



Lehigh and Northampton Transportation Authority
1060 Lehigh Street, Allentown, PA 18103
Phone: 610-435-4517

**LANTA Board of Directors Meeting Minutes
February 13, 2024
LANTA Administrative Offices, Allentown, PA**

Members Attending (all via Webinar / Teleconference due to weather): Matt Malozi – Chair of the Authority; Mike Lichtenberger – Vice Chair of the Authority; Fred Williams – Treasurer of the Authority; Becky Bradley – Secretary of the Authority; Sheila Alvarado; and Beth Halpern.

Members Absent: Kim Schaffer, Iris Linares, Cordelia Miller; Jennifer Ramos; Amy Beck; and Matthew Rozsa.

Staff and Contractors Attending: O. O’Neil, N. Ozoa, B. Cotter, J. Polster-Abel, T. Williams, J. Ozoa, A. Yacko, K. Cashatt, A. Jordan; Kent Herman – Solicitor.

Public Attending: None.

Public Attending via Webinar/Teleconference: None.

1. Call to Order

The meeting was called to order at 12:13 p.m. by Matt Malozi, Chair of the Authority.

2. Roll Call

Roll Call was conducted by Mr. O’Neil.

3. Public Comment

No comments were offered during public comment.

4. Approval of the Minutes

The minutes of the January 9, 2024 Board of Directors meeting were approved on a motion made by Mr. Williams and seconded by Ms. Halpern.

5. Report of the Chair

As part of the Report of the Chair, Mr. Malozi thanked all LANTA employees for their dedication especially on days such as the day of the meeting when winter weather disrupts operations.

6. Report of the Committees

- A. Finance & Administration Committee – Mr. Williams reported the Finance & Administration Committee met on Tuesday February 6. As part of the agenda, staff presented the financial statements for the LANtaBus, LANtaVan, and Carbon Transit operating divisions for December 2023, subject to audit, which are attached. The meeting included a detailed presentation and discussion of the financial statements.

On a motion made by Mr. Williams and seconded by Ms. Bradley the Board voted to approve the LANtaBus, LANtaVan, and Carbon Transit financial statements for December 2023, subject to audit.

Mr. Williams reported that the Pension Committee also met on Tuesday February 6. The agenda included an update from the actuarial firm, Foster & Foster. The topics covered by the actuary are listed in a summary which is attached.

The agenda also included a presentation by the pension fund investment manager, Marquette Associates, covering the 4th quarter of calendar year 2023. The performance report was distributed to all members prior to the meeting and is available upon request.

Mr. Williams then concluded his report.

- B. Service Support & Planning Committee – Ms. Bradley, Chair of the Service Support & Planning Committee, reported that the Committee met on Tuesday February 13 prior to the Board meeting.

As part of the agenda, staff presented the Service Support & Planning Dashboard Report for the period of October through December 2023. The report is attached. The Dashboard shows that safety and rider comfort metrics were above benchmark levels. Inspection and reliability metrics were also above benchmark.

In addition, staff provided updates on the Enhanced Bus Service (EBS) Program. The presentation is attached.

Also, staff presented the Developments Outreach and Bus Stop Infrastructure Update. A summary of the presentation is attached and shows continued activity in this area. Staff presented recent improvements, which include replacement shelters and collaboration efforts with private and municipal partners. Additional replacement shelters are planned for the coming months.

Staff also presented updates on the renovation projects at the Allentown Transportation Center and Bethlehem Transportation Center. Additionally, staff provided updates on the fare technology project; service planning efforts; as well as communications and outreach efforts including a summary of key findings of the rider survey and other efforts regarding EBS and target populations. Summaries of these updates are attached.

Lastly, staff presented a recommendation to issue a Purchase Order to Coach & Equipment Bus Sales for the purchase of up to thirteen (13) cutaway vehicles for the Carbon Transit system. These vehicles will be utilized for the Shared Ride and Fixed Route transit system in Carbon County. The final quantity of funding ordered is pending local match from the County of Carbon and the issuance of the purchase order is contingent upon the completion of the Buy America audit. A summary of the recommendation is attached.

On a motion made by Ms. Bradley and seconded by Mr. Lichtenberger, the Board voted to authorize staff to issue a Purchase Order to Coach & Equipment Bus Sales for up to thirteen (13) cutaway vehicles, subject to the completion of the Buy America audit.

- C. Service Delivery & Accessibility Committee – Ms. Alvarado, Chair of the Service Delivery & Accessibility Committee, reported that the Committee did not meet in February and that the next meeting of the Committee is scheduled for Tuesday March 19.

7. Other Items

None

8. Adjournment

The meeting was adjourned at 12:23 p.m.

Respectfully Submitted

A handwritten signature in blue ink, appearing to read "Becky Bradley", written in a cursive style.

3/19/2024

Becky Bradley
Secretary

Date



**LANTA Board Meeting
Agenda
February 13, 2024**

1. Call to Order
 2. Roll Call
 3. Public Comment
 4. Approval of the Minutes – January 9, 2024 Board Meeting
 5. Report of the Chair
 6. Report of Committees
 - A. Finance & Administration – Fred Williams
 - i. Items for consideration of approval:
 - a. Financial Statements December 2023, subject to audit
 - B. Service Support & Planning – Becky Bradley
 - i. Items for consideration of approval:
 - a. FY 2024 – Carbon Transit Vehicle Purchase Order subject to Buy America Audit
 - C. Service Delivery & Accessibility – Sheila Alvarado
 7. Other Items
 8. Adjournment
-



**LANTA Finance & Administration Committee
Agenda
February 6, 2024**

1. Call to Order
2. Roll Call
3. Public Comment
4. Review and Recommendation – Financial Statements December 2023, subject to audit
5. Procurements

None

6. Report on Initiatives

None

7. Other Items
 8. Adjournment
-



Lehigh and Northampton Transportation Authority

TO: Owen O’Neil, Executive Director, and Authority Members
FROM: Nicole L. Ozoa, Senior Director of Finance
DATE: February 6, 2024
SUBJECT: Unaudited December 2023 Financial Statement

Attached for your review are the unaudited financial statements for the period ended December 31, 2023, for LANtaBus, LANtaVan and Carbon Transit.

Items of Interest:

- LANTA’s portion of the Line of Credit Balance as of February 5th stands at \$0 of an available \$6,000,000. The balance in the combined LANTA general checking account stands at \$713,993. State ACT 89 funds due to LANTA for FY 23/24 are current. The balance in the ACT 44 checking account stands at \$21,585,474. The account is currently underfunded by approximately \$6.4M. In addition, approximately \$8.8M are either currently owed to LANTA from State Funds or can now be drawn down from Federal Grants:
 - State Shared Ride/PWD - \$1,519,711 (THRU 12/31/2023)
 - Lehigh County MATP - \$1,981,494 (THRU 12/31/2023)
 - Northampton County MATP - \$249,677 (THRU 12/31/2023)
 - Federal Capital/Ops Funding - \$2,603,903 (THRU 12/31/2023)
 - State Capital Funding - \$2,497,276 (THRU 12/31/2023)

- The balance in the Carbon’s general checking account stands at approximately \$113K. The balance in the Carbon’s Act 44 checking account stands at \$0. The account is neither under nor overfunded. State ACT 89 funds due to Carbon for FY 23/24 are current. In addition, approximately \$982K are currently owed to Carbon from the following sources:
 - State Shared Ride/PWD - \$179,020 (THRU 12/31/2023)
 - Carbon County MATP - \$803,424 (THRU 12/31/2023)

- Fulton Financial ACT 72 Letter for period ended 12/31/2023 was received and all bank accounts are in compliance.

LANTA's Health Insurance expense is currently the single largest expense outside of salary and wages. MTD & YTD Health Insurance expense:

	MTD Actual	Fiscal YTD Actual	Fiscal YTD Budget
Net Health Insurance	\$464,352	\$3,219,636	\$5,227,380

The current health insurance participation census stands at 124 Employee Only; 84 Employee Plus 1; 39 Employee Plus 2; 33 Employee Plus 3 and 29 Employee Plus 4 or more.

LANtaVan Accounts Receivable Aged Invoice Report - December 31, 2023

	Total	Current	30 Days	60 Days	90 Days	120 Days +
Lehigh County MATP	\$ 1,981,494	\$ 224,130	\$ -	\$ 324,578	\$ (71,968)	\$ 1,504,754
Northampton County MATP	\$ 249,680	\$ 138,666	\$ -	\$ 203,760	\$ (99,526)	\$ 6,779
Other(PaDOT Shared Ride;PWD)	\$ 1,001,186	\$ 396,936	\$ 71,528	\$ (528,338)	\$ 697,935	\$ 363,125
Total AR December 31, 2023	\$ 3,232,359	\$ 759,732	\$ 71,528	\$ -	\$ 526,441	\$ 1,874,658
	100%	23.50%	2.21%	0.00%	16.29%	58.00%
Total AR November 30, 2023	\$ 3,232,359	\$ 759,732	\$ 71,528	\$ -	\$ 526,441	\$ 1,874,658
	100%	23.50%	2.21%	0.00%	16.29%	58.00%
AR Change	\$ 0	\$ 0	\$ (0)	\$ -	\$ (0)	\$ 0
	0.00%	0.00%	0.00%	#DIV/0!	0.00%	0.00%

Accounts Payable Aged Invoice Report - December 31, 2023

	Total	Current	30 Days	60 Days	90 Days	120 Days +
LANtaBus	\$ 1,688,499	\$ 1,632,704	\$ 108,774	\$ (2,924)	\$ (9,772)	\$ (40,283)
LANtaVan	\$ 814,963	\$ 804,545	\$ 4,736	\$ 41	\$ 3,654	\$ 1,986
Carbon	\$ 340,280	\$ 169,532	\$ 608	\$ -	\$ -	\$ 170,140

LANtaBus

Year-to-date revenues for the fixed route division total \$1,182,470. This represents a 34.05 percent decrease from the current budget projection of \$1,792,887. Fare collection revenue is currently running below budget projections by approximately \$560K, a 37.31 percent decrease from the current budget projection of \$1,500,143. The Other Revenue section, which includes Advertising Revenue, continues in line with the current year's budget projections as the budget was based on the guaranteed monthly amount. The Authority anticipates recognizing additional advertising revenue in January 2024, once the calendar year reconciliation is complete.

Year-to-date expenses for the fixed route division total \$20,975,874. This represents a 1.77 percent increase from the current year budget projection of \$20,610,999. At the end of the second quarter, Labor, Utilities, and Services are the top expense variables contributing to the largest budget variances. These categories, as well as all variables, will be continually monitored with further investigation occurring as required. Labor is the first expense variable area to be mentioned in detail and is continuing to run above budget by approximately \$647K. This can be attributed to the current year's budget projection, allocation, and the increase in staff. Utilities continue to operate below budget projections, by 39.49 percent. The Services expense area is the final expense variable area to be mentioned in detail and is above current year budget projections by 91.63 percent. The YTD variance can be attributed to the allocation of budget figures as well as the increase in building maintenance repairs and professional service needs.

Year-to-date deficit recorded on the fixed route division totals \$19,793,404. This represents a 5.18 percent increase from the current year's budget projection. Current total subsidies equal the deficit and include the following sources:

Federal ARPA Funds - \$12,544,967
Federal Subsidy - \$2,608,070
State Subsidy - \$4,330,704
Local Subsidy - \$309,662

LANtaVan

Year-to-date revenues for LANtaVan total \$4,833,411. This represents an 8.10 percent decrease from the current year budget projection of \$5,259,690. Total YTD completed revenue trips have increased approximately 33.1% from the prior year period, with ADA, Lottery and MATP experiencing the largest increases. Local revenues, which include the ADA program, are currently \$357K below current year budget projections, a 21.78 percent decrease. State revenues, which represent Lottery and PWD programs, are currently \$147K above current year budget projections, a 12.6 percent increase. MATP revenue is currently \$205K below budget, a 9.33 percent decrease from the current year's budget projections. MATP YTD revenue has been recorded based on actual costs of the program.

Year-to-date expenses for LANtaVan total \$6,041,910. This represents a 7.78 percent decrease from the current year budget projection of \$6,551,547. The Purchased Transportation area continues below budget projections by approximately \$200K, representing a 4.43 percent budget variance. The Authority anticipates this trend to continue due to cost-saving measures implemented for the Out of County service. Labor and Fringe Benefits are also continuing below current budget projections, collectively by approximately \$120K, an 18.63 percent budget variance. Currently the allocation of labor expenses to LANtaVan is based on the assumptions used when projecting the Fy24 budget. Finance will be meeting with those who directly work with the LANtaVan division to evaluate the current allocation used. Any changes will be reflected for January financials and forward. Remaining expense variances will continue to be monitored and investigated as warranted.

The year-to-date deficit recorded on LANtaVan totals \$1,208,498. This represents a 10.8 percent decrease from the current year's budget projection. Current total subsidies equal the deficit and include the following sources:

State Subsidy - \$1,208,498

Carbon Transit

Year-to-date revenues for Carbon Transit total \$755,226. This represents a 1.18 percent increase from the current year budget projection of \$746,432. CT records and adjusts MATP revenue to reflect the cost of the program to maintain a conservative approach to revenue recognition. Currently, MATP revenue is approximately \$40K above current year budget projections. Total YTD completed revenue trips have increased approximately 10.5% from the prior year period with MATP and ADA having the largest increases in trips; MATP is experiencing a 21.6 percent net increase, while ADA is showing a 34.6 percent increase over the prior year period.

Year-to-date expenses for Carbon Transit total \$1,286,277. This represents an 8.43 percent decrease from the current year budget projection of \$1,404,661. The Purchased Transportation area continues below budget projections by approximately \$37K, representing a 3.74 percent budget variance. The Authority anticipates this trend to continue due to cost-saving measures implemented for the Out of County service. Fuel costs are above budget projections by approximately \$4K, resulting in a 3.59 percent negative budget variance. Labor and fringes continue below current year budget projections by 28.23 percent, collectively. Currently the allocation of labor expense to Carbon is based on the assumptions used when projecting the Fy24 budget. Finance will be meeting with those who directly work with the Carbon Transit division to evaluate the current allocation used. Any changes will be reflected for January financials and forward. Remaining expense variances will continue to be monitored and investigated as warranted.

Year-to-date deficit recorded on Carbon Transit totals \$531,051. This represents a 19.32 percent decrease from the current year budget projection. Current total subsidies equal the deficit and include the following sources:

State Subsidy – \$506,835
Local Subsidy - \$24,216

LANTaBus
Income Statement Summary
For the Period Ending December 31, 2023

	Fiscal Year 2024				YTD Budget Variance	
	PTD		YTD		Favorable (Unfavorable)	Percent
	Actual	Budget	Actual	Budget	Amount	
Revenue						
Passenger Fares	197,933	195,340	940,492	1,500,143	(559,651)	-37.31%
Special Transit Fares	22,540	-	22,540	55,246	(32,706)	-59.20%
Auxiliary Transportation Revenue	39,583	39,583	197,917	237,498	(39,581)	-16.67%
NonTransportation Revenue	4,746	-	21,522	-	21,522	#DIV/0!
Total Revenue	264,803	234,923	1,182,470	1,792,887	(610,417)	-34.05%
Expenses						
Labor	1,502,161	1,531,119	8,842,218	8,195,436	(646,782)	-7.89%
Fringe Benefits	812,733	1,025,849	5,798,218	6,790,338	992,120	14.61%
Total Labor and Fringe Benefits	2,314,894	2,556,968	14,640,436	14,985,774	345,338	2.30%
Services	243,319	202,038	1,677,241	875,258	(801,983)	-91.63%
Fuel	183,119	174,301	948,941	865,116	(83,825)	-9.69%
Tires & Tubes	12,619	10,009	68,642	66,259	(2,383)	-3.60%
Materials & Supplies	124,330	132,876	1,248,405	1,173,690	(74,715)	-6.37%
Utilities	16,430	93,458	374,953	619,628	244,675	39.49%
Casualty & Liability	209,046	88,456	372,576	476,714	104,138	21.84%
Taxes	1,202	4,857	11,904	25,338	13,434	53.02%
Purchase of Transportation Service	254,953	326,154	1,469,645	1,461,621	(8,024)	-0.55%
Miscellaneous	12,861	4,061	102,886	25,801	(77,085)	-298.77%
Interest	310	-	5,764	-	(5,764)	#DIV/0!
Leases & Rentals	8,920	-	54,480	35,800	(18,680)	-52.18%
Total Expenses	3,382,003	3,593,178	20,975,874	20,610,999	(364,875)	-1.77%
Gross Surplus (Deficit)	(3,117,200)	(3,358,255)	(19,793,404)	(18,818,112)	(975,292)	-5.18%
Subsidy						
Local Subsidy	49,387	69,454	309,662	458,410	148,748	32.45%
State Subsidy	2,313,224	2,441,706	4,330,704	2,712,202	(1,618,502)	-59.67%
Federal Subsidy - ARPA	330,710	331,771	12,544,967	12,544,967	-	0.00%
Federal Subsidy - ADA	101,782	172,052	578,972	702,764	123,792	17.62%
Federal Subsidy - Safety & Security	82,162	45,898	246,584	275,390	28,806	10.46%
Federal Subsidy - VOH	47,960	108,260	351,398	493,348	141,950	28.77%
Federal Subsidy - Preventative Maint	181,797	179,182	1,385,254	1,577,322	192,068	12.18%
Federal Subsidy - Tire Lease	10,177	9,932	45,862	53,709	7,847	14.61%
Total Subsidy	3,117,200	3,358,255	19,793,404	18,818,112	(975,292)	-5.18%
Surplus (Deficit)	-	0	(0)	0	(0)	0.00%

LANTA Van

Income Statement Summary

For the Period Ending December 31, 2023

	Fiscal Year 2024					YTD Budget Variance	
	PTD		YTD		Annual Budget	Favorable (Unfavorable) Amount	Percent
	Actual	Budget	Actual	Budget			
Revenue							
Passenger Fares	38,992	42,773	247,855	260,478	530,267	(12,623)	-4.85%
Non-Transportation Revenues	-	-	-	-	-	-	#DIV/0!
Local Special Fare Assistance	223,950	365,646	1,280,500	1,637,044	3,021,752	(356,543)	-21.78%
State Reimbursements	212,669	200,912	1,316,737	1,169,356	2,522,996	147,381	12.60%
State Special Fare Assistance	362,796	508,679	1,988,320	2,192,813	4,492,889	(204,494)	-9.33%
Total Revenue	838,407	1,118,010	4,833,411	5,259,690	10,567,904	(426,279)	-8.10%
Expenses							
Labor	73,106	42,086	287,834	353,412	723,255	65,578	18.56%
Fringe Benefits	59,947	34,584	236,024	290,414	593,069	54,390	18.73%
Total Labor and Fringe Benefits	133,054	76,670	523,858	643,826	1,316,324	119,969	18.63%
Services	13,446	7,273	79,672	93,003	182,604	13,331	14.33%
Fuel	76,354	90,911	526,498	664,624	1,276,429	138,126	20.78%
Tires & Tubes	-	-	-	-	-	-	#DIV/0!
Materials & Supplies	4,784	2,346	18,412	20,333	40,337	1,921	9.45%
Utilities	19,153	36,471	80,078	118,647	236,587	38,569	32.51%
Casualty & Liability	1,083	1,083	6,500	6,500	13,000	-	0.00%
Taxes	10,013	6,250	60,075	37,500	75,000	(22,575)	-60.20%
Purchase of Transportation Service	699,538	757,348	4,320,545	4,520,661	9,446,517	200,116	4.43%
Miscellaneous	712	354	9,868	10,348	25,500	480	4.64%
Interest	-	-	-	-	-	-	#DIV/0!
Rent	69,548	76,296	416,404	436,104	895,928	19,700	4.52%
Total Expenses	1,027,685	1,055,004	6,041,910	6,551,547	13,508,227	509,637	7.78%
Gross Surplus (Deficit)	(189,278)	63,007	(1,208,498)	(1,291,857)	(2,940,323)	83,358	-6.45%
Subsidy							
Local Subsidy	189,278	-	1,208,498	1,354,864	2,940,323	146,365	10.80%
State Subsidy	-	-	-	-	-	-	-
Federal Subsidy	-	-	-	-	-	-	-
Total Subsidy	189,278	-	1,208,498	1,354,864	2,940,323	146,365	10.80%
Surplus (Deficit)	(0)	63,007	-	63,007	0	63,007	-

Carbon Transit
Income Statement Summary
For the Period Ending December 31, 2023

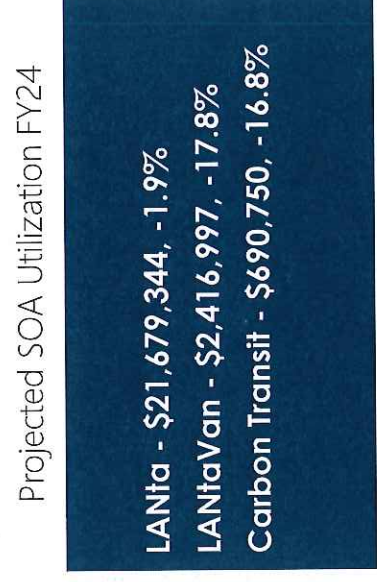
	Fiscal Year 2024					YTD Budget Variance	
	PTD		YTD		Annual Budget	Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget		Amount	Percent
Revenue							
Passenger Fares	2,156	2,012	15,800	16,193	33,548	(393)	-2.42%
Non-Transportation Revenues	-	-	-	-	-	-	0.00%
Local Special Fare Assistance	2,069	1,890	13,374	13,814	26,951	(440)	-3.19%
State Reimbursements	22,585	26,709	153,258	183,712	353,871	(30,454)	-16.58%
State Special Fare Assistance	101,523	78,193	572,793	532,713	1,181,812	40,080	7.52%
Total Revenue	128,332	108,803	755,226	746,432	1,596,182	8,794	1.18%
Expenses							
Labor	24,319	16,895	97,198	135,424	241,712	38,226	28.23%
Fringe Benefits	19,942	13,854	79,702	111,048	198,204	31,346	28.23%
Total Labor and Fringe Benefits	44,261	30,748	176,900	246,472	439,916	69,572	28.23%
Services	2,884	1,807	12,600	11,192	22,580	(1,407)	-12.57%
Fuel	14,387	15,555	111,718	107,850	215,991	(3,868)	-3.59%
Tires & Tubes	-	-	-	-	-	-	0.00%
Materials & Supplies	522	612	4,063	10,287	17,000	6,223	60.50%
Utilities	2,753	4,094	10,190	21,121	41,125	10,932	51.76%
Casualty & Liability	-	-	-	-	-	-	0.00%
Taxes	-	-	-	-	-	-	0.00%
Purchase of Transportation Service	141,585	147,107	946,243	983,058	2,022,204	36,815	3.74%
Miscellaneous	-	23	-	91	225	91	0.00%
Interest	-	-	-	-	-	-	0.00%
Leases & Rentals	4,094	4,098	24,563	24,590	49,180	27	0.00%
Total Expenses	210,485	204,043	1,286,277	1,404,661	2,808,221	118,384	8.43%
Gross Surplus (Deficit)	(82,153)	(95,240)	(531,051)	(658,229)	(1,212,039)	127,178	19.32%
Subsidy							
Local Subsidy	4,036	4,151	24,216	24,880	49,759	664	2.67%
State Subsidy	78,117	91,088	506,835	633,349	1,162,280	126,514	19.98%
Total Subsidy	82,153	95,239	531,051	658,229	1,212,039	127,178	19.32%
Surplus (Deficit)	-	(0)	0	0	0	(0)	-50.00%

ACT 44 RESERVE ANALYSIS



As of 12/31/2023

- A 0.9% increase above the projected ending balance for 6/30/2023 of \$21,358,741.
- At 6/30/2023, Act 44 account was overfunded by \$265,723.



FY24	
Revised Projected FYE Bal	\$20,913,361
FY24 Allocation	\$24,152,137
FY24 Expenditures	\$24,787,091
FY24 Interest Income	\$175,192

- 6.0% Increase to FYE projected balance
- 4.2% Decrease to FYE overall expenditures
- As of 12/31/2023, \$87,596 in interest income, FYE projected \$175,192.



**LANTA Pension Committee Meeting Agenda
February 6, 2024**

1. Call to Order
2. Status Reports
 - A. Actuarial Update – Peter Karapelou, Foster & Foster
 - B. Investment Performance Report – Lee Martin, Marquette Associates
3. Other Items
4. Adjournment

**LANta
Pension Committee Meeting**

February 6, 2024

Agenda of Foster & Foster

Discuss the status of the following 2024 Projected Reports:

1. Participant Pension Statements as of 12/31/23.
2. Governmental Accounting Standards Board Statements No. 67 and No. 68 as of June 30, 2024.
3. Governmental Accounting Standards Board Statements No. 75 as of June 30, 2024.
4. Minimum Municipal Obligation (MMO).

The above reports will be prepared for both the Union and Non-Union Plans.



1136 Hamilton Street, Suite 103
Allentown, PA 18101
Peter M. Karapelou, CEBS
Consultant



Service Support & Planning Committee

Agenda

February 13, 2024

1. Call to Order
2. Roll Call
3. Public Comment
4. Service Support & Planning Dashboard Report
5. Procurements
 - A. Recommendation for Approval – Purchase Order for up to thirteen (13) Cutaway Vehicles for Carbon Transit fleet replacement and expansion, subject to Buy America Audit
 - B. Update – LANtaBus Vehicle Delivery
 - C. Update – LANtaVan Vehicle Delivery
6. Report on Initiatives
 - A. Enhanced Bus Service (EBS) Program Update
 - B. Land Development Outreach and Bus Stop Infrastructure Update
 - C. Allentown Transportation Center (ATC) Interior Renovation Design
 - D. Bethlehem Transportation Center (BTC) Renovation
 - E. Fare Collection Project
 - F. Service Planning Update
 - G. Communications & Outreach Efforts
7. Other Items
 - A. Token Transit Mobile Ticketing Contract
8. Adjournment



Service Support & Planning Dashboard - October - December 2023

Tuesday, February 13, 2024

LANtaBus MAINTENANCE FIGURES					
Vehicle Availability - percent pull outs made	100%				
Vehicle Availability - Number of road failures	44				
	%	Required	On-time	Benchmark	
LANtaBus Vehicle Preventive Maintenance On Time %	93%	362	337	90%	
On-Time % for bus detail cleaning (within 5 weeks)	98%	301	294	90%	
		Current Q	Benchmark		
Revenue Miles between Road Failure	20,546	10,000			

February 13, 2024

FY- 2024 LANTA-Carbon Transit Vehicle Acquisition Summary

To acquire new replacement vehicles for LANTA-Carbon Transit system, LANTA continues to participate in a statewide, multi-agency RFP process for paratransit vehicles. This most recent procurement was led South Central Transit Authority of Lancaster, Pa., with assistance of developing, reviewing and recommending award by the review committee consisting of several representatives from throughout the State, including LANTA. This process is designed to provide a safe, reliable, and competitively priced units for all agencies to purchase from the state contract without the burden of developing their own specs and going thru the bidding process. LANTA has purchased our para-transit vehicles in this fashion for over 15 years.

LANTA intends to purchase up to thirteen (13) model year 2025 Ford E-450 vehicles with a Phoenix chassis 14,500-pound GVW. These vehicles will replace the fourteen (14) 2017 and 2018 Ford vans.

These vehicles that we intent to acquire have V-8 gas engines, automatic transmissions, Braun wheelchair lifts with a 1,000 pound capacity, full wheelchair securement systems, fire suppression system and are quite similar to the current LANTaVan fleet, This larger modified chassis will provide Carbon Transit a more diverse seating layout plan which will allow the vehicles to accommodate up to six wheelchair positions per van if needed. Delivery of these vehicles is tentatively scheduled for Spring 2025.

The effective date of the contract is April 1, 2020, expiring March 31, 2025.

Pricing:

Vehicle	Vendor	Price Each	Extended Cost
Ford – E-450 Para- Transit Van	Coach & Equipment	\$ 128,955.58	\$ 1,547,466.96
Ford – E-450 Fixed Route Van	Coach & Equipment	\$ 181,276.74	\$ 181,276.74
Total cost of each total			<u>\$1,728,743.70</u>

Additionally, the required Pre-award Buy America Audit, Vehicle online inspections as well as the Post-Delivery Audit will be done by Transit Resource Center (TRC) at a total cost of \$8,654.85.

The Grand total for this purchase is \$1,728,743.70 and will be funded through PENNDOT Grants.

Recommendation: Pending the completion, and receipt, of the required pre-award Buy America audit conducted by TRC, it is recommended that LANTA's Model year 2025 purchase order for up to thirteen (13) vehicles for Carbon Transit fleet replacement be awarded to Coach and Equipment Bus Sales, Inc. of Penn Yan, NY as well as the appropriate vendors for the related costs also be approved.