



Lehigh and Northampton Transportation Authority
1060 Lehigh Street, Allentown, PA 18103
Phone: 610-435-4517

LANTA Board of Directors Meeting Minutes

April 5, 2022

LANTA Administrative Offices, Allentown, PA

Members Attending: Kim Schaffer – Chair of the Authority; Matt Malozi – Vice Chair of the Authority; Fred Williams – Treasurer of the Authority; Cordelia Miller; and Iris Linares.

Members Attending via Webinar/Teleconference: Becky Bradley – Secretary of the Authority; Mike Lichtenberger; Sheila Alvarado; Jennifer Ramos; and Amy Beck.

Members Absent: Holly Edinger.

Staff/Contractors Attending: O. O’Neil, B. Cotter, N. Ozoa, R. Flyte, A. Yacko, J. Ozoa, T. Williams – LANTA Staff; K. Herman – Solicitor.

Public Attending: None.

Public Attending via Webinar/Teleconference: None.

1. Call to Order

The meeting was called to order at 12:01 p.m. by Kim Schaffer, Chair of the Authority.

2. Public Comment

No comments were provided during Public Comment.

3. Approval of the Minutes

The minutes of the March 8, 2022 Board of Directors meeting were approved on a motion made by Ms. Miller and seconded by Mr. Lichtenberger.

4. Report of the Committees

- A. Finance & Administration Committee – Mr. Williams reported that the Finance & Administration Committee met on Tuesday April 5 prior to the Board meeting. As part of the agenda, staff presented the financial statements for the LANtaBus, LANtaVan, and Carbon Transit operating divisions for February 2022, subject to audit, which are attached. The meeting included a detailed presentation and discussion of the financial statements.

On a motion made by Mr. Williams and seconded by Ms. Linares, the Board voted to approve the LANtaBus, LANtaVan, and Carbon Transit financial statements for February 2022, subject to audit.

The agenda also included a detailed presentation of the Draft Fiscal Year 2023 Operating Budgets for the LANtaBus, LANtaVan, and Carbon Transit operating divisions. A full copy of the draft budgets was sent to all Board members prior to the meeting.

The LANtaBus operating budget projects a balanced budget with the use of funding from the American Rescue Plan Act grant from the Federal Transit Administration. In addition, the draft budget projects an increase in the operating reserve by the end of the fiscal year. The draft budget also includes a proposed plan for the restoration of pre-COVID pricing for the LANtaBus 31-Day pass which would be based on ridership recovery.

The draft LANtaVan Fiscal Year 2023 Operating Budget projects a balanced budget without the need for a fare increase in the fiscal year. The budget incorporates the rates for the new paratransit operations contract with TransDev Mobility Services. It is anticipated that expenses and revenues will continue to be affected by the COVID 19 outbreak.

The draft Fiscal Year 2023 Operating Budget for the Carbon Transit division also projects a balanced budget for the fiscal year. Similar to LANtaVan, it is anticipated that expenses and revenues for the Carbon Transit system will continue to be affected by the COVID 19 outbreak through much of the fiscal year.

The budget document provides detailed breakdowns and explanations for each line item of the budget.

On a motion made by Mr. Williams and seconded by Ms. Alvarado, the Board voted to authorize staff to release the draft Fiscal Year 2023 LANTaBus, LANTaVan, and Carbon Transit Operating Budgets as presented for public review and comment.

Staff also presented the draft Federal Fiscal Year 2023 Capital Budget for LANTA. The summary is attached. Staff noted that the draft capital budget is consistent with the adopted Transportation Improvement Program (TIP) for the region but that changes may be needed as funding levels and programs are finalized.

On a motion made by Mr. Williams and seconded by Ms. Bradley, the Board voted to authorize staff to release the draft Federal Fiscal Year 2023 LANTA Capital Budget as presented for public review and comment.

Staff noted that the draft Operating Budget and draft Capital Budget would be made available for public review on LANTA's website and will also be available to members of the public upon request for their review. A public notice will be posted instructing members of the public on how they may submit comments regarding either document. Staff will present a summary of any comments received as well as any recommended changes based on those comments at the June meeting of the Finance & Administration Committee. At that time, staff will also request Board approval of the final budget documents.

Staff also provided an update on the process to finalize the contract with the newly selected paratransit operations contractor, TransDev Mobility Services.

Mr. Williams then concluded his report.

- B. LANTaBus Rider Experience & Planning Committee – Mr. Malozi, Chair of the LANTaBus Rider Experience & Planning Committee, reported that the Committee did not meet in April and that the next meeting of the Committee is scheduled for Tuesday May 10.
- C. Capital Asset Management Committee – Ms. Bradley, Chair of the Capital Asset Management Committee, reported that the Committee did not meet in April and that the next meeting of the Committee is scheduled for Tuesday June 7.

- D. LANtaVan & Accessibility Committee – Ms. Miller, Chair of the LANtaVan & Accessibility Committee, reported that the Committee did not meet in April and that the next meeting of the Committee is scheduled for Tuesday June 14.

5. Other Items

None

6. Adjournment

The meeting was adjourned at 12:11 p.m.

Respectfully Submitted

A handwritten signature in blue ink, appearing to read "Becky Bradley", written in a cursive style.

5/10/2022

Becky Bradley
Secretary

Date



Lehigh and Northampton Transportation Authority

**LANTA Board Meeting
Agenda
April 5, 2022**

1. Call to Order
 2. Public Comment
 3. Approval of the Minutes – March 8, 2022 Board Meeting
 4. Report of Committees
 - A. Finance & Administration – Fred Williams
 - i. Items for consideration of approval:
 - a. Financial Statements February 2022
 - b. Authorization for Public Release - Draft FY 2023 LANTaBus, LANTaVan, Carbon Transit Division Operating Budgets
 - c. Authorization for Public Release - Draft FFY 2023 LANTA Capital Budget
 - B. LANTaBus Rider Experience & Planning Committee – Matt Malozi
 - C. Capital Asset Management – Becky Bradley
 - D. LANTaVan & Accessibility Committee – Cordelia Miller
 5. Other Items
 - A. None
 6. Adjournment
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LANTA Finance & Administration Committee

Agenda

April 5, 2022

1. Call to Order
 2. Public Comment
 3. Review and Recommendation – Financial Statements February 2022, subject to audit
 4. Procurements
 - A. None
 5. Actions
 - A. Recommendation for Authorization of Public Release - Draft FY 2023 LANtaBus, LANtaVan, Carbon Transit Division Operating Budget
 - B. Recommendation for Authorization of Public Release - Draft FFY 2023 LANTA Capital Budget.
 6. Other Items
 - A. Update – Paratransit Operations Contract Finalization
 7. Adjournment
-



Lehigh and Northampton Transportation Authority

TO: Owen O'Neil, Executive Director and Authority Members
FROM: Nicole L. Ozoa, Director of Finance
DATE: April 4, 2022
SUBJECT: Unaudited February 2022 Financial Statement

Attached for your review are the unaudited financial statements for the period ended February 28, 2022, for LANtaBus, LANtaVan and Carbon Transit.

Items of Interest:

- LANTA's portion of the Line of Credit Balance as of February 28th stands at \$0 of an available \$6,000,000. The balance in the combined LANTA general checking account stands at \$5K. State ACT 89 funds due to LANTA for FY 21/22 are current. The balance in the ACT 44 checking account stands at \$20,316,504. The account is currently underfunded by approximately \$766K. In addition, approximately \$3.5M are either currently owed to LANTA from State Funds or can now be drawn down from Federal Grants:
 - State Shared Ride/PWD - \$298,815 (THRU 2/28/2022)
 - Lehigh County MATP - \$300,295 (THRU 2/28/2022)
 - Northampton County MATP - \$200,061 (THRU 2/28/2022)
 - Federal Capital/Ops Funding - \$495,367 (THRU 2/28/2022)
 - State Capital Funding - \$2,210,405 (THRU 2/28/2022)
- The balance in the Carbon's general checking account stands at approximately \$19K. The balance in the Carbon's Act 44 checking account stands at \$51,751K. The account is currently overfunded by approximately \$50K. Carbon's portion of the Line of Credit balance stands at \$96,458. State ACT 89 funds due to Carbon for FY 21/22 are approximately \$22K. In addition, approximately \$375K are currently owed to CT from the following sources:
 - State Shared Ride/PWD - \$40,544 (THRU 2/28/2022)
 - Carbon County MATP - \$334,588 (THRU 2/28/2022)
- Fulton Financial ACT 72 Letter for period ended 2/28/2022 has been received and all bank accounts are in compliance.

LANTA's Health Insurance expense is currently the single largest expense outside of salary and wages. MTD & YTD Health Insurance expense:

	MTD Actual	Fiscal YTD Actual	Fiscal YTD Budget
Net Health Insurance	\$435,471	\$3,391,405	\$3,291,488

The current health insurance participation census stands at 85 Employee Only; 74 Employee Plus 1; 40 Employee Plus 2; 26 Employee Plus 3 and 27 Employee Plus 4 or more.

LANtaVan Accounts Receivable Aged Invoice Report - February 28, 2022

	Total	Current	30 Days	60 Days	90 Days	120 Days +
Lehigh County MATP	\$ 300,295	\$ 120,383	\$ 125,793	\$ 2,801	\$ 11,337	\$ 39,982
Northampton County MATP	\$ 200,061	\$ 163,776	\$ (12,016)	\$ (7,437)	\$ (22,173)	\$ 77,912
Other(PaDOT Shared Ride;PWD)	\$ 453,114	\$ 308,076	\$ 10,813	\$ 25,558	\$ 10,392	\$ 98,275
Total AR February 28, 2022	\$ 953,470	\$ 592,234	\$ 124,590	\$ 20,922	\$ (444)	\$ 216,168
	100%	62.11%	13.07%	2.19%	-0.05%	22.67%
Total AR January 31, 2022	\$ 973,710	\$ 757,986	\$ (444)	\$ (13,966)	\$ (33,787)	\$ 263,921
	100%	77.85%	-0.05%	-1.43%	-3.47%	27.10%
AR Change	\$ (20,240)	\$ (165,752)	\$ 125,034	\$ 34,888	\$ 33,343	\$ (47,753)
	-2.08%	-21.87%	-28160.82%	-249.81%	-98.69%	-18.09%

Accounts Payable Aged Invoice Report - February 28, 2022

	Total	Current	30 Days	60 Days	90 Days	120 Days +
LANtaBus	\$ 800,316	\$ 747,335	\$ 52,327	\$ -	\$ -	\$ 655
LANtaVan	\$ 474,081	\$ 468,371	\$ 2,230	\$ 451	\$ 302	\$ 2,728
CCCT	\$ 628,633	\$ 95,344	\$ 120,167	\$ 88,064	\$ 100,733	\$ 224,325

Please Note: LANtaVan 120 Days+ Balance is comprised of MATP Reimbursement invoices.
CT 120 Days+ Balance pertains to LV and LB invoices.

LANtaBus

Year-to-date revenues for the fixed route division totals \$1,190,164. This represents a 23.0 percent decrease from the current year budget projection of \$1,545,690. Fare collection revenue is currently running below budget projections by approximately \$340K, a 30.58 percent decrease from the budget projection of \$1,110,026. The Other Revenue section, which includes Advertising Revenue, is above the current year budget projection amount by approximately \$26K. This is due to the additional revenue of \$24,185 earned above the guaranteed annual contract amount and an increase to the monthly guaranteed amount beginning in January 2022.

Year-to-date expenses for the fixed route division totals \$23,024,069. This represents a 0.78 percent increase from the current year budget projection of \$22,846,770. For the current fiscal year, Labor & Fringe Benefits, Casualty and Liability Insurance, Utilities and Services are the top expense variables contributing to the budget variances. These categories, as well as all variables, will be continually monitored with further investigation occurring as required. The first area to be examined in detail is the area of Labor and Fringe Benefits. As stated previously, sick and vacation accruals were reset as of January 1, 2022, and actual expense continues to align with current budget projections with little variance. Operators' actual wages are now below budgeted amounts by approximately \$64K. Staff wages are currently above budget projections by approximately \$673K. This is due to an increase in staff as well as the application of the budget for this line item. Health Insurance expense is currently running approximately \$100K below budget. The second area of variance to be detailed is the Casualty and Liability Insurance. Current year expense for both Physical Damage and Liability and Property Damage insurance is running approximately \$40K below budget. Approximately \$131K of insurance recoveries were received YTD which helped reduce costs further. Insurance recoveries are booked when received and are not budgeted. The next area to be detailed are the Utilities. Utilities are running above current budget projections by approximately \$110K. Currently the Utilities section is compiled by not only the utilities for the Allentown and Easton facilities but also the Allentown, Bethlehem, and Easton Transit Centers. All overhead costs for each transit center are recorded under the Utilities section. There have been numerous improvements to each of the transit centers which were not capitalized projects, therefore the total costs for those improvements were recorded as an expense.

Year-to-date deficit recorded on the fixed route division totals \$21,833,906. This represents a 2.5 percent increase from the current budget projection. Current total subsidies equal the deficit and include the following sources:

Federal ARPA Funds - \$10,222,285
Federal Subsidy - \$3,646,452
State Subsidy - \$7,209,970
Local Subsidy - \$755,199

LANtaVan

Year-to-date revenues for LANtaVan totals \$4,743,385. This represents a 33.61 percent decrease from the current year budget projection of \$7,144,268. Total YTD completed trips are up approximately 31% from prior year with ADA, MATP and Lottery continuing to have the largest increases in trips. Local revenues, which includes ADA, are currently \$1M below budget projections, a 43.85 budget variance. State revenues are currently \$1.2M below budget, a 28.55 percent decrease from current year budget projections.

Year-to-date expenses for LANtaVan totals \$5,426,535. This represents a 22.58 percent decrease from the current year budget projection of \$7,009,116. Utilities, Materials and Supplies along with Purchased Transportation are the top expense variables experiencing the largest budget variances. Utilities are currently running over budget by approximately \$8K. This is due to the increase in current internet service for the tablets on the vans as well as for the Rider Resources Center. The Materials and Supplies expense line is currently above budget projections by \$30K. This is due to the purchase of additional ticket stock and preprinted forms to meet current business needs. Lastly, the Purchased Transportation area continues to operate below budget projections by approximately \$1.4M, which represents a 24.69 percent budget variance. This is a direct result of the proper allocation of fuel expense for Carbon Transit vehicles. All other variances are smaller in individual value but continue to be monitored and analyzed to ensure correct coding and valid expense.

Year-to-date deficit recorded on LANtaVan totals \$683,150. Current total subsidies total \$683,150 and include the following sources:

State Subsidy - \$683,150

The unfunded YTD deficit equals \$0.

Carbon Transit

Year-to-date revenues for Carbon Transit totals \$580,086. This represents a 12.90 percent increase from the current year budget projection of \$513,816. MATP revenue continues above budget projections by approximately \$56K, which represents a 19.13% increase. Total YTD completed trips have increased approximately 25% from the prior year with ADA, MATP and PWD continuing with the largest increases.

Year-to-date expenses for Carbon Transit totals \$930,848. This amount is 3.43 percent above the budget projection of \$900,015. Materials and Supplies, Utilities and Purchased Transportation are the top expense variables experiencing the largest budget variances. The Materials and Supplies expense line is currently above budget projections by approximately \$7K. This is due to the purchase of additional ticket stock as well as replenishment of stock of various applications and forms. Utilities are also above budget by approximately \$1K due to the proper allocation of internet usage of the tablets on the Carbon vans. Lastly, the Purchased Transportation area continues to operate above budget projections by approximately \$52K, which represents a 6.6 percent budget variance. This is due to the proper recognition of the fuel expense for the Carbon vans. All other variances are smaller in individual value but continue to be monitored and analyzed to ensure correct coding and valid expense.

Year-to-date deficit recorded on Carbon Transit totals \$350,763. Current total subsidies include the following sources:

Federal Subsidy - \$22,799
State Subsidy - \$300,004
Local Subsidy - \$27,960

The unfunded YTD deficit equals \$0.

LANtaBus
Income Statement Summary
For the Period Ending February 28, 2022

	Fiscal Year 2022				YTD Budget Variance	
	PTD		YTD		Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget	Amount	Percent
Revenue						
Passenger Fares	85,390	158,533	770,532	1,110,026	(339,494)	-30.58%
Special Transit Fares	-	-	70,097	105,000	(34,903)	-33.24%
Auxiliary Transportation Revenue	35,417	33,333	292,932	266,664	26,268	9.85%
NonTransportation Revenue	3,081	8,000	56,603	64,000	(7,397)	-11.56%
Total Revenue	123,888	199,866	1,190,164	1,545,690	(355,527)	-23.00%
Expenses						
Labor	765,602	1,089,386	9,504,644	8,969,386	(535,258)	-5.97%
Fringe Benefits	887,587	1,131,819	7,922,547	8,194,067	271,520	3.31%
Total Labor and Fringe Benefits	1,653,189	2,221,205	17,427,191	17,163,453	(263,738)	-1.54%
Services	146,230	151,192	1,209,916	1,258,269	48,353	3.84%
Fuel	115,717	82,751	901,677	751,660	(150,017)	-19.96%
Tires & Tubes	9,938	9,935	77,003	77,947	944	1.21%
Materials & Supplies	149,326	84,228	852,817	802,723	(50,094)	-6.24%
Utilities	89,293	62,159	522,006	412,303	(109,703)	-26.61%
Casualty & Liability	44,734	254,622	531,618	571,619	40,001	7.00%
Taxes	478	333	2,474	2,764	290	10.49%
Purchase of Transportation Service	156,788	485,425	1,341,612	1,585,778	244,166	15.40%
Miscellaneous	11,779	36,738	102,286	155,470	53,184	34.21%
Interest	295	1,000	297	8,000	7,703	96.29%
Leases & Rentals	6,156	6,267	55,172	56,784	1,612	2.84%
Total Expenses	2,383,922	3,395,855	23,024,069	22,846,770	(177,299)	-0.78%
Gross Surplus (Deficit)	(2,260,035)	(3,195,989)	(21,833,906)	(21,301,080)	(532,826)	-2.50%
Subsidy						
Local Subsidy	90,587	96,980	755,199	775,840	20,641	2.66%
State Subsidy	(2,372,826)	1,730,759	7,209,970	9,579,240	2,369,270	24.73%
Federal Subsidy	366,666	516,393	3,646,452	4,131,144	484,692	11.73%
Federal Subsidy - ARPA	4,175,608	851,857	10,222,285	6,814,856	(3,407,429)	-50.00%
Total Subsidy	2,260,035	3,195,989	21,833,906	21,301,080	(532,826)	-2.50%
Surplus (Deficit)	-	-	-	-	-	#DIV/0!

LANTaBus
Statement of Net Assets
February 28, 2022

CURRENT ASSETS

Cash	\$ (934,820)
Accounts Receivable	101,200
Interdivisional Receivable	1,653,380
Inventories	419,714
Prepaid Expenses	12,337,235
Grants Receivable	16,688,348
Total Current Assets	<u>30,265,056</u>

RESTRICTED ASSETS

Cash	<u>7,821,338</u>
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CAPITAL ASSETS

Capital Assets Not Being Depreciated	147,970
Capital Assets Being Depreciated - Net	46,375,049
Total Capital Assets	<u>46,523,019</u>

TOTAL ASSETS	<u>\$ 84,609,414</u>
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CURRENT LIABILITIES

Note Payable	\$ -
Loan Payable	-
Interdivisional Payable	-
Accounts Payable	1,088,067
Accrued Expenses:	-
Wages	1,940,100
Professional Fees	24,933
Other	674,446
Deferred Other Funding	25,362,960
Due To Commonwealth of PA	21,082,985
Deferred Local Grant Funding	431,669
Total Current Liabilities	<u>50,605,161</u>

NET ASSETS

Invested In Capital Assets	46,525,784
Unrestricted Equity	(12,604,531)
Restricted Equity	83,000
Total Net Assets	<u>34,004,253</u>

TOTAL CURRENT LIABILITIES AND NET ASSETS	<u>\$ 84,609,414</u>
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LANtaVan
Income Statement Summary
For the Period Ending February 28, 2022

	Fiscal Year 2022				YTD Budget Variance	
	PTD		YTD		Favorable (Unfavorable)	
	Actual	Budget	Actual	Budget	Amount	Percent
Revenue						
Passenger Fares	37,589	110,181	420,444	592,190	(171,746)	-29.00%
Non-Transportation Revenues	-	5,417	32,500	43,332	(10,832)	-25.00%
Local Special Fare Assistance	154,383	303,252	1,321,165	2,352,864	(1,031,699)	-43.85%
State Special Fare Assistance	366,500	459,245	2,969,276	4,155,882	(1,186,606)	-28.55%
Total Revenue	558,472	878,095	4,743,385	7,144,268	(2,400,883)	-33.61%
Expenses						
Labor	40,879	65,257	438,000	522,059	84,059	16.10%
Fringe Benefits	35,565	59,384	381,060	475,073	94,013	19.79%
Total Labor and Fringe Benefits	76,444	124,641	819,059	997,132	178,073	17.86%
Services	6,588	6,196	51,952	53,362	1,410	2.64%
Fuel	-	-	-	-	-	0.00%
Tires & Tubes	-	-	-	-	-	0.00%
Materials & Supplies	18,080	1,922	57,491	27,904	(29,587)	-106.03%
Utilities	7,542	7,483	57,469	65,150	7,681	11.79%
Casualty & Liability	542	542	4,336	4,336	-	0.00%
Taxes	-	-	-	-	-	0.00%
Purchase of Transportation Service	541,841	698,700	4,351,855	5,778,258	1,426,403	24.69%
Miscellaneous	892	593	6,144	4,750	(1,394)	-29.35%
Interest	-	-	-	-	-	0.00%
Rent	9,778	9,778	78,228	78,224	(4)	0.00%
Total Expenses	661,708	849,855	5,426,535	7,009,116	1,582,581	22.58%
Gross Surplus (Deficit)	(103,236)	28,240	(683,150)	135,152	(818,302)	-605.47%
Subsidy						
Local Subsidy	-	-	-	-	-	-
State Subsidy	683,150	-	683,150	-	(683,150)	-
Federal Subsidy	-	-	-	-	-	-
Total Subsidy	683,150	-	683,150	-	(683,150)	-
Surplus (Deficit)						
	579,914	28,240	0	135,152	(1,501,451)	-1110.94%

LANTaVan
Statement of Net Assets
February 28, 2022

CURRENT ASSETS

Cash	\$	(3,812)
Accounts Receivable		156,889
Interdivisional Receivable		-
Inventories		
Prepaid Expenses		105,647
Grants Receivable		799,171
Total Current Assets		<u>1,057,895</u>

TOTAL ASSETS

\$ 1,057,895

CURRENT LIABILITIES

Note Payable	\$	-
Loan Payable		-
Interdivisional Payable		1,653,380
Accounts Payable		946,132
Accrued Expenses:		70,683
Deferred Revenue		(46,222)
Total Current Liabilities		<u>2,623,973</u>

NET ASSETS

Unrestricted Equity		(1,566,078)
Restricted Equity		-
Total Net Assets		<u>(1,566,078)</u>

TOTAL CURRENT LIABILITIES AND NET ASSETS

\$ 1,057,895

Carbon County Community Transportation
Income Statement Summary
For the Period Ending February 28, 2022

	Fiscal Year 2022				YTD Budget Variance	
	PTD		YTD		Favorable (Unfavorable)	Percent
	Actual	Budget	Actual	Budget	Amount	
Revenue						
Passenger Fares	1,730	1,517	19,563	13,454	6,109	45.41%
Non-Transportation Revenues	1	-	11	-	11	#DIV/0!
Local Special Fare Assistance	1,793	1,238	15,750	12,185	3,565	29.26%
State Reimbursements	20,896	24,919	195,269	194,800	469	0.24%
State Special Fare Assistance	41,541	41,259	349,492	293,377	56,115	19.13%
Total Revenue	65,961	68,933	580,086	513,816	66,270	12.90%
Expenses						
Labor	-	-	-	-	-	0.00%
Fringe Benefits	-	-	-	-	-	0.00%
Total Labor and Fringe Benefits	-	-	-	-	-	0.00%
Services	1,101	11,861	71,557	94,664	23,107	24.41%
Fuel	-	-	-	-	-	0.00%
Tires & Tubes	-	-	-	-	-	0.00%
Materials & Supplies	489	453	12,607	6,015	(6,592)	-109.60%
Utilities	1,664	1,711	12,674	11,534	(1,140)	-9.88%
Casualty & Liability	-	-	-	-	-	0.00%
Taxes	-	-	-	-	-	0.00%
Purchase of Transportation Service	96,222	107,731	831,842	780,314	(51,528)	-6.60%
Miscellaneous	75	311	1,330	2,488	1,158	46.55%
Interest	198	625	838	5,000	4,162	83.23%
Leases & Rentals	-	-	-	-	-	0.00%
Total Expenses	99,749	122,692	930,848	900,015	(30,833)	-3.43%
Gross Surplus (Deficit)	(33,788)	(53,759)	(350,762)	(386,199)	35,437	9.18%
Subsidy						
Local Subsidy	3,495	3,414	27,960	27,312	(648)	-2.37%
State Subsidy	7,494	34,804	300,004	186,575	(113,429)	-60.80%
Federal Subsidy	22,799	15,541	22,799	172,312	149,513	86.77%
Total Subsidy	33,788	53,759	350,763	386,199	35,436	9.18%
Surplus (Deficit)	-	-	0	-	0	#DIV/0!

Carbon County Community Transportation
Statement of Net Assets
February 28, 2022

CURRENT ASSETS

Cash	\$	5,470
Accounts Receivable		16,584
Due from LANTA - FOA		208,550
Due From Carbon County		7,476
Prepaid Expenses		426
Grants Receivable		364,095
Total Current Assets		<u>602,600</u>

TOTAL ASSETS	\$	<u>602,600</u>
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CURRENT LIABILITIES

Note Payable	\$	-
Loan Payable		-
Interdivisional Payable		87,627
Due to the Commonwealth		(1,023)
Accounts Payable		712,321
Accrued Expenses		30,619
Deferred Revenue		26,673
Total Current Liabilities		<u>856,217</u>

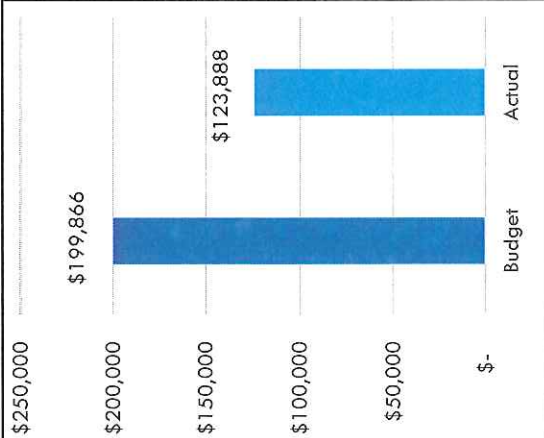
NET ASSETS

Unrestricted Equity		(253,617)
Restricted Equity		-
Total Net Assets		<u>(253,617)</u>

TOTAL CURRENT LIABILITIES AND NET ASSETS	\$	<u>602,600</u>
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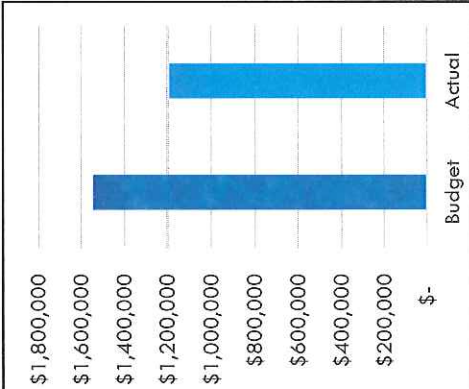


Total Revenues – Feb 2022

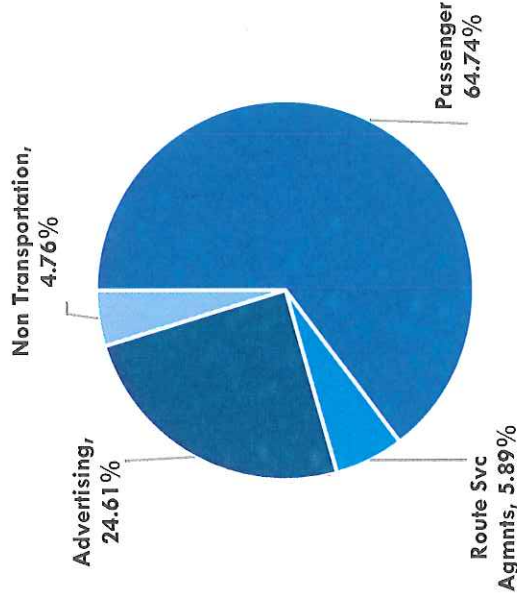


FYTD Revenues

Budget \$1,545,690
Actual \$1,190,164
Variance \$(355,526), -23.0%

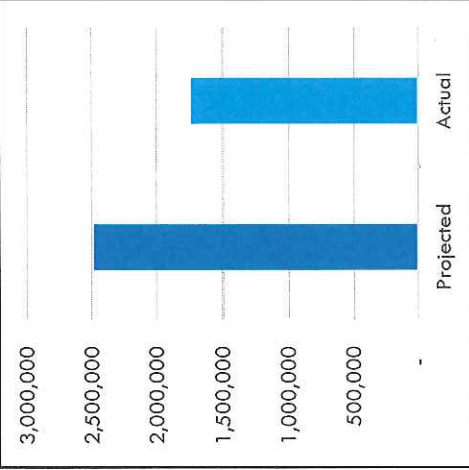


Revenues By Source

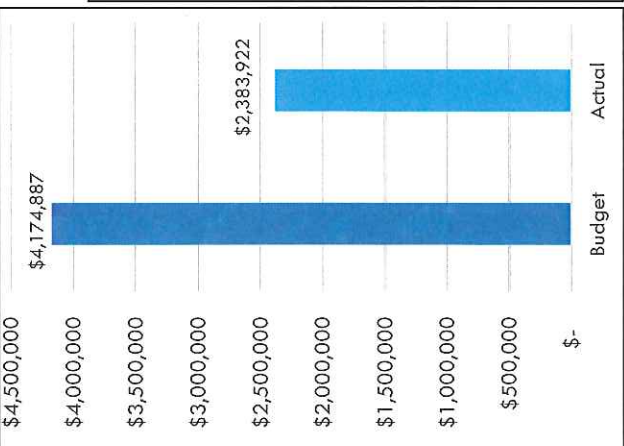


FYTD Ridership

Projected 2,482,165
Actual 1,739,479
Variance (742,686), -29.92%

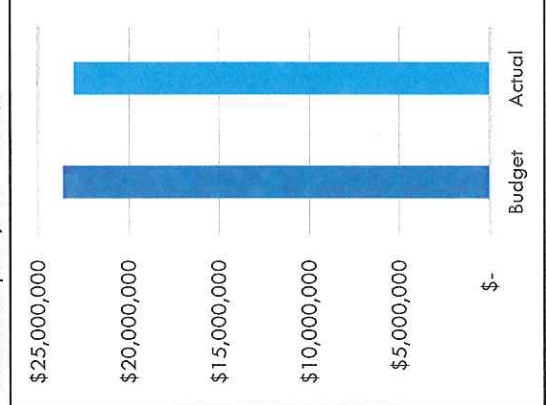


Total Expenses – Feb 2022

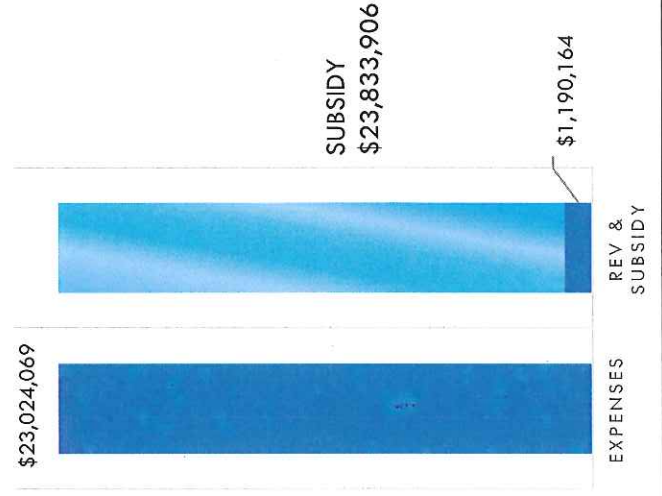
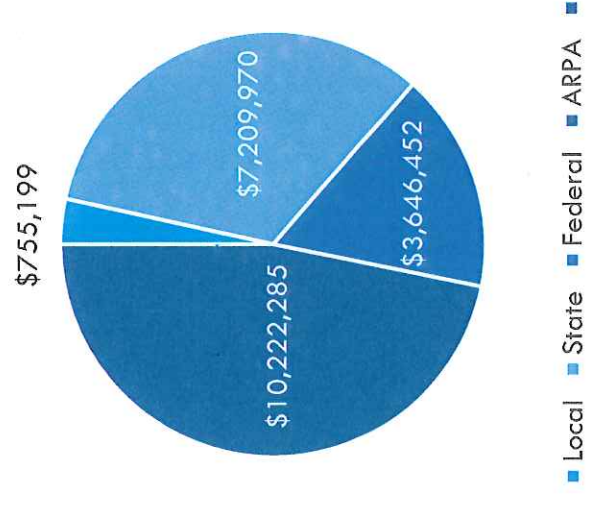






FYTD Expenses

Budget \$23,625,802
Actual \$23,024,069
Variance \$601,733 +2.55%



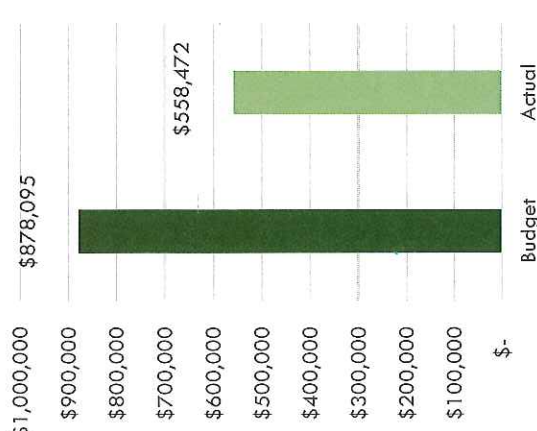
Subsidy by Source



Key Areas	Notations
 Labor & Fringes	<p>Labor & Fringe Benefits Expense, collectively are ABOVE budget by \$264K, a 1.54% combined increase from current budget projections.</p> <p>Due in part to payment of significant overtime to bus operators and an increases in staff for the Maintenance and Finance departments.</p> <p>LB anticipates this trend to continue for the foreseeable future due to the increase in extended leaves of absences.</p>
 Purchased Transportation	<p>Purchased Transportation is BELOW budget by \$244K, a 15.4% decrease from current budget projections.</p> <p>Although the Federal Operating Assistance provided to Carbon was reversed; This expense line also represents the total operating costs of the ADA Program as well as FLEX services</p> <p>ADA trips continue to increase. The Authority does not anticipate this trend to continue as trips are increasing and Carbon has utilized all PY Act 44 reserves.</p>
 Health Insurance	<p>Health Insurance costs are BELOW budget by \$100K, a 3.04% decrease from current budget projections.</p> <p>YTD claims paid continue to run below budget projections</p> <p>LB anticipates the health insurance costs to continue below budget as the budget represents a worst-case scenario and actual costs are net of applicable credits and rebates.</p>
 Subsidy	<p>Current fiscal year TOTAL subsidy is \$21,833,906 an 2.5% increase from current budget projections.</p> <p>The increase in YTD subsidy was due to the PTO accruals resetting as of 1/1/2022. This resulted in an additional \$1.4M in expense for the month of January.</p> <p>LB still anticipates FYE ACT 44 reserves to be in excess of \$18M. This amount has decreased by approximately \$1M due to the PennDOT approval of Act 44 funds to subsidize paratransit operations.</p>

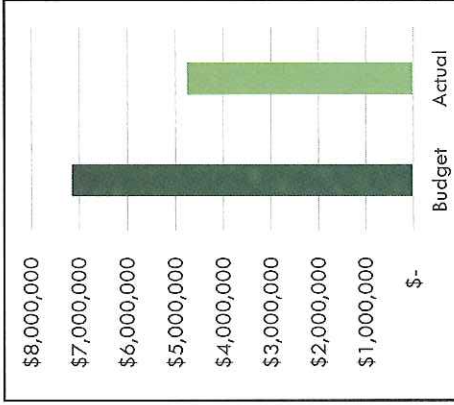


Total Revenues – Feb 2022

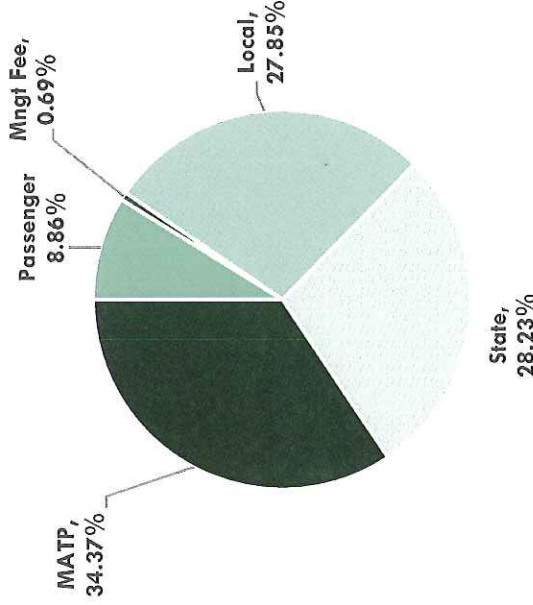


FYTD Revenues

Budget \$7,144,268
Actual \$4,743,385
Variance \$(2,400,883), -33.61%

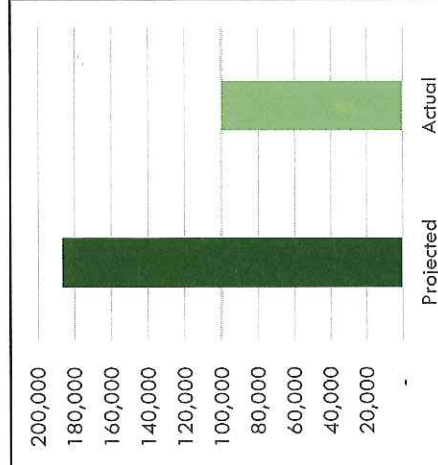


Revenues By Source

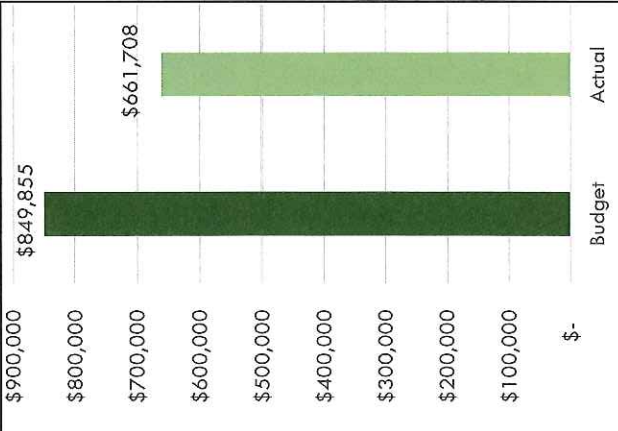


FYTD Ridership

Projected 186,590
Actual 99,799
Variance (86,791), -46.51%

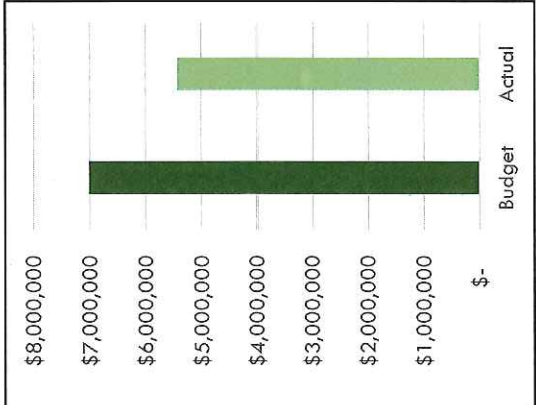


Total Expenses – Feb 2022

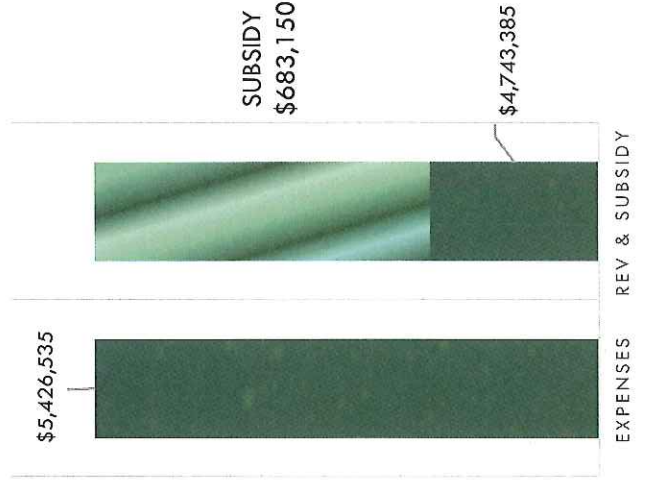
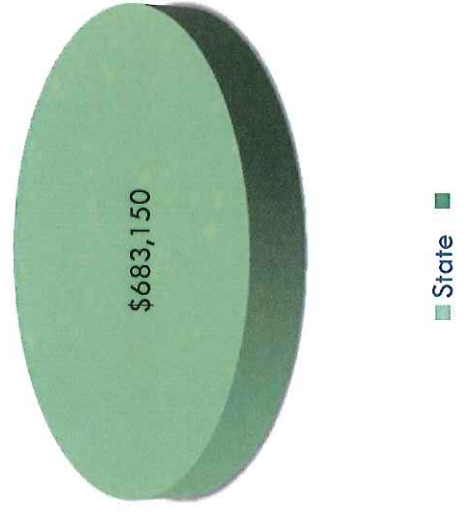


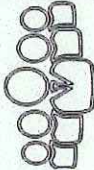


FYTD Expenses

Budget \$7,009,116
Actual \$5,426,535
Variance \$1,582,581, +22.58%



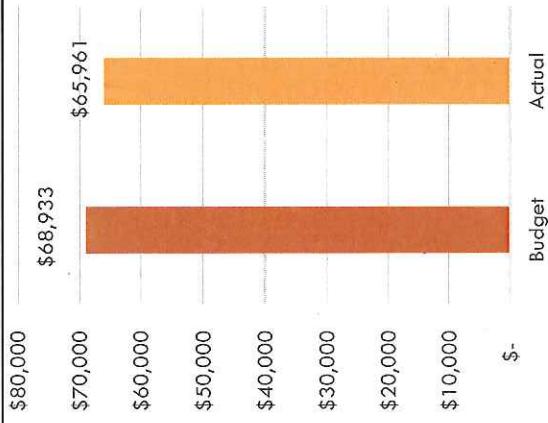
Subsidy by Source



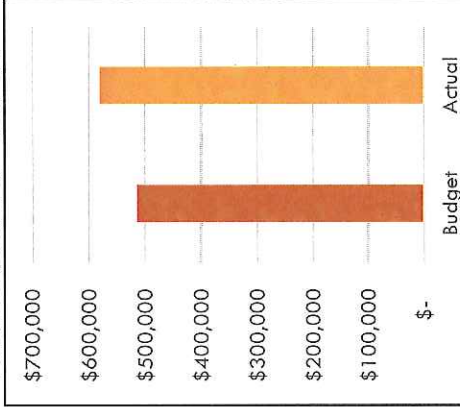
Key Areas	Notations
 Labor & Fringes	<p>Labor and Fringe Benefits are BELOW budget by approximately \$178K, a 17.86% combined decrease from the current year budget projections.</p> <p>Due to additional staff, less day-to-day activities are preformed by senior management.</p> <p>LV anticipates Labor and Fringe Benefit costs to continue below budget costs as the fiscal year progresses..</p>
 Purchased Transportation	<p>Purchased Transportation is BELOW budget by approximately \$1.4M, a 24.69% decrease from the current year budget projections.</p> <p>Purchased Transportation continues below budget due to decreased ridership levels and the proper allocation of fuel costs for Carbon Transit.</p> <p>LV anticipates the Purchased Transportation expense area will remain below budget through fiscal year end.</p>
 Utilities	<p>Utilities are BELOW budget by approximately \$8K, a 11.79% decrease from the current year budget projections.</p> <p>This is due in part to the new Rider Resources Center opening as of July 1 as well as a more appropriate allocation method of costs between the fixed route and paratransit divisions.</p> <p>LV anticipates utilities to continue in line with budget projections as the fiscal year progresses.</p>
 Subsidy	<p>YTD DEFICIT is \$683,150.</p> <p>PennDOT approved the use of State Operating Assistance to offset CY and PY operating deficits on LANta Van .</p> <p>YTD unfunded DEFICIT is \$0.</p>



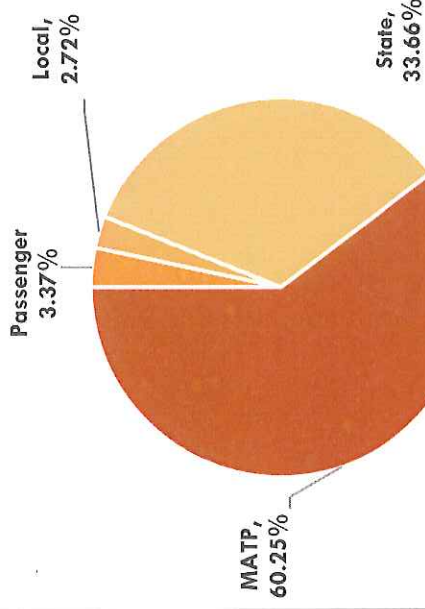
Total Revenues – Feb 2022



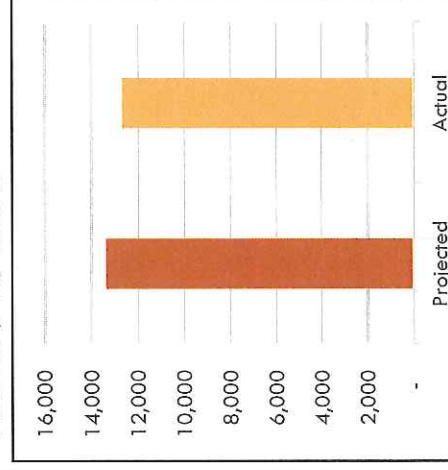
FYTD Revenues
Budget \$513,816
Actual \$580,086
Variance \$66,270, +12.90%



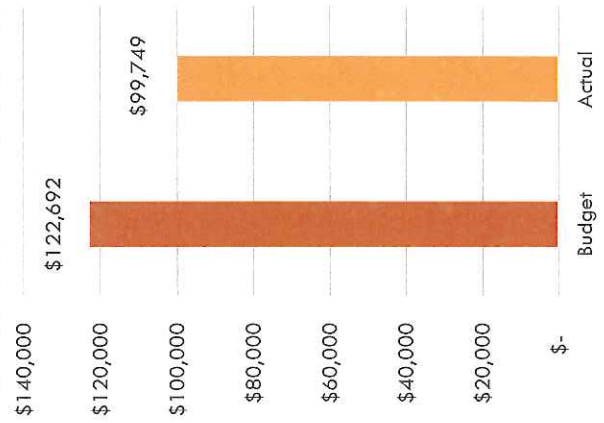
Revenues By Source



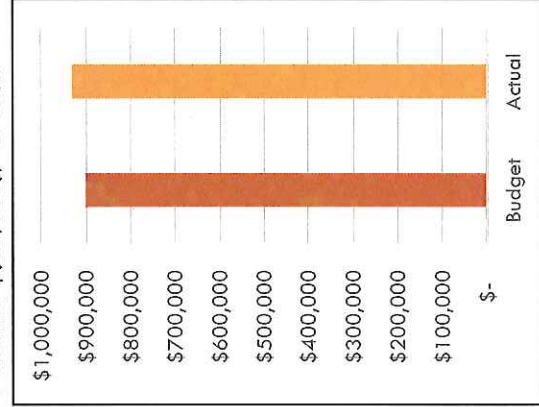
FYTD Ridership
Projected 13,365
Actual 12,659
Variance (706) -5.28%



Total Expenses – Feb 2022

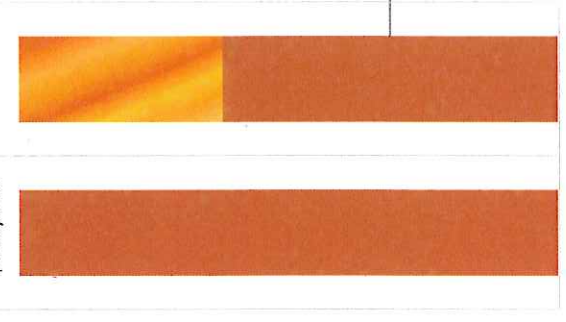


FYTD Expenses
Budget \$900,015
Actual \$930,848
Variance \$(30,833), -3.43%



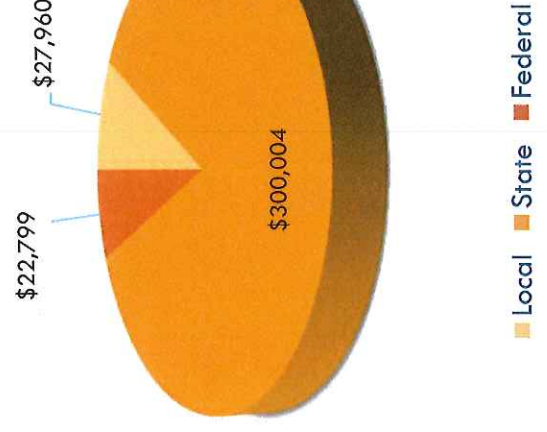
EXPENSES





\$930,848



SUBSIDY
\$350,763

Subsidy by Source



Key Areas	Notations
 Utilities	<p>Utilities Expense is ABOVE budget by \$1.2K, a 9.88% increase from current budget projections.</p> <p>Due to proper allocation of internet costs associated with the Ecolane tablets for Carbon Transit.</p> <p>CT anticipates this trend to continue as staff continues to be diligent with the proper expense allocations.</p>
 Purchased Transportation	<p>Purchased Transportation is ABOVE budget by \$52K, a 6.6% increase from current year budget projections.</p> <p>This is due to the proper allocation of fuel costs for the Carbon division.</p> <p>CT anticipates the P/T expense area to remain above budget due to the fuel cost allocation.</p>
 Materials	<p>Materials and Supplies are ABOVE budget by approximately \$7K.</p> <p>This is due to the purchase of additional ticket stock and other pre-printed forms.</p> <p>CT anticipates materials and supplies to be in line with budget projections as the year progresses.</p>
 Subsidy	<p>Current YTD DEFICIT is \$350,763. Total subsidy is BELOW CY projections by 9.18%</p> <p>YTD, Local and State subsidies are above CY budget projections due to the increase in local match and the reversal of Federal Operating Assistance per PennDot directive.</p> <p>CT anticipates utilizing all PY Act 44 reserves and the CY FY22 Act 44 fund allocation to subsidize the CY operations .</p>



**LANtaBus and LANtaVan
PROPOSED PROGRAM OF PROJECTS
Federal Fiscal Year FY 2023**

- A. LANtaBus is the name of the fixed-route, public transportation system operated by LANTA. The Authority plans to continue LANtaBus services at current levels. The LANtaBus system continues to operate with emergency multi-ride fare discounts. The FY 2023 operating budget for the LANtaBus system includes a fare restoration strategy to address these discounts.
- B. LANtaVan is the name of the Authority's division which arranges transportation services for people with disabilities in the LANtaVan service area who are unable to use regular, fixed route transit services. The Authority has no plans for a fare increase or fare restructuring for LANtaVan services in FY 2023.
- C. Funds for the Federal Fiscal Year (FFY) 2023 Program of Projects will be sought through Federal Transit Administration (FTA) formula funding programs Section 5307/5340 Urbanized Area Formula Funds, Section 5339 Buses and Bus Facilities Formula Funds of the Bipartisan Infrastructure Law (BIL) in the amount of \$8.897 million as apportioned to the Allentown-Bethlehem-Easton, PA; Phillipsburg, NJ urbanized area (PA portion) for transit projects through FFY 2023. Approximately \$960,000 of funding under the Federal Congestion Mitigation Air Quality (CMAQ) program and approximately \$700,000 of funding under the Federal Section 5310 program is also being sought. Matching funds are provided through the Commonwealth of Pennsylvania as well as through Lehigh and Northampton Counties, Pennsylvania for a total program budget of \$13.54 million. The FFY 2023 Program of Projects is described below. Line items will be funded through a combination of the sources noted above:

Project	Total	Federal
Bus Rolling Stock	4,925,000	3,596,000
Nine (9) Replacement Buses	3,442,500	2,754,000
Associated Capital Maintenance Items	112,500	90,000
Replacement Paratransit Vehicles (LANtaVan)	1,374,750	700,000
Replacement Non-Revenue Service Vehicles	65,000	52,000
OTHER CAPITAL ITEMS	7,376,375	5,901,100
Preventive Maintenance – Vehicles & Facilities	6,375,000	5,100,000
ADA Paratransit Service Capitalization	1,001,375	801,100
Bus Support Equipment and Facilities	800,000	640,000
Facility Improvements and Equipment	600,000	480,000
Signs, Shelters & Enhancements	200,000	160,000
ITS & Other Security	795,125	420,100
FY2023 Safety Plan Projects	75,125	60,100
Facility Security Contractor	720,000	360,000
	13,536,500	10,557,200

- D. There will be no significant environmental impacts; the projects are in conformance with the guidelines of the Clean Air Act of 1990.
- E. The items being presented at the hearing have been approved by the Metropolitan Planning Organization (MPO): the Lehigh Valley Transportation Study, (LVTS), and are part of the certified Transportation Improvement Program for the Lehigh Valley. The project conforms to comprehensive land use and transportation planning within Lehigh and Northampton Counties. Through the MPO, Congestion Mitigation/Air Quality (CMAQ) funds are being sought to underwrite the cost of capital projects.
- F. This project is necessary for the general welfare of the elderly and people with disabilities and transportation schedules have been and will continue to be developed to generally service areas where such persons reside. The project will also be used to continue a coordinated specialized paratransit system designed to provide service to semi ambulatory persons and those confined to wheelchairs to comply with the Americans with Disabilities Act of 1990 (ADA).

Senior citizens 65 years of age or older ride public transit free of charge. People with disabilities, certified as eligible, ride LANTaBus for one half the cash fare. LANTA also has other discount fare programs for frequent riders as well as people with mobility-related disabilities.

A copy of the Proposed Program of Projects and the Transit Element of the Transportation Improvement Program for the Lehigh Valley is available at lantabus.com/public-notices/ and can be sent to any member of the public upon request. To request a copy of these documents, please call 610-253-8333, write to LANTA, Rider Resources Department, 60 West Broad Street, Suite 100 Bethlehem, PA 18018; or email customerservice@lantabus.com. This material can be made available to persons with disabilities in alternative medium upon request.

If any member of the public would like to comment on the program of projects as shown, comments must be received in writing by Friday May 27, 2022 to be considered by the LANTA's Board of Directors prior to adopting the FFY 2023 program of projects as presented. Comments can be submitted by email at customerservice@lantabus.com, by mail at LANTA, 1060 Lehigh Street, Allentown, PA 18103 Attn: Executive Director; or by calling 610-435-4517. The LANTA Board of Directors will consider the proposed program for approval at its regularly scheduled meeting on June 14, 2022.

If no substantial changes are adopted by the LANTA Board as a result of a review of the information gathered through this public comment period, the program of projects will be implemented as outlined here, a second public notice will not be issued, and the program shown will be final.