding its biennial lunch event this summer. The tentative date and location are Tuesday July 23 at the Bank Street Annex in Easton. As details are finalized, more information will be provided to the Board. To note, the luncheon event will not act as the July Board meeting. The July 9 Board meeting will be used for Board business.

Lastly, Mr. Malozi reported that the Nominating Committee for FY 2025 Board Officers will include Mr. Malozi as outgoing Chair, Kim Schaffer, Iris Linares, and Beth Halpern. The slate of officers prepared by the Nominating Committee will be presented at the June Board meeting with the vote on the officers to take place at the July Board meeting.

Mr. Malozi then concluded the Report of the Chair.

6. <u>Report of the Committees</u>

A. <u>Finance & Administration Committee</u> – Mr. Williams reported the Finance & Administration Committee met on Tuesday May 7. As part of the agenda, staff presented the financial statements for the LANtaBus, LANtaVan, and Carbon Transit operating divisions for March 2024, subject to audit, which are attached. The meeting included a detailed presentation and discussion of the financial statements.

On a motion made by Mr. Williams and seconded by Ms. Alvarado, the Board voted to approve the LANtaBus, LANtaVan, and Carbon Transit financial statements for March 2024, subject to audit.

Staff provided a detailed presentation of the proposed Fiscal Year 2025 operating budgets for each of the LANtaBus, LANtaVan, and Carbon Transit operating divisions. The total budget includes \$65 million in anticipated expenses. Anticipated expenses will be covered through federal, state, and local grants as well as other revenue. It is anticipated that the Authority will end the fiscal year with a reserve balance of approximately 7.5 million dollars. The detailed budget summary along with the public notice documents are attached.

On a motion made by Mr. Williams and seconded by Ms. Shaffer, the Board voted to authorize staff to release the Draft FY 2025 Operating Budget for public comment.

Staff also provided a detailed presentation of LANTA's proposed Federal Fiscal Year 2025 capital budget. Line items are consistent with typical LANTA capital needs and reflect the transit element of the region's adopted Transportation Improvement Plan (TIP). The detailed budget summary and public notice documents are attached.

On a motion made by Mr. Williams and seconded by Mr. Lichtenberger, the Board voted to authorize staff to release the Draft Federal Fiscal Year 2025 Capital Budget for public comment.

The Pension Committee also met on Tuesday May 7. The agenda included an update on various items by the actuary, Foster & Foster, as well as the investment performance report for the first quarter of calendar year 2024 by the investment manager, Marquette Associates. The report was distributed to all Board members and is available upon request.

Mr. Williams then concluded his report.

B. <u>Service Support & Planning Committee</u> – Ms. Bradley, Chair of the Service Support & Planning Committee, reported that the Committee met on Tuesday May 14 prior to the Board meeting.

As part of the agenda, staff presented the Service Support & Planning Dashboard Report for the period of January through March 2024. The report is attached. The Dashboard shows that safety and rider comfort metrics were above benchmark levels. Inspection and reliability metrics were also above benchmark. The agenda included a summary of the recent bus shelter installations to complete the bus shelter replacement project, as well as new shelter locations for the next batch of shelters set for installation in fall 2024. Staff discussed current major land developments in several municipalities, as well as LANTA's participation on the Active Transportation Plan steering committees for various municipalities.

In addition, staff provided updates on service planning efforts as well as internal communications efforts including the launch of the employee app, Blink. A summary of the presentation is attached.

Ms. Bradley then concluded the Committee Report.

C. <u>Service Delivery & Accessibility Committee</u> – Ms. Alvarado, Chair of the Service Delivery
 & Accessibility Committee, reported that the Committee did not meet in May and that the next meeting of the Committee is scheduled for Tuesday June 11.

7. Other Items

- Mr. O'Neil noted that LANTA had received a Sustainability Award from the Greater Lehigh Valley Chamber of Commerce in recognition of the green roof element of the ATC redesign as well as the Renewable Natural Gas program with UGI Energy Services.
- Ms. Shaffer noted that she had been on recent bus trips on which several ASD students rode to school in the morning. She noted how well the ASD transit access program seems to be working. Mr. O'Neil noted ridership through the transit access program was 40% higher in the 2023-2024 school year than in the previous year, and that LANTA and ASD had just extended the partnership for the 2024-2025 school year.
- Mr. Williams noted that the Lehigh Valley Transportation Study (LVTS) was hosting an online meeting regarding the passenger rail study the following day.
- Ms. Alvarado noted that the Pennsylvania Turnpike was hosting a public event at Emmaus High School to discuss elements of the Turnpike widening project.

8. Adjournment

The meeting was adjourned at 12:31 p.m.

Respectfully Submitted

Becky Bradley Secretary Date

Lehigh and Northampton Transportation Authority



LANTA Board Meeting Agenda May 14, 2024

- 1. Call to Order
- 2. Roll Call
- 3. Public Comment
- 4. Approval of the Minutes April 2, 2024 Board Meeting
- 5. Report of the Chair
- 6. Report of Committees
 - A. Finance & Administration Fred Williams
 - i. Items for consideration of approval:
 - a. Financial Statements March 2024, subject to audit
 - b. Authorization of Public Release Draft FY 2025 LANtaBus, LANtaVan, Carbon Transit Divisions Operating Budget
 - c. Authorization of Public Release Draft FFY 2025 LANTA Capital Budget
 - B. Service Support & Planning Becky Bradley
 - C. Service Delivery & Accessibility Sheila Alvarado
- 7. Other Items
- 8. Adjournment

| | | July 2024 - Decemi | Jer 2024 | |
|-------|-----|----------------------------------|--------------|------------|
| Month | Day | Meeting | Location | Time |
| Jul | 9 | Finance & Administration | LANTA/Remote | 11:00 a.m. |
| | 9 | Board | LANTA/Remote | 12:00 noon |
| | | | | |
| Aug | 13 | Finance & Administration | LANTA/Remote | 12:00 noon |
| | 13 | Pension Committee | LANTA/Remote | 12:45 p.m. |
| | 20 | Service Support & Planning | LANTA/Remote | 11:00 a.m. |
| | 20 | Board | LANTA/Remote | 12:00 noon |
| | | | | |
| Sep | 3 | Finance & Administration | LANTA/Remote | 12:00 noon |
| | 10 | Service Delivery & Accessibility | LANTA/Remote | 11:00 a.m. |
| | 10 | Board | LANTA/Remote | 12:00 noon |
| | | | | |
| Oct | 8 | Finance & Administration | LANTA/Remote | 11:00 a.m. |
| | 8 | Board | LANTA/Remote | 12:00 noon |
| | | | | |
| Nov | 6* | Finance & Administration | LANTA/Remote | 12:00 noon |
| | 6* | Pension Committee | LANTA/Remote | 12:45 p.m. |
| | 12 | Service Support & Planning | LANTA/Remote | 11:00 a.m. |
| | 12 | Board | LANTA/Remote | 12:00 noon |
| | | | | |
| Dec | 3 | Finance & Administration | LANTA/Remote | 12:00 noon |
| | 10 | Service Delivery & Accessibility | LANTA/Remote | 11:00 a.m. |
| | 10 | Board | LANTA/Remote | 12:00 noon |

LANTA Board of Directors and Committee Meeting Schedule July 2024 - December 2024

* Meeting date is a Wednesday

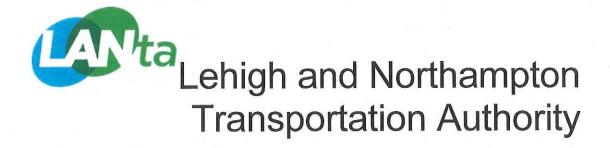


LANTA Finance & Administration Committee Agenda May 7, 2024

- 1. Call to Order
- 2. Roll Call
- 3. Public Comment
- 4. Review and Recommendation Financial Statements March 2024, subject to audit
- 5. Procurements

None

- 6. Actions
 - A. Recommendation for Authorization of Public Release Draft FY 2025 LANtaBus, LANtaVan, Carbon Transit Divisions Operating Budget
 - B. Recommendation for Authorization of Public Release Draft FFY 2025 LANTA Capital Budget
- 7. Other Items
- 8. Adjournment



TO: Owen O'Neil, Executive Director and Authority Members
FROM: Nicole L. Ozoa, Senior Director of Finance
DATE: May 6, 2024
SUBJECT: Unaudited March 2024 Financial Statement

Attached for your review are the unaudited financial statements for the period ended March 31, 2024 for LANtaBus, LANtaVan and Carbon Transit.

Items of Interest:

- LANTA's portion of the Line of Credit Balance as of May 6th, 2024 stands at \$0 of an available \$6,000,000. The balance in the combined LANTA general checking account stands at \$9K. State ACT 89 funds due to LANTA for FY 23/24 are current. The balance in the ACT 44 checking account stands at \$14,910,814. The account is currently underfunded by approximately \$8.4M. In addition, approximately \$11.8 are either currently owed to LANTA from State Funds or can now be drawn down from Federal Grants:
 - o State Shared Ride/PWD \$709,442 (THRU 3/31/2024)
 - o Lehigh County MATP \$913,692 (THRU 3/31/2024)
 - o Northampton County MATP \$575,097 (THRU 3/31/2024)
 - o Federal Capital/Ops Funding \$6,478,447 (THRU 3/31/2024)
 - o State Capital Funding \$3,147,950 (THRU 3/31/2024)
- The balance in the Carbon's general checking account stands at approximately \$204K. The balance in the Carbon's Act 44 checking account stands at \$0. The account is neither over nor underfunded. State ACT 89 funds due to Carbon for FY 23/24 are current. In addition, approximately \$1.24M are currently owed to CT from the following sources:
 - o State Shared Ride/PWD \$178,737 (THRU 3/31/2024)
 - o Carbon County MATP \$1,063,537 (THRU 3/31/2024)
- Fulton Financial ACT 72 Letter for period ended 3/31/2024 has been received and all bank accounts are in compliance.

Page 2 Unaudited March 2024 Financial Statement

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LANTA's Health Insurance expense is currently the single largest expense outside of salary and wages. MTD & YTD Health Insurance expense:

| MTD Actual | Fiscal YTD Actual | Fiscal YTD Budget |
|------------|-------------------|-------------------|
| \$567,660 | \$5,048,725 | \$6,860,099 |
| • | | |

The current health insurance participation census stands at 130 Employee Only; 83 Employee Plus 1; 39 Employee Plus 2; 36 Employee Plus 3 and 29 Employee Plus 4 or more.

LANtaVan Accounts Receivable Aged Invoice Report - March 31, 2024

| | Total | Current | 1 | 30 Days | 60 Days | | 90 Days | 1 | 20 Days + |
|------------------------------|-----------------|---------------|----|--------------|-----------------|-----|--------------|----|-----------|
| - | 2 | | | | | | | | |
| Lehigh County MATP | \$ 1,983,150 | \$ 200,939 | \$ | 8 | \$ 330,944 | \$ | - | \$ | 1,451,267 |
| Northampton County MATP | \$ 575,098 | \$ 116,097 | \$ | . <u>- 4</u> | \$ 209,323 | \$ | - | \$ | 249,677 |
| Other(PaDOT Shared Ride;PwD) | \$ 1,596,478 | \$ 257,620 | \$ | 212 | \$ 447,660 | \$ | (453,508) | \$ | 1,344,494 |
| Total AR March 31, 2024 | \$ 4,154,726 | \$ 574,656 | \$ | 212 | \$ 987,927 | \$ | (453,508) | \$ | 3,045,439 |
| | 100% | 13.83% | | 0.01% | 23.78% | | -10.92% | | 73.30% |
| Total AR February 29, 2024 | \$ 2,460,049 | \$ 518,870 | \$ | 475,635 | \$ (101,909) | \$ | 12 | \$ | 1,567,441 |
| | 100% | 21.09% | | 19.33% | -4.14% | | 0.00% | | 63.72% |
| AR Change | \$ 1,694,677 | \$ 55,786 | \$ | (475,423) | \$ 1,089,836 | \$ | (453,520) | \$ | 1,477,998 |
| | 68.89% | 10.75% | | -99.96% | -1069.42% | . 8 | -3779331.67% | | 94.29% |

| Accounts Payable | e Aged Inv | oice Repo | ort | - March 3 | 81, | <u>2024</u> | | | | |
|---|------------|-----------|-----|-----------|-----|-------------|---------------|-----------|----|----------|
| анан санан сан П | | Total | | Current | | 30 Days | 60 Days | 90 Days | 12 | 0 Days + |
| LANtaBus | \$ | 3,666,982 | \$ | 2,113,359 | \$: | 1,051,618 | \$ 497,893 | \$ - | \$ | 4,112 |
| LANtaVan | \$ | 739,466 | \$ | 2,289 | \$ | 729,481 | \$ 1,903 | \$ 150 | \$ | 5,644 |
| Carbon | \$ | 116,280 | \$ | 3,474 | \$ | 111,987 | \$ 819 | \$ | \$ | |

Please Note: LANtaVan 120 Days+ 120 Days+ Balance is comprised of MATP reimbursements for Passthrough Contracts.

Page 3 Unaudited March 2024 Financial Statement

LANtaBus

Year-to-date revenues for the fixed route division total \$2,317,733. This represents a 15.4 percent decrease from the budget projection of \$2,739,529. Fare collection revenue of \$1,698,082 is currently running below budget projections by approximately \$513K, a 23.2 percent decrease from the current budget projection of \$2,211,292. The Special Transit Fares section, which includes those revenues generated from LANTA's Route Service Agreements, continues above the anticipated budget amount by approximately \$36K. Advertising Revenue will continue to run above the current year budget projection amount by approximately \$47K. This is due to the additional revenue earned above the guaranteed annual contract amount for calendar year end 2023 and an increase to the monthly guaranteed amount beginning in January 2024. Please remember that advertising revenue is only budgeted at the guaranteed contract amount to maintain a conservative approach to revenue recognition.

Year-to-date expenses for the fixed route division total \$33,772,622. This represents a 1.2 percent increase from the current year budget projection of \$33,367,352. As of the current fiscal period, Labor & Fringe Benefits, Utilities and Services are the key expense variables contributing to notable budget variances. These categories, as well as all variables, will be continually monitored with further investigation occurring as required. The first area to be examined in detail is the area of Labor and Fringe Benefits. With the sick and vacation accruals being reset as of January 1, 2024, actual expense aligns with budget with little variance. Collectively, total Labor and Fringe Benefits are below current budget projections by \$106K, resulting in a 0.4 percent budget variance. Health Insurance expenses are currently running approximately \$1.8M below budget. A total of \$78K in stop loss reimbursements has been received through March 2024. The current year expenses for both Physical Damage and Liability and Property Damage insurance are running approximately \$44K below budget. Approximately \$90K of insurance recoveries were received YTD which helped reduce costs further. Insurance recoveries are booked when received and are not budgeted. The next area to be detailed is Utilities. Utilities are running below current budget projections by approximately \$226K. Currently the Utilities section is compiled by not only the utilities for the Allentown and Easton facilities but also the Allentown, Bethlehem, and Easton Transit Centers. All overhead costs for each transit center are recorded under the Utilities section. The Authority expects this trend to continue due to the opportunity to lock in service rates and a very mild winter. Service costs are currently running above budget projections by approximately \$908K. This can be attributed to the current year budget allocation as well as an increase in building maintenance services.

Year-to-date deficit recorded on the fixed route division totals \$31,454,888. This represents a 2.7 percent increase from the current year's budget projection. Current total subsidies equal the deficit and include the following sources:

Federal Subsidy – ARPA - \$12,544,967 Federal Subsidy – All Other - \$3,811,360 State Subsidy - \$13,923,256 Local Subsidy - \$1,175,306

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Unaudited March 2024 Financial Statement

LANtaVan

Year-to-date revenues for LANtaVan total \$7,171,378. This represents an 8.3 percent decrease from the current year budget projection of \$7,819,241. MATP YTD revenue of \$2,897,478 has been recorded based on actual costs and is currently showing a 12.0 percent decrease from YTD budget projections of \$3,292,765. Local fare assistance, which includes ADA revenue, is showing a 17.7 percent decrease from YTD budget projections of \$2,307,668.

Year-to-date expenses for LANtaVan total \$9,052,117. This represents a 10.1 percent decrease from the current year budget projection of \$10,071,666. Services, Fuel, Materials and Supplies along with Purchased Transportation are the top expense variables experiencing the largest budget variances. Services are currently above budget projections by approximately \$9K. This is attributed to the increase in computer and technical services as well as third party repairs to the paratransit facility. The fuel expense line item is under budget by approximately \$183K. The Materials and Supplies expense line is currently above budget projections by \$3K. Lastly, the Purchased Transportation area continues to operate below budget projections by approximately \$493K, which represents a 7.1 percent budget variance. All other variances are smaller in individual value but continue to be monitored and analyzed to ensure correct coding and valid expense.

The year-to-date deficit recorded on LANtaVan totals \$1,880,739. Current total subsidies equal the deficit and include the following sources:

State Subsidy - \$1,880,739.

Page 5 Unaudited March 2024 Financial Statement

Carbon Transit

Year-to-date revenues for Carbon Transit total \$1,099,625. This represents a 5.4 percent decrease below the current year-to-date budget projection of \$1,162,853. MATP revenue is below budget projections by approximately \$14K, a negative 1.6 percent budget variance. YTD completed revenue trips have increased approximately 6.3% from the prior year period with ADA and MATP continuing with the largest increases in trips.

Year-to-date expenses for Carbon Transit total \$1,889,049. This represents a 13.8 percent decrease below the current budget projection of \$2,078,842. The main deviation of approximately \$93K pertains to the Purchased Transportation. The Authority anticipates this trend to continue through the end of the fiscal year. Labor and fringes continue below current year budget projections by approximately \$78K, representing a 23.5 percent budget variance, collectively. Utilities continue below budget projections as well due to the mild weather and the ability to lock in rates for heating. The remaining expenditure variances will continue to be monitored and investigated as warranted.

The year-to-date deficit recorded on Carbon Transit totals \$789,424. Current total subsidies equal the amount of the deficit and include the following sources:

State Subsidy – \$753,100 Local Subsidy - \$36,324

| | | | LANtaBus | | | | |
|--------------------------------------|-------------|-------------|--------------------------------------|--------------|--------------|-------------------------|-------------|
| | | Income | Income Statement Summary | nary | | | |
| | | For the Per | For the Period Ending March 31, 2024 | 1, 2024 | | | |
| | | | Fiscal Year 2024 | 4 | | YTD Budget Variance | Variance |
| | PTD | Q | ΥТD | | Annual | Favorable (Unfavorable) | nfavorable) |
| | Actual | Budget | Actual | Budget | Budget | Amount | Percent |
| Passenger Fares | 266,911 | 222,503 | 1,698,082 | 2,211,292 | 2,898,148 | (513,210) | -23.2% |
| Special Transit Fares | 153.000 | . 9 | 201.622 | 165.738 | 220.984 | 35,884 | 21.7% |
| Auxiliary Transportation Revenue | 130 307 | 41 667 | 409.473 | 362 499 | 487 500 | 46 974 | 13 0% |
| NonTransportation Revenue | (16,733) | - | 8,556 | - | - | 8,556 | 100.0% |
| Total Revenue | 533,484 | 264,170 | 2,317,733 | 2,739,529 | 3,606,632 | (421,796) | -15.4% |
| Expenses | | | | | | | |
| Labor | 1,602,038 | 1,290,920 | 13,282,733 | 12,102,476 | 17,294,999 | (1,180,257) | -9.8% |
| Fringe Benefits | 972,208 | 1,148,918 | 10,754,968 | 12,040,983 | 16,823,164 | 1,286,015 | 10.7% |
| Total Labor and Fringe Benefits | 2,574,247 | 2,439,838 | 24,037,701 | 24,143,459 | 34,118,163 | 105,758 | 0.4% |
| Services | 218,690 | 202,101 | 2,350,471 | 1,443,067 | 2,573,309 | (907,404) | -62.9% |
| Fuel | 133,674 | 154,882 | 1,383,506 | 1,315,091 | 1,757,442 | (68,415) | -5.2% |
| Tires & Tubes | 9,574 | 13,988 | 102,275 | 109,101 | 145,214 | 6,826 | 6.3% |
| Materials & Supplies | 221,775 | 602,856 | 1,963,253 | 2,185,626 | 4,175,303 | 222,373 | 10.2% |
| Utilities | 78,519 | 85,416 | 636,195 | 861,822 | 1,009,393 | 225,627 | 26.2% |
| Casualty & Liability | 74,541 | 196,667 | 825,900 | 870,048 | 1,390,360 | 44,148 | 5.1% |
| Taxes | 2,036 | 868 | 18,133 | 28,740 | 32,551 | 10,607 | 36.9% |
| Purchase of Transportation Service | 315,386 | 342,355 | 2,201,774 | 2,194,170 | 3,222,835 | (2,604) | -0.3% |
| Miscellaneous | 19,082 | 28,106 | 165,354 | 186,618 | 244,279 | 21,264 | 11.4% |
| Interest | 181 | 100 | 6,526 | 006 | 1,200 | (5,626) | -625.1% |
| Leases & Rentals | 8,920 | , | 81,534 | 28,709 | 28,709 | (52,825) | -184.0% |
| Total Expenses | 3,656,624 | 4,067,207 | 33,772,622 | 33,367,352 | 48,698,758 | (405,270) | -1.2% |
| Gross Surplus (Deficit) | (3,123,140) | (3,803,037) | (31,454,889) | (30,627,823) | (45,092,126) | (827,066) | -2.7% |
| Subsidy | | | | | | | |
| Local Subsidy | 584,626 | 105,388 | 1,175,306 | 719,460 | 1,283,072 | (455,846) | -63.4% |
| State Subsidy | 2,115,134 | 2,973,549 | 13,923,256 | 12,577,828 | 22,094,195 | (1,345,428) | -10.7% |
| Federal Subsidy - ARPA | 3 | 1 | 12,544,967 | 12,544,967 | 12,544,967 | | 0.0% |
| Federal Subsidy - ADA | 101,243 | 92,318 | 857,172 | 948,009 | 1,000,000 | 90,837 | 9.6% |
| Federal Subsidy - Safety & Security | 41,031 | 45,919 | 328,404 | 413,106 | 550,779 | 84,702 | 20.5% |
| Federal Subsidy - VOH | 89,146 | 92,388 | 497,214 | 810,578 | 1,339,113 | 313,364 | 38.7% |
| Federal Subsidy - Preventative Maint | 191,959 | 482,285 | 2,064,027 | 2,526,594 | 6,160,000 | 462,567 | 18.3% |
| Federal Subsidy - Tire Lease | | 11,190 | 64,543 | 87,281 | 120,000 | 22,738 | 26.1% |
| Total Subsidy | 3,123,140 | 3,803,037 | 31,454,888 | 30,627,822 | 45,092,126 | (827,066) | -2.7% |
| | | | | | | | |
| Surplus (Deficit) | 0 | (0) | (0) | (0) | • | (0) | 0.00% |
| | | | | | | | |

LANtaBus

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LANtaBus March 31, 2024

| | | | General | | |
|--|---------------|--------------|-----------------|---------------|--|
| | Operations | Maintenance | Administration | Total | |
| Salaries & Wages | 8,646,790.30 | 1,904,426.60 | 2,731,516.15 \$ | 13,282,733.05 | |
| Fringe Benefits | 7,212,374.87 | 1,568,973.77 | 1,973,619.52 | 10,754,968.16 | |
| Services | 756,835.16 | 324,284.19 | 1,278,916.34 | 2,360,035.69 | |
| Materials & Supplies | 51,228.17 | 1,804,586.30 | 107,439.50 | 1,963,253.97 | |
| Fuel | 1,383,505.50 | | | 1,383,505.50 | |
| Tires and Tubes | 102,275.12 | | ĩ | 102,275.12 | |
| Utilities | E. | ı | 626,629.37 | 626,629.37 | |
| Insurances | T | | 825,899.84 | 825,899.84 | |
| Taxes | | | 18,133.10 | 18,133.10 | |
| Purchased Transportation | 2,201,774.08 | h . | | 2,201,774.08 | |
| Miscellaneous Expense | 15,986.34 | 27,525.63 | 121,842.13 | 165,354.10 | |
| Interest Expense | I | 1 | 6,525.94 | 6,525.94 | |
| Leases | 3 | 3 | 81,533.96 | 81,533.96 | |
| Total Expenditures | 20,370,769.54 | 5,629,796.49 | 7,772,055.85 \$ | 33,772,621.88 | |
| Revenue | | | | | |
| Passenger Fares | 1,698,144.84 | | | 1,698,144.84 | |
| Special Route Guarantees | 201,622.00 | | | 201,622.00 | |
| A distribution of the second s | | | | 100 479 00 | |

| | | A second s | | |
|-----------------------------|---------------------|---|-----------------|---------------------------|
| (22) (31,454,825.85) | (7,772,055.85) \$ | (5,629,796.49) | (18,052,973.51) | Gross Surplus/(Deficit) |
| 2,317,796.03 | ب ه ۱ | × | 2,317,796.03 | Total Revenue |
| 2,279.76 | | | 2,279.76 | Non-transportation Income |
| 3,276.43 | | | 3,276.43 | Investment Income |
| 3,000.00 | | | 3,000.00 | Rental Income |
| 409,473.00 | | | 409,473.00 | Advertising Commissions |
| 201,622.00 | | | 201,622.00 | Special Route Guarantees |
| 1,698,144.84 | | | 1,698,144.84 | Passenger Fares |
| | | | | Kevenue |

| Subsidy | | | | |
|--|---------------|--------------|-----------------|---------------|
| Tire Lease - Federal/State/Local | 80,677.50 | | \$ | 80,677.50 |
| ADA - Federal/State/Local | 1,071,464.84 | | | 1,071,464.84 |
| Safety & Security - Federal/State | 656,807.53 | | | 656,807.53 |
| Preventative Maint - Federal/State/Local | | 2,580,033.58 | | 2,580,033.58 |
| VOH - Federal/State/Local | | 669,763.20 | | 669,763.20 |
| ARPA - Federal | 8,154,231.00 | 1,756,296.00 | 3,034,443.63 | 12,944,970.63 |
| Local Operating Assistance | 677,870.28 | 146,002.83 | 219,004.24 | 1,042,877.35 |
| State Operating Assistance | 7,411,922.36 | 477,700.88 | 4,518,607.98 | 12,408,231.22 |
| Total Subsidy by Expense Class | 18,052,973.51 | 5,629,796.49 | 7,772,055.85 \$ | 31,454,825.85 |
| | | | | |
| Surplus/(Deficit) | | | | |
| | | | | |

| | | Income St For the Period | Income Statement Summary For the Period Ending March 31, 2024 | 117 2024 | | | |
|------------------------------------|-----------|-----------------------------|--|--------------------|-------------|--------------|-------------------------|
| | | | Fiscal Year 2024 | - | | YTD Budge | YTD Budget Variance |
| | PTD | | ЯΤΡ | | Annual | Favorable (U | Favorable (UnFavorable) |
| | Actual | Budget | Actual | Budget | Budget | Amount | Percent |
| Revenue | AE 573 | 50 370 | 373 836 | 397 117 | 530.767 | (23.276) | -5.9% |
| Passenger rares | 40,040 | 171'D1 | | | 04/000 | 10.000 | %U U |
| Non-Transportation Revenues | 1 | , , | 1 1 | · · · | - 100 0 | - | 20.0 |
| Local Special Fare Assistance | 225,038 | 292,529 | 1,899,794 | 2,307,668 | 3,021,/52 | (407,874) | -1/./% |
| State Reimbursements | 246,240 | 242,634 | 2,000,269 | 1,821,696 | 2,522,996 | 178,573 | 9.8% |
| State Special Fare Assistance | 317,036 | 485,721 | 2,897,478 | 3,292,765 | 4,492,889 | (395,286) | -12.0% |
| Total Revenue | 833,836 | 1,071,213 | 7,171,378 | 7,819,241 | 10,567,904 | (647,863) | -8.3% |
| Expenses | | | | | | | |
| Labor | 66,752 | 75,052 | 466,610 | 574,066 | 723,255 | 107,457 | 18.7% |
| Fringe Benefits | 44,056 | 61,675 | 307,962 | 471,737 | 593,069 | 163,774 | 34.7% |
| Total Labor and Fringe Benefits | 110,808 | 136,727 | 774,572 | 1,045,803 | 1,316,324 | 271,231 | 25.9% |
| Services | 20,176 | 13,641 | 131,258 | 122,349 | 182,604 | (606'8) | -7.3% |
| Fuel | 87,076 | 101,749 | 775,430 | 958,669 | 1,276,429 | 183,239 | 19.1% |
| Tires & Tubes | 1 | 1 | а | ł | ī | ı | 0.0% |
| Materials & Supplies | 6,784 | 3,895 | 34,603 | 31,210 | 40,337 | (3,393) | -10.9% |
| Utilities | 21,335 | 27,458 | 126,230 | 187,279 | 236,587 | 61,049 | 32.6% |
| Casualty & Liability | 1,083 | 1,083 | 9,750 | 9,750 | 13,000 | л | 0.0% |
| Taxes | 6,733 | 6,250 | 80,274 | 56,250 | 75,000 | (24,024) | -42.7% |
| Purchase of Transportation Service | 747,113 | 916,330 | 6,481,877 | 6,974,639 | 9,446,517 | 492,762 | 7.1% |
| Miscellaneous | 754 | 1,274 | 12,371 | 20,724 | 25,500 | 8,353 | 40.3% |
| Interest | â | 1 | ï | ī | ĩ | ĩ | 0.0% |
| Rent | 70,253 | 76,296 | 625,753 | 664,993 | 895,928 | 39,240 | 5.9% |
| Total Expenses | 1,072,116 | 1,284,703 | 9,052,117 | 10,071,666 | 13,508,227 | 1,019,549 | 10.1% |
| Gross Surplus (Deficit) | (238,279) | (213,490) | (1,880,739) | (2,252,425) | (2,940,323) | 371,686 | -16.5% |
| Subsidy | | | | | | | |
| Local Subsidy | | ï | | | t | ĩ | |
| State Subsidy | 238,279 | 213,490 | 1,880,739 | 2,252,425 | 2,940,323 | 371,686 | 16.5% |
| Federal Subsidy | | 000 000 | 001 000 1 | 2010 421 | CCC 010 C | 202 170 | 16 502 |
| Total Subsidy | 238,279 | 213,490 | 1,880,/39 | c74'7c7'7 | 2,340,323 | 000/1/6 | 8/C.0T |
| Surplus (Deficit) | (0) | | (0) | | 0 | 0 | T |
| ¢ A | | | | | | | |

LANtaVan

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| | 2024 |
|-----|----------|
| Van | 31. |
| Nta | rch |
| 4 | la Na |

| а А А | | | ADA | S | SRR/PWD | MATP | | Total |
|---------------------------------------|-----------------|----|----------------|----|----------------|--------------|-----|----------------|
| Salaries & Wages | | ю | 91,560.67 | Ф | 205,493.32 \$ | 169,555.73 | Ś | 466,609.72 |
| Other Paid Absences | | | 7,324.85 | | 16,439.47 | 13,564.46 | | 37,328.78 |
| Fringe Benefits | | | 53,105.19 | | 119,186.13 | 98,342.32 | | 270,633.64 |
| Services | | | 26,525.06 | | 59,531.26 | 44,615.24 | | 130,671.56 |
| Materials & Supplies | | | 6,904.95 | | 15,497.05 | 12,786.86 | | 35,188.86 |
| Fuel | | | 152,159.04 | | 341,496.68 | 281,774.21 | | 775,429.93 |
| Utilities | | | 24,769.54 | | 55,591.29 | 45,869.23 | | 126,230.06 |
| Insurances | | | 1,913.19 | | 4,293.85 | 3,542.93 | | 9,749.97 |
| Purchased Transportation | | | 1,418,322.85 | | 3,183,199.35 | 1,837,302.07 | | 6,438,824.27 |
| MA Reimbursements | | | | | | 43,052.98 | | 43,052.98 |
| Miscellaneous Expense | | | 31,735.12 | | 71,224.41 | 51,707.37 | | 154,666.90 |
| Leases | | | 110,618.16 | | 248,264.81 | 204,847.15 | | 563,730.12 |
| Total Expenditures | | | 1,924,938.62 | | 4,320,217.62 | 2,806,960.55 | ŝ | 9,052,116.79 |
| Passender Fares | | | 139-163-20 | | 234.673.25 | | er, | 373.836.45 |
| Program Reimbursements | | | | | | | 6 | |
| Lottery - Shared Ride | | | | | 1,870,919.95 | | | 1,870,919.95 |
| Lottery - PWD | | | | | 129,349.50 | | | 129,349.50 |
| Area Agency on Aging | | | | | 84,824.32 | | | 84,824.32 |
| MATP - Lehigh County | | | | | 58,331.50 | 1,738,955.34 | | 1,797,286.84 |
| MATP - Northampton County | | | | | 32,186.20 | 1,068,005.20 | | 1,100,191.40 |
| Total Program Reimbursements | | | Ľ | | 2,175,611.47 | 2,806,960.54 | \$ | 4,982,572.01 |
| | | | | | | | | |
| Gross Surplus/(Deficit) | cit) | | (1,785,775.42) | | (1,909,932.90) | | \$ | (3,695,708.32) |
| Subsidy | | | | | | | | |
| State Operating Assistance - CER | ER | | | | 29,194.30 | | ŝ | 29,194.30 |
| ADA - Federal/State/Local | | | 1,785,775.42 | | | | | 1,785,775.42 |
| State Operating Assistance - Reserves | keserves | | | | 1,880,738.60 | | | 1,880,738.60 |
| Total Subsidy by Program | | | 1,785,775.42 | | 1,909,932.90 | | ф | 3,695,708.32 |
| Surplus/(Deficit) | | | | | 3. | | | . |
| Total Trips | | | 27.931 | | 62.213 | 52.106 | | |
| Avg Cost per Trip | | φ | 68.92 | \$ | 69.44 \$ | 53.87 | | |
| Avg Passenger Revenue per Trip | a | \$ | | \$ | 38.74 | | | |
| Avg Subsidy per Trip | Ð | ዓ | | \$ | 30.70 | | | |
| | | | | | | | | |

| | | For the Period | For the Period Ending March 31, 2024 | 2024 | | | |
|------------------------------------|----------|----------------|--------------------------------------|-----------|-------------|-------------------------|-------------|
| | | | Fiscal Year 2024 | 6 | | YTD Budget Variance | : Variance |
| | пи | | | | Annual | Favorable (UnFavorable) | nravorable) |
| c | Actual | Budget | Actual | Budget | Budget | Amount | Percent |
| Dacconnor Fores | LUL V | 2 150 | C10 CC | | 013 60 | (610) | 701 C |
| Non-Transnortation Bovenues | 101/4 | 00710 | 710'07 | 001/17 | | (0TC) | 20 U |
| | 477 C | 010 0 | 111 | | | 1000 87 | 0/0.0 |
| Local special Fare Assistance | 5TU/2 | 2,358 | 201'A1 | 20,428 | 166,02 | (T,32U) | %C.0- |
| State Reimbursements | 24,430 | 30,884 | 223,485 | 271,153 | 353,871 | (47,669) | -17.6% |
| State Special Fare Assistance | 99,689 | 120,507 | 832,907 | 846,841 | 1,181,812 | (13,935) | -1.6% |
| Total Revenue | 131,053 | 156,899 | 1,099,625 | 1,162,853 | 1,596,182 | (63,228) | -5.4% |
| Expenses | | | | | | | |
| Labor | 21,101 | 24,294 | 153,101 | 182,528 | 241,712 | 29,427 | 16.1% |
| Fringe Benefits | 13,927 | 19,921 | 101,047 | 149,673 | 198,204 | 48,626 | 32.5% |
| Total Labor and Fringe Benefits | 35,028 | 44,216 | 254,148 | 332,201 | 439,916 | 78,053 | 23.5% |
| Services | 1,867 | 1,851 | 18,178 | 16,778 | 22,580 | (1,399) | -8.3% |
| Fuel | 17,195 | 17,502 | 159,708 | 161,519 | 215,991 | 1,811 | 1.1% |
| Tires & Tubes | I | ı | · | ı | ł | | 0.0% |
| Materials & Supplies | 598 | 1,107 | 10,910 | 12,524 | 17,000 | 1,615 | 12.9% |
| Utilities | 2,031 | 3,516 | 16,324 | 32,890 | 41,125 | 16,565 | 50.4% |
| Casualty & Liability | I. | I | ţ. | ı | Ľ | E | 0.0% |
| Taxes | Ľ | I | L | r | ŗ | ı | 0.0% |
| Purchase of Transportation Service | 158,388 | 185,530 | 1,392,937 | 1,485,886 | 2,022,204 | 92,948 | 6.3% |
| Miscellaneous | , | 23 | ı | 159 | 225 | 159 | 100.0% |
| Interest | 9 | | | a | 3 | 1 | 0.0% |
| Leases & Rentals | 4,094 | 4,098 | 36,845 | 36,885 | 49,180 | 41 | 0.1% |
| Total Expenses | 219,202 | 257,843 | 1,889,049 | 2,078,842 | 2,808,221 | 189,793 | 9.1% |
| Gross Surplus (Deficit) | (88,149) | (100,944) | (789,424) | (915,990) | (1,212,039) | 126,565 | 13.8% |
| Subsidy | | | | | | | |
| Local Subsidy | 4,036 | 4,146 | 36,324 | 37,317 | 49,759 | 666 | 2.7% |
| State Subsidy | 84,113 | 96,799 | 753,100 | 878,673 | 1,162,280 | 125,573 | 14.3% |
| Total Subsidy | 88,149 | 100,944 | 789,424 | 915,990 | 1,212,039 | 126,565 | 13.8% |
| | | | | | | | |
| Surplus (Deficit) | п | 0 | | 0 | 0 | (0) | -100.00% |

Carbon Transit Income Statement Summary or the Period Ending March 31, 202

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| Salaries & Wages | \$ 5,765.76 | \$ 15,397.24 \$ | 67,463.20 \$ | 64,474.97 \$ | 153,101.17 |
|---------------------------------------|--------------|-----------------|--------------|--------------------|--------------|
| Fringes | 3,805.40 | 10,162.18 | 44,525.72 | 42,553.48 | 101,046.78 |
| Services - General Admin | 68.89 | 1,871.08 | 8,198.15 | 7,399.50 | 17,537.62 |
| Services - Maintenance | 6.40 | 66.21 | 290.12 | 277.27 | 640.00 |
| Materials & Supplies | Т | 1,140.10 | 4,995.35 | 4,774.08 | 10,909.53 |
| Fuel | 1,442.60 | 16,539.49 | 72,467.98 | 69,258.07 | 159,708.14 |
| Utilities | 78.68 | 1,697.76 | 7,438.74 | 7,109.25 | 16,324.43 |
| Purchased Transportation | 185,098.91 | 109,031.44 | 477,722.55 | 606,509.83 | 1,378,362.73 |
| Mileage Reimbursement | | l | | 14,574.35 | 14,574.35 |
| Miscellaneous Expense | T | I | | I | ſ |
| Interest Expense | 1 | 1 | I | | |
| Leases | 337.55 | 3,815.15 | 16,716.14 | 15,975.71 | 36,844.55 |
| Total Expenditures | 196,604.19 | 159,720.65 | 699,817.95 | 832,906.51 \$ | 1,889,049.30 |
| Passenger Fares | 2,370.99 | 6,069.80 | 15,408.05 | ري ۱ | 23,848.84 |
| Program Reimbursements | | | | | |
| Lottery - Shared Ride | | | 204,009.35 | ŝ | 204,009.35 |
| Lottery - PWD | | | 19,475.20 | | 19,475.20 |
| MATP | | | | 832,906.51 | 832,906.51 |
| Area Agency on Aging | | | 19,108.00 | | 19,108.00 |
| Investment Income | 213.81 | | | | 213.81 |
| Total Program Reimbursements | 213.81 | | 242,592.55 | 832,906.51 \$ | 1,075,712.87 |
| Gross Surplus/(Deficit) | (194,019.39) | (153,650.85) | (441,817.35) | 4 | (789,487.59) |
| Subsidy | | | | | |
| Local Operating Assistance | 36,324.00 | 1 | ı | \$ 9 | 36,324.00 |
| State Operating Assistance - CT | 157,695.39 | 84,280.80 | | | 241,976.19 |
| State Operating Assistance - Reserves | | 69,370.05 | 441,817.35 | | 511,187.40 |
| Total Subsidy by Program | 194,019.39 | 153,650.85 | 441,817.35 | <i>ч</i> э | 789,487.59 |
| Surplus/(Deficit) | • | | | • | |
| Total Trips | | 1,747 | 7,650 | 7,277 | |
| Avg Cost per Trip | | \$ 91.43 \$ | 91.48 \$ | 114.46 | |
| Avg Passenger Revenue per Trip | | | 33.73 \$ | 102.62 | |
| Ava Subsidv per Trip | | \$ 87.95 \$ | 57.75 | | |

LANTA Budget Introduction

The Lehigh and Northampton Transportation Authority (LANTA) is pleased to submit for your information and consideration the Authority's FY 2025 proposed Financial Plan. The proposed plan is also intended as a summary and overview of the information provided in greater detail within the Budget Document.

The Authority requires \$46,482,439 in local, state and federal funding to subsidize its fixed route and paratransit operations throughout Carbon, Lehigh and Northampton counties.

The total amount of Federal subsidy, \$8,952,883, represents 19% of the amount of funds relative to FY 2025 to subsidize the Authority's ADA, Preventative Maintenance, Tire Lease, Safety and Security, Vehicle Overhaul programs as well as labor and fringe benefits. There are projected increases in the aforementioned categories due in part to active negotiations for a new Collective Bargaining Agreement, increases in staffing, salary recommendations and inflationary cost increases that have greatly impacted materials, supplies and healthcare costs.

The total amount of State subsidy, \$35,792,410, represents 77% of the amount of funds relative to FY 2025, which includes the state's match to the federally subsidized programs and the projected ADA Program operating deficits for the paratransit division of Carbon Transit and LANtaVan. FY 2025 anticipates the utilization of \$11,647,603 of prior year Act 44 reserves to fully subsidize the operations of LANtaBus and the operating deficits of the ADA Program for both LANtaVan and Carbon Transit. For both LANtaVan and Carbon Transit, the operating deficit for the Senior Shared Ride (SSR) Program will remain unfunded for FY 2025. Due to the increasing costs of the Senior Shared Ride Program and the slower than anticipated return to pre-Covid ridership, the Authority has made the decision to not fund the operating deficit under the SSR Program in the hopes that program and funding changes can be made by LANTA and PennDot to address the deficit.

The total amount of Local subsidy, \$1,347,227, represents 3% of the amount of funds relative to FY 2025, which is the local match requirement determined by the FY 2025 State Operating Assistance allocation.

Revenues for FY 2025 have been conservatively budgeted to take into account the lingering impacts of the pandemic. LANTA is diligently working to provide the best utilization of current funding and Act 44 reserves. LANTA is working towards long-term strategies that will lessen the gaps between revenues and expenditures through limiting discretionary spending and possible modifications in service levels.

Total LANTA revenues are projected at \$14.5M for FY 2025. FY 2025 revenues are expected to increase \$435K over projected FY 2024 actual revenues of \$14.1M, collectively. The

expected increases are primarily related to the contractual increase of advertising commissions, increase in operating costs for the Medical Assistance Transportation Program (MATP) and projected increases to specific revenue service agreements.

The proposed LANTA Budget for FY 2025 includes a total operating budget of \$65.3 million collectively, between LANTaBus, LANtaVan and Carbon Transit. FY 2025 budgeted expenditures are \$5.69 million over projected FY 2024 actual expenditures of \$59.6 million, collectively. The increase is composed primarily of higher labor, materials & supplies, security, professional services, fuel, healthcare and Paratransit costs. The increased costs are primarily due to the anticipated effects of the Collective Bargaining Agreement and normal inflationary and contractual increases.

LANTA's FY 2025 Operating Expenditure budget is only partially balanced with its revenues and subsidy at \$61 million, which is approximately 6.1% less than the previous budget year. This decrease of approximately \$4M is directly related to the conservative approach to revenue projections for all divisions and no increase to the state operating assistance allocation for FY 2025.

In addition, LANTA has established and maintains its financial record-keeping in accordance with the National Transit Database (NTD) requirements of the Federal Transportation laws. NTD defines specific accounts which cross-classify all revenues and expenses by functional category and object class in order to present a consistent accounting system for all transit authorities nationwide. The Authority's internal accounting system includes many individual accounts that are compiled into major functional categories in the line-item budget.

For ease of reporting required by federal, state and local funding agencies, LANTA maintains separate divisions for the LANtaBus, LANtaVan and Carbon Transit services. The general information below describes the functional revenue and expenditure categories that apply to all divisions. Specific divisional information is throughout the narrative.



LANtaBus and LANtaVan PROPOSED PROGRAM OF PROJECTS Federal Fiscal Year FY 2025

- A. LANtaBus is the name of the fixed-route, public transportation system operated by LANTA. The Authority plans to continue LANtaBus services at current levels.
- B. LANtaVan is the name of the Authority's division which arranges transportation services for people with disabilities in the LANtaVan service area who are unable to use regular, fixed route transit services.
- C. Funds for the Federal Fiscal Year (FFY) 2025 Program of Projects will be sought through Federal Transit Administration (FTA) formula funding programs Section 5307/5340 Urbanized Area Formula Funds, Section 5339 Buses and Bus Facilities Formula Funds of the Bipartisan Infrastructure Law (BIL) in the amount of \$11.145 million as apportioned to the Allentown-Bethlehem, PA - NJ Urban Area for transit projects through FFY 2025. Approximately \$1,960,000 of funding under the Federal Congestion Mitigation Air Quality (CMAQ) program and approximately \$927,000 of funding under the Federal Section 5310 program is also being sought. Matching funds are provided through the Commonwealth of Pennsylvania as well as through Lehigh and Northampton Counties, Pennsylvania for a total program budget of \$14.032 million. The FFY 2025 Program of Projects is described below. Line items will be funded through a combination of the sources noted above:

| Project | Total | Federal |
|--|------------|------------|
| Bus Rolling Stock | 5,058,141 | 3,531,617 |
| Replacement Buses | 3,065,771 | 2,452,617 |
| Associated Capital Maintenance Items | 150,000 | 120,000 |
| Replacement Paratransit Vehicles (LANtaVan) | 1,802,370 | 927,000 |
| Replacement Non-Revenue Service Vehicles | 40,000 | 32,000 |
| OTHER CAPITAL ITEMS | 9,690,500 | 7,752,400 |
| Preventive Maintenance – Vehicles & Facilities | 7,700,000 | 6,160,000 |
| ADA Paratransit Service Capitalization | 1,285,500 | 1,028,400 |
| LANTA Engine VOH Program | 705,000 | 564,000 |
| Miscellaneous | 2,175,851 | 1,740,681 |
| LANTA Enhanced Bus/BRT | 1,750,000 | 1,400,000 |
| LANTA Capital Reserve | 425,851 | 340,681 |
| Bus Support Equipment and Facilities | 550,000 | 440,000 |
| Facility Improvements and Equipment | 500,000 | 400,000 |
| Signs, Shelters & Enhancements | 50,000 | 40,000 |
| ITS & Other Security | 1,134,605 | 567,303 |
| Facility Security Contractor | 1,134,605 | 567,303 |
| | 18,609,097 | 14,032,001 |

- D. There will be no significant environmental impacts; the projects are in conformance with the guidelines of the Clean Air Act of 1990.
- E. The items being presented at the hearing have been approved by the Metropolitan Planning Organization (MPO): the Lehigh Valley Transportation Study, (LVTS), and are part of the certified Transportation Improvement Program for the Lehigh Valley. The project conforms to comprehensive land use and transportation planning within Lehigh and Northampton Counties. Through the MPO, Congestion Mitigation/Air Quality (CMAQ) funds are being sought to underwrite the cost of capital projects.
- F. This project is necessary for the general welfare of the elderly and people with disabilities and transportation schedules have been and will continue to be developed to generally service areas where such persons reside. The project will also be used to continue a coordinated specialized paratransit system designed to provide service to semi ambulatory persons and those confined to wheelchairs to comply with the Americans with Disabilities Act of 1990 (ADA).

Senior citizens 65 years of age or older ride public transit free of charge. People with disabilities, certified as eligible, ride LANtaBus for one half the cash fare. LANTA also has other discount fare programs for frequent riders as well as people with mobility-related disabilities.

A copy of the Proposed Program of Projects and the Transit Element of the Transportation Improvement Program for the Lehigh Valley is available at lantabus.com/public-notices/ and can be sent to any member of the public upon request. To request a copy of these documents, please call 610-253-8333, write to LANTA, Rider Resources Department, 60 West Broad Street, Suite 100 Bethlehem, PA 18018; or email <u>customerservice@lantabus.com</u>. This material can be made available to persons with disabilities in alternative medium upon request.

If any member of the public would like to comment on the program of projects as shown, comments must be received in writing by Friday June 7, 2024, to be considered by the LANTA's Board of Directors prior to adopting the FFY 2025 program of projects as presented. Comments can be submitted by email at customerservice@lantabus.com, by mail at LANTA, 1060 Lehigh Street, Allentown, PA 18103 Attn: Executive Director; or by calling 610-435-4517. The LANTA Board of Directors will consider the proposed program for approval at its regularly scheduled meeting on June 11, 2024.

If no substantial changes are adopted by the LANTA Board as a result of a review of the information gathered through this public comment period, the program of projects will be implemented as outlined here, a second public notice will not be issued, and the program shown will be final.

Aviso Público PROGRAMA DE PROYECTOS Año fiscal federal 2025 PRESUPUESTOS OPERATIVOS Año fiscal 2025

La Autoridad de Transporte de Lehigh y Northampton (LANTA) sus presupuestos operativos propuestos para el año fiscal 2025; también ha publicado su programa propuesto de proyectos para el use de la asistencia de subvenciones de la Administración Federal de Tránsito (FTA) para subvenciones para el año fiscal federal 2025.

Para revisar una copia del borrador del los presupuestos operativos propuestos o la programa propuesto de proyectos, visite <u>www.lantabus.com/public-notices/</u>. Los ducumentos también se pueden enviar a cualquier persona que lo solicite. Para solicitar una copia de estos documentos, llame al 610-253-8333 o por correo electrónico a <u>customerservice@lantabus-pa.gov</u>. Este documento está disponible para las personas con discapacidad en un medio alternativo que lo soliciten.

Las personas interesadas pueden presentar comentarios sobre el proyecto de programa o los presupuestos operativos propuestos. Los comentarios serán aceptados hasta el viernes 7 de junio de 2024 para la consideración por los Directores de LANTA antes de la adopción de los documentos tal como fueron publicados. Personas pueden enviar comentarios por correo electrónico a <u>customerservice@lantabus-pa.gov</u>, por correo a LANTA, 1060 Lehigh Street, Allentown, PA 18103 Attn: Executive Director; o llame al 610-253-8333. Los Directores de LANTA considerarán el proyector de programa y los presupuestos operativos propuestos para su aprobación en su reunión programada para el 11 de junio de 2024.

Si los Directores de LANTA no adopta cambios sustanciales como resultado de una revisión de la información recopilada a través de este proceso de comentarios públicos, los presupuestos operativos y el programa de proyectos se implementará tal como se fueron publicados, no se emitirá un segundo aviso público y los documentos publicados serán final.

Por: Owen P. O'Neil – Executive Director Kent Herman, Esq. – Solicitor La Autoridad de Transporte de Lehigh y Northampton (LANTA) Empleador de igualdad de oportunidades Un lugar de trabajo libre de drogas y libre de fumar

PUBLIC NOTICE LANTA OPERATING BUDGETS AND PROGRAM OF PROJECTS Fiscal Year 2025

The Lehigh and Northampton Transportation Authority (LANTA) has published its proposed operating budgets for its fiscal year 2025; and its proposed Program of Projects for the use of grant assistance from the Federal Transit Administration (FTA) for grants for the federal fiscal year 2025.

A copy of the proposed operating budgets and proposed Program of Projects is available at lantabus.com/public-notices. The documents can also be sent to any member of the public upon request. To request a copy of these documents, please call 610-253-8333, write to LANTA, Rider Resources Department, 1060 Lehigh Street, Allentown, PA 18103; or email <u>customerservice@lantabus.com</u>. This material can be made available to persons with disabilities in alternative medium upon request.

If any member of the public would like to comment on the proposed operating budgets or program of projects as shown, comments must be received in writing by Friday June 7, 2024 to be considered by the LANTA's Board of Directors prior to adopting the FY 2025 operating budget or the FFY 2025 program of projects as presented. Comments can be submitted by email at customerservice@lantabus.com, by mail at LANTA, 1060 Lehigh Street, Allentown, PA 18103 Attn: Executive Director; or by calling 610-253-8333. The LANTA Board of Directors will consider the proposed program for approval at its regularly scheduled meeting on June 11, 2024.

If no substantial changes are adopted by the LANTA Board as a result of a review of the information gathered through this public comment period, the operating budgets and program of projects will be implemented as outlined here, a second public notice will not be issued and the documents shown will be final.

By: Owen P. O'Neil Executive Director Kent Herman, Esq. Solicitor

Lehigh and Northampton Transportation Authority Equal Opportunity Employer M/F/Disabled A drug-free, smoke-free workplace



Service Support & Planning Committee Agenda May 14, 2024

- 1. Call to Order
- 2. Roll Call
- 3. Public Comment
- 4. Service Support & Planning Dashboard Report
- 5. Procurements

None

- 6. Report on Initiatives
 - A. Land Development Outreach and Bus Stop Infrastructure Update
 - B. Bethlehem Transportation Center (BTC) Renovation
 - C. Service Planning Update
 - D. Communications & Outreach Efforts
- 7. Adjournment



Service Support & Planning Dashboard - January - March 2024 Tuesday, May 14, 2024

| LANtaBus MAINTENANCE FIGURES | | | | | |
|--|-----------|-----------|---------|-----------|--|
| | | | | | |
| Vehicle Availability - percent pull outs made | 100% | | | | |
| Vehicle Availability - Number of road failures | 83 | | | | |
| | % | Required | On-time | Benchmark | |
| LANtaBus Vehicle Preventive Maintenance On Time % | 97% | 352 | 341 | 90% | |
| On-Time % for bus detail cleaning (within 5 weeks) | 97% | 335 | 326 | 90% | |
| | Current Q | Benchmark | | | |
| Revenue Miles between Road Failure | 11,417 | 10,000 | | | |

Shelter Update

May 14, 2024

- > 39 shelters installed from January 2022 April 2024
- > 1 new shelter at 7th and Greenleaf to be installed Spring 2024
- > 11 new shelters to be delivered by September 2024
 - Hanover and Uhl St Allentown
 - Tilghman and 19th– Allentown
 - Ave B and City Line Bethlehem Easton and Stefko Bethlehem
 - Easton and Nottingham EBS Bethlehem
 - Broadway and Clewell Fountain Hill
 - Nicholas St and Stones Crossing EBS Palmer
 - Trexlertown Plaza EBS Upper Macungie
 - Good Shepherd on Saucon Valley Road Upper Saucon
 - Broadway at Tilghman Square South Whitehall
 - Walbert and Cedar Crest South Whitehall









Broadway at Wawa Fountain Hill Borough



Stefko Shopping Center - NB EBS Bus Stop City of Bethlehem





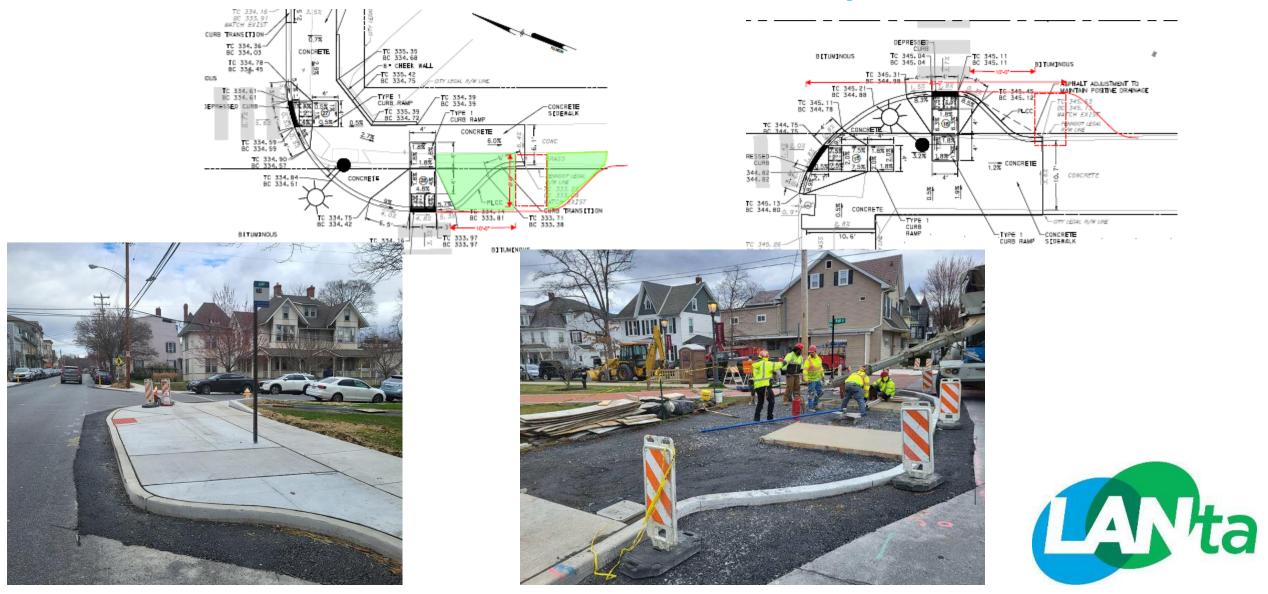
Broadway and Wyandotte, WB City of Bethlehem



New Shelter Update



Partner Update Cattell Street – Easton/Lafayette



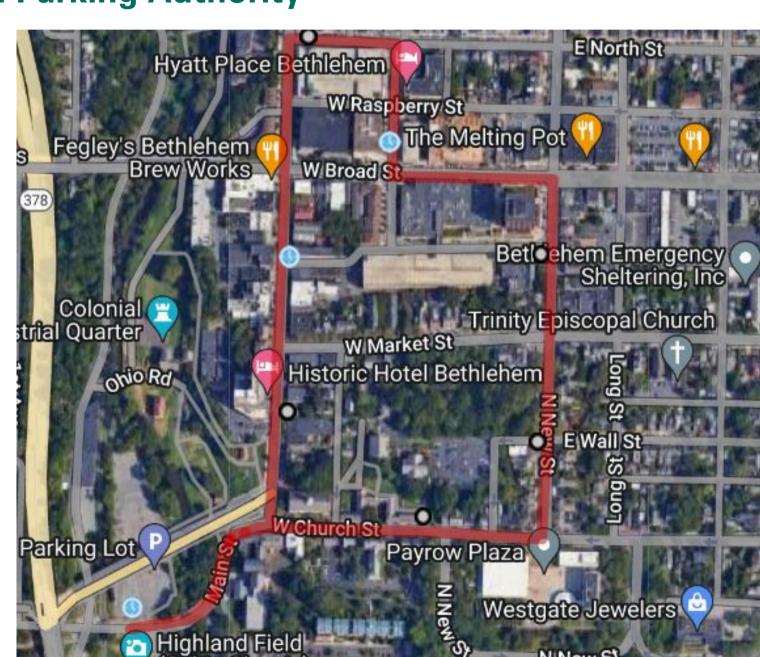


Service Support & Planning Committee





- New Route 601 Downtown Bethlehem Shuttle
 - Service downtown Bethlehem
 - Funded through Revenue Support Agreement with Bethlehem Parking Authority
 - Contracted parkers ride free
 - Open to the general public with a LANTA fare
 - Operates as a circulator
 - Monday Friday
 - **7-9am**, **4-6pm**





June Service Changes - June 17th, 2024

- Focused on On-time Performance:
 - Recovery time added system-wide through the run-cutting process
 - Blue Line layovers in Easton were increased by a half-hour
 - 7 Minutes 37 Minutes
 - Why: Affording driver recovery time
 - Increase on-time performance
 - 324 and 211 retimed
 - 214 stops at Forks Weis will be moved to the new sidewalks, providing a safer experience for riders.



June 17, 2024 Service Changes

Schedule Changes:

- Route 211 Schedule Change. Route retimed to improve on-time performance. Service to Presidential Village removed. All trips affected.
- Route 324 Schedule Change. Route retimed to improve on-time performance. All trips affected.

Stop Changes:

Forks Weis - Route 214 SB realigned via Ian and Braden Blvd at Forks Weis.

- Stop 3155 (Sullivan Trail at Uhler SB) will be relocated to Braden Blvd at Weis Gas N' Go.
- Stop 5604 (Uhler at Ian) will be relocated to Ian Street at Weis Markets.

Breinigsville - Route 322 WB will operate a clockwise loop around Schantz/Boulder/Industrial.

- Stop 4925 (151 Boulder WB) will be discontinued. Board across the street at Stop 5819.
- Stop 4924 (400 Boulder WB) will be discontinued. Board across the street at Stop 5774.

Downtown Allentown - Service will be removed from Hamilton Ave between 5th and 8th Streets.

- Route 107 EB will operate via Hamilton, L-8th, R-Turner, to ATC Platform A, L-6th, R-Turner, R-5th, L-Hamilton. New stops will be added on 8th at PPL Center, 8th at Turner, Turner at 5th, and 5th at <u>ArtsPark</u>.
- Routes 103 NB, 210 NB, 324 EB will operate from ATC Platform B via 6th, R-Turner, R-5th, L-Hamilton. New stops will be added on Turner at 5th, and 5th at <u>ArtsPark</u>.

Whitehall Mall – Service will be removed from Whitehall Mall property. All Routes will operate on Grape Street and MacArthur Rd.

 Routes 103, 211, and 325 board on Grape Street at Mission BBQ or Buffalo Wild Wings for Northbound services. Board on Grape Street at Keystone Pub or LVM Entrance for Southbound service. Route 211 will no longer serve Presidential Village.

For more information, visit www.lantabus.com



Outreach



Students

- Trexler Middle School
- Freedom High School
- Freemansburg Elementary School
- LCTI Travel Training

Senior Outreach

Hispanic Senior Center

Other Outreach

- Bethlehem Emergency Shelter
- Project Search Project SEARCH Transition-to-Work employment prep program





- Flyer developed

FREQUENTLY ASKED QUESTIONS

Both routes operate 30-minute service, 7 days a week. This provides 15 minute service between Allentown and Bethlehem.

> Hours of Operation: EBS routes operate from approximately:

5:00 AM - 1:00 AM on Mon- Sat 10:00 AM - 9:00 PM on Sun



LAN

• Integrated EBS topics with all outreach activity. • Social media promotion • Highlight community stores along the EBS route

May 2024

For more information contact us at:

> **Customer Service** Center:

888-253-8333 1060 Lehigh Street Allentown, PA 18103

www.lantabus.com

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Download in transit



The Lehigh Valley's Bus Rapid **Transit Service**

- Fast
- Frequent
- Limited Stop





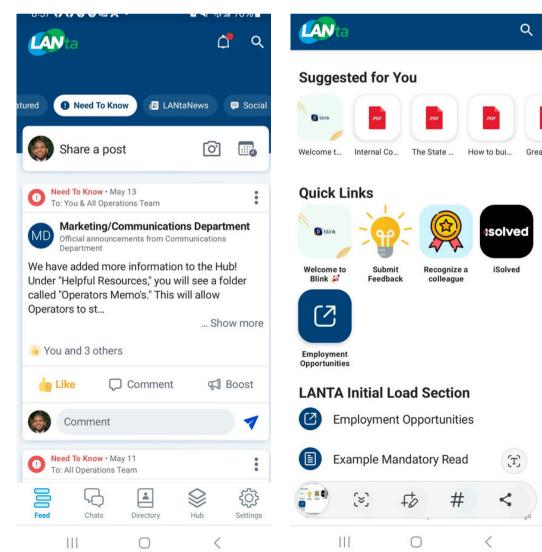
Download LANta's New Employee App

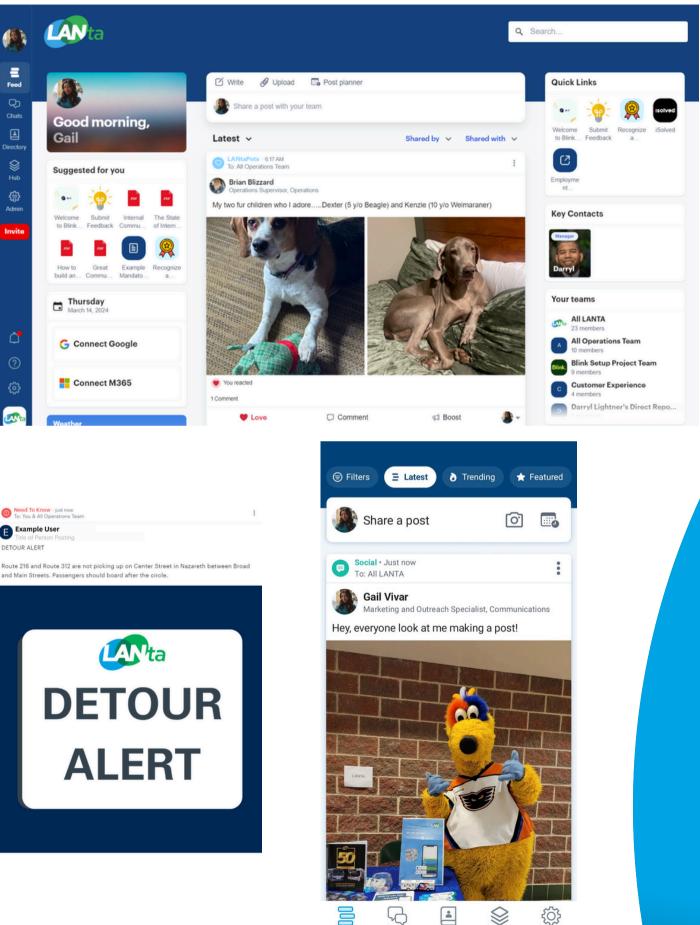
Available on mobile or desktop version

Blink.

Internal Communication Platform

- Allows everyone to communicate with each other, even those without email.
- Launched April 1st
- 60% adoption
 - 183 Employees Registered
- Need to know information at fingertips:
 - **Detour Information**
 - Notification of system wide information





Chats

Directory

Hub

Settings

| 0 | Need To Know - just now To: You & All Operations Team | |
|-----|--|--|
| G | Example User Title of Person Posting | |
| Ŀ | Title of Person Posting | |
| DET | TOUR ALERT | |





Other Initiatives

- Employee Led Events
 - Raffles
 - Games
 - Contest
- Internal Newsletter
- Monthly Spotlight
- Social Events
 - Hiking
 - Bowling





