

LANTA Board of Directors Meeting Minutes November 16, 2021 LANTA Administrative Offices, Allentown, PA

Members Attending: Matt Malozi – Vice Chair of the Authority; Fred Williams – Treasurer of the Authority; Cordelia Miller; Iris Linares; and Sheila Alvarado.

Members Attending via Webinar/Teleconference: Kim Schaffer – Chair of the Authority; Jennifer Ramos; Mike Lichtenberger; and Amy Beck.

Members Absent: Becky Bradley; Holly Edinger; and Kevin Lynn.

Staff/Contractors Attending: O. O'Neil, N. Ozoa, J. Ozoa, B. Cotter, T. Williams, R. Flyte, M. Wood; K. Herman – Solicitor.

Public Attending: Maurice Welo Public Attending via Webinar/Teleconference: None

1. Call to Order

The meeting was called to order at 12:04 p.m. by Matt Malozi, Vice Chair of the Authority.

2. Public Comment

Maurice Welo stated that he hopes the passage of the federal infrastructure bill will allow for more bus service in the region.

3. <u>Approval of the Minutes</u>

The minutes of the October 5, 2021 Board of Directors meeting were approved on a motion made by Ms. Alvarado and seconded by Mr. Lichtenberger.

4. <u>Report of the Chair</u>

As part of the Report of the Chair, Mr. Malozi presented the proposed schedule for Board Committee and Board of Directors meetings for the LANTA Board of Directors during the period of January through June 2022. The proposed schedule is attached.

On a motion made by Ms. Miller and seconded by Mr. Lichtenberger, the Board approved the schedule for Committee and Board meetings for January through June 2022 as presented.

Mr. Malozi then concluded the Report of the Chair.

5. <u>Report of the Committees</u>

A. <u>Finance & Administration Committee</u> – Mr. Williams reported that the Executive Committee of the Board met via conference call on Monday November 15 in accordance with the procedure adopted by the Board to address opportunities to exercise lock-in options for fuel purchases. As part of the agenda, the Executive Director presented a proposal to lock in the basis portion of the CNG contract with UGI Energy Services at a rate of \$0.054 (5.4 cents) per gallon equivalent for a period of 33 months. This is a significant reduction from the current rate of 36 cents per gallon equivalent. The Executive Committee voted to authorize the Executive Director to exercise the option for 33 months as presented.

On a motion made by Mr. Williams and seconded by Ms. Linares, the Board voted to ratify the Executive Committee's approval authorizing the Executive Director to exercise the lock-in option presented for 33 months.

In addition, the Finance & Administration Committee met on Tuesday November 2. As part of the agenda, staff presented the financial statements for the LANtaBus, LANtaVan, and Carbon County Community Transit operating divisions for September 2021, subject to audit, which are attached. The meeting included a detailed presentation and discussion of the financial statements.

On a motion made by Mr. Williams and seconded by Ms. Alvarado, the Board voted to approve the LANtaBus, LANtaVan, and Carbon County Community Transit financial statements for September 2021, subject to audit.

Under procurements, staff reported that LANTA plans to issue a Request for Proposals for Employee Health and Welfare Benefits Brokerage Services in November. It is anticipated that proposals will be due in early January. Following a review process, staff will present an award recommendation to the Committee at the February or March meeting for a contract for services to start April 1, 2022.

Staff reported that representatives of RKL, LLP, LANTA's auditing firm, would be presenting the results of the Fiscal Year 2020-2021 audits at the December meeting of the Committee. All work on the audits has been completed, however there was one item that needed to be resolved regarding the GASB calculation for post-employment employee benefits.

Staff also reported that LANTA would be submitting grant applications to two Federal Transit Administration competitive grant programs as discussed at the October meeting of the Committee. The grant applications will be pursuing funding through the American Recovery Plan Act for funding to address lost farebox revenue during the COVID 19 pandemic period; and the second will be to the Bus & Bus Facilities Grant Program seeking funding to support the purchase of replacement buses for the LANtaBus fleet.

In addition, the Pension Committee met on Tuesday November 2. The agenda included status reports from the investment manager, Marquette Associates, and the actuary firm, Foster & Foster. Copies of the reports were provided at the meeting and are available upon request. The investment report and the actuarial reports all showed continued improvement in the funding ratio and financial health of the two plans. The funding ratio for the non-union pension plan was 115 percent and the union plan was 95 percent at the time of the valuation. Marquette Associates also presented the results of the Asset Liability study for both plans. The study recommended a change in the portfolio allocation of the plans. Representatives of Marquette will provide a more detailed presentation at the next Pension Committee meeting.

Mr. Williams then concluded his report.

B. <u>LANtaBus Rider Experience & Planning Committee</u> – Mr. Malozi, Chair of the LANtaBus Rider Experience & Planning Committee, reported that the Committee met that morning prior to the Board meeting.

The agenda included a review of the LANtaBus Rider Experience Dashboard Report for the first quarter of fiscal year 2022 covering July through September 2021. The report is attached. The Dashboard shows that ridership is down from the previous fiscal year with continued impacts of the COVID 19 outbreak affecting ridership trends. In addition, revenue and productivity performance continue to be impacted by the pandemic.

The agenda also included reports on various initiatives including progress on the partial completion and reopening of the Allentown Transportation Center, performance to date of the new Route 101, as well as service changes anticipated with the June operating board.

In addition, staff provided an update on rider outreach and marketing efforts including LANTA's plans for LANTA's 50th anniversary year, the conduct of a rider survey, and the installation of static schedules at specified bus stops.

The agenda also included updates on outreach efforts to municipal planners as well as developers and engineers of planned developments in the area including major projects such as the Majestic development in the airport area as well as the new Good Shephard Hospital in Center Valley

Thank you, that concludes my report.

- C. <u>Capital Asset Management Committee</u> Mr. O'Neil reported that the Committee did not meet in November and that the next meeting of the Committee is scheduled for Tuesday December 7.
- D. <u>LANtaVan & Accessibility Committee</u> Ms. Miller, Chair of the LANtaVan & Accessibility Committee, reported that the LANtaVan & Accessibility Committee did not meet in November and that the next meeting of the Committee is scheduled for Tuesday December 14.

6. Other Items

A. Under Other Items, Mr. Herman reported that LANTA had taken all the steps necessary to publicize the Charter renewal amendment and that all necessary documentation had been submitted to the Pennsylvania Department of State. Once processed, the Department of State will issue a notification to LANTA.

7. Adjournment

The meeting was adjourned at 12:26 p.m.

Respectfully Submitted

12/14/2021

Becky Bradley Secretary Date

Lehigh and Northampton Transportation Authority



LANTA Board Meeting Agenda November 16, 2021

- 1. Call to Order
- 2. Public Comment
- 3. Approval of the Minutes October 5, 2021 Board Meeting
- 4. Report of the Chair
 - A. Approval of Committee and Board Meeting Schedule January June 2022
- 5. Report of Committees
 - A. Finance & Administration Fred Williams
 - i. Items for consideration of approval:
 - a. Ratification of CNG Purchase Lock-In Option
 - b. Financial Statements September 2021
 - B. LANtaBus Rider Experience & Planning Committee Matt Malozi
 - C. Capital Asset Management Becky Bradley
 - D. LANtaVan & Accessibility Committee Cordelia Miller
- 6. Other Items
 - A. Status Update LANTA Charter Renewal
- 7. Adjournment

LANTA Board of Directors and Committee Meeting Schee	lule
January 2022 - June 2022	

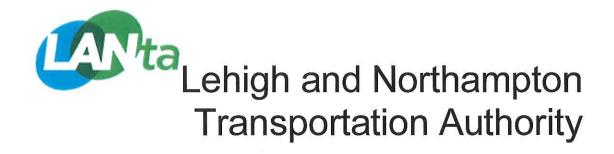
Month	Day	Meeting	Location	Time
Jan	11	Finance & Administration	TBD	11:00 a.m.
	11	Board	TBD	12:00 noon
Feb		Finance & Administration	ТВО	12:00 noon
гер		Pension Subcommittee	TBD	12:45 p.m.
		LANtaBus Rider Experience	ТВД	11:00 a.m.
		Board	TBD	12:00 noon
Mar	1	Capital Asset Management	TBD	11:00 a.m.
	1	Finance & Administration	TBD	12:00 noon
	8	LANtaVan & Accessibility	TBD	11:00 a.m.
	8	Board	TBD	12:00 noon
Apr	5	Finance & Administration	TBD	11:00 a.m.
	5	Board	TBD	12:00 noon
May	3	Finance & Administration	TBD	12:00 noon
	3	Pension Subcommittee	TBD	12:45 p.m.
	10	LANtaBus Rider Experience	TBD	11:00 a.m.
	10	Board	TBD	12:00 noon
Jun	7	Capital Asset Management	TBD	11:00 a.m.
	7	Finance & Administration	TBD	12:00 noon
	14	LANtaVan & Accessibility	TBD	11:00 a.m.
	14	Board	TBD	12:00 noon



LANTA Finance & Administration Committee Agenda November 2, 2021

- 1. Call to Order
- 2. Public Comment
- 3. Review and Recommendation Financial Statements September 2021, subject to audit
- 4. Procurements
- 5. Actions
- 6. Report on Initiatives

- A. Status Updates FY 2020-2021 Audits
- B. Status Update FTA Competitive Grant Submissions
- 7. Other Items
- 8. Adjournment



TO:	Owen O'Neil, Executive Director and Authority Members
FROM:	Nicole L. Ozoa, Director of Finance and Administration
DATE:	November 2, 2021
SUBJECT:	Unaudited September 2021 Financial Statement

Attached for your review are the unaudited financial statements for the period ended September 30, 2021 for LANtaBus, LANtaVan and Carbon Transit.

Items of Interest:

- LANTA's portion of the Line of Credit Balance as of November 2, 2021, stands at \$0 of an available \$6,000,000. The balance in the combined LANTA general checking account stands at \$5K. State ACT 89 funds due to LANTA for FY 21/22 are current. The balance in the ACT 44 checking account stands at \$11,718,974. The account is currently underfunded by approximately \$6.5M. In addition, approximately \$8M are either currently owed to LANTA from State Funds or can now be drawn down from Federal Grants:
 - o State Shared Ride/PWD \$530,406 (THRU 10/29/2021)
 - o Lehigh County MATP \$863.638 (THRU 10/29/2021)
 - o Northampton County MATP \$312,161 (THRU 10/29/2021)
 - o Federal Capital/Ops Funding \$4,244,306 (THRU 10/29/2021)
 - o State Capital Funding \$910,598 (THRU 10/29/2021)
 - o Local Operating Funding \$1,163,784 (THRU 10/29/2021)
- The balance in the Carbon's general checking account stands at approximately \$18K. The balance in the Carbon's Act 44 checking account stands at \$1K. The account is currently underfunded by approximately \$136K. Carbon's portion of the Line of Credit balance stands at \$99,557. State ACT 89 funds due to Carbon for FY 22/22 are approximately \$44K. In addition, approximately \$439K are currently owed to CT from the following sources:
 - o State Shared Ride/PWD \$24,827 (THRU 10/292021)
 - o Carbon County MATP \$161,842 (THRU 10/29/2021)
 - o Federal Subsidy \$252,143 (THRU 10/29/2021)
- Fulton Financial ACT 72 Letter for period ended 9/30/2021 was received and all bank accounts are in compliance.
- 2020/2021 Audit will be presented at December's Finance meeting and annual NTD packages for both LANTA and Carbon have been submitted.

Page 2 Unaudited September 2021 Financial Statement

LANTA's Health Insurance expense is currently the single largest expense outside of salary and wages. MTD & YTD Health Insurance expense:

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	MTD Actual	Fiscal YTD Actual	Fiscal YTD Budget
let Health Insurance	\$348,755	\$989,469	\$1,346,493

The current health insurance participation census stands at 83 Employee Only; 74 Employee Plus 1; 36 Employee Plus 2; 26 Employee Plus 3 and 25 Employee Plus 4 or more.

LANtaVan Accounts Receivable Aged Invoice Report - September 30, 2021

		Total		Current		30 Days	(50 Days	9	0 Days	1	.20 Days +
Lehigh County MATP Northampton County MATP	\$ \$	863,638 559,884	\$ \$	120,609 250,296	\$ \$	186,411 24,677	\$ \$	49,880 6,079	\$ \$	21,997 28,249	\$ \$	484,740 250,583
Other(PaDOT Shared Ride;PwD)	\$	660,575	\$	517,390	\$	41,981	\$	105,167	\$	273	\$	(4,236)
Total AR September 30, 2021	\$	2,084,097	\$	888,295	\$	253,069	\$	161,127	\$	50,519	\$	731,087
		100%		42.62%		12.14%		7.73%		2.42%		35.08%
Total AR August 31, 2021	\$	1,821,269	\$	878,389	\$	161,274	\$	50,519	\$	31,796	\$	699,291
		100%		48.23%		8.86%		2.77%		1.75%		38.40%
AR Change	\$	262,828	\$	9,906	\$	91,795	\$	110,608	\$	18,723	\$	31,796
		14.43%		1.13%		56.92%		218.94%		58.88%		4.55%

Total		Current	3	30 Days	6	i0 Days	90	0 Days	1	20 Days +
\$ 555,400	\$	882,244	\$	114,407	\$	563	\$	268	\$	(442,081
\$ 543,913	\$	519,540	\$	9,244	\$	8,329	\$	4,721	\$	2,078
\$ 460,404	\$	159,356	\$	92,495	\$	13,458	\$ 1	195,096	\$	-
\$ \$ \$	\$ 555,400 \$ 543,913	\$ 555,400 \$ \$ 543,913 \$	\$ 555,400 \$ 882,244 \$ 543,913 \$ 519,540	\$ 555,400 \$ 882,244 \$ \$ 543,913 \$ 519,540 \$	\$ 555,400 \$ 882,244 \$ 114,407 \$ 543,913 \$ 519,540 \$ 9,244	\$ 555,400 \$ 882,244 \$ 114,407 \$ \$ 543,913 \$ 519,540 \$ 9,244 \$	\$ 555,400 \$ 882,244 \$ 114,407 \$ 563 \$ 543,913 \$ 519,540 \$ 9,244 \$ 8,329	\$ 555,400 \$ 882,244 \$ 114,407 \$ 563 \$ \$ 543,913 \$ 519,540 \$ 9,244 \$ 8,329 \$	\$ 555,400 \$ 882,244 \$ 114,407 \$ 563 \$ 268 \$ 543,913 \$ 519,540 \$ 9,244 \$ 8,329 \$ 4,721	\$ 555,400 \$ 882,244 \$ 114,407 \$ 563 \$ 268 \$ \$ 543,913 \$ 519,540 \$ 9,244 \$ 8,329 \$ 4,721 \$

Please Note: LANtaVan 120 Days+ Balance is comprised of MATP Reimbursement invoices awaiting payment from State prior to release of individual and agency MATP Pass Through Vendor Invoices.

Page 3 Unaudited September 2021 Financial Statement

For fiscal year 2021/2022, LANTA continues to review and refine all expense accounts to ensure compliance of PennDOT and NTD recording methodologies. LANtaBus, LANtaVan and Carbon Transit revenues and expenses continue to be impacted by the COVID pandemic.

LANtaBus

Year-to-date revenues for the fixed route division totals \$418,596. This represents a 21.9 percent decrease from the budget projection of \$535,948. Fare collection revenue is currently running below budget projections by approximately \$65K, which represents an 18.12 percent negative budget variance. The Other Revenue section, which includes Advertising Revenue is in line with current year budget projections as the budget was based on guaranteed monthly amounts. The Authority anticipates recognizing additional advertising revenue in January 2022, once the calendar year reconciliation is complete.

Year-to-date expenses for the fixed route division totals \$7,516,662. This represents a 1.63 percent decrease from the current year budget projection of \$7,641,279. For the current fiscal year Casualty and Liability Insurance, Purchased Transportation and Labor are the top expense variables contributing to the budget variances. These categories, as well as all variables, will be continually monitored with further investigation occurring as required. The Purchased Transportation area is the first expense variable area to be mentioned in detail and is continuing to run above budget by \$109K, a 23.06 percent budget variance. The YTD variance relates to the monthly recognition of the Carbon Transit Federal Subsidy Pass-through. Labor continues to run above budget projections by approximately \$402K, a 12.75 percent increase. Health insurance is self-funded and LANTA budgets based on actuarial analysis from our outside health insurance broker. YTD, the actual usage was less than the anticipated scenario by approximately \$357K.

Lastly, the area of Casualty and Liability is the last area to be reviewed. Current year expense for both Physical Damage and Liability and Property Damage insurance is currently under budget by \$130K, which represents a 117.93 percent budget variance.

Year-to-date deficit recorded on the fixed route division totals \$7,098,065. This represents a 0.10 percent decrease from the current year budget projection. Current total subsidies equal the deficit and include the following sources:

Federal Subsidy- ARPA - \$2,603,141 Federal Subsidy – All Other - \$1,327,122 State Subsidy - \$2,886,374 Local Subsidy - \$281,428

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LANtaVan

Year-to-date revenues for LANtaVan totals \$1,908,703. This represents a 28.70 percent decrease from the budget projection of \$2,677,006. Total YTD completed trips are up approximately 31% from the prior year period with AAA, ADA and Lottery continuing to have the largest increases in service. Local Special Fare Assistance, which represents revenue generated from ADA and the Area Agency on Aging for both Lehigh and Northampton counties, has a 42.71 percent negative budget variance. State Special Fare Assistance, which represents revenue generated from Shared Ride Lottery, PWD and MATP, has a 27.36 percent negative budget variance. MATP YTD revenue has been recorded based on actual costs for the three-month period ended September 30, 2021.

Year-to-date expenses for LANtaVan totals \$2,065,743. This represents a 20.87 percent decrease from the current year budget projection of \$2,610,614. The majority of the deviation continues to reside in the Purchased Transportation area. The variance within the purchased transportation area continues to relate to decreased trips thus less expense billed from Easton Coach. Less expense is also being billed from the MATP pass through contracted service providers as many of their programs have ceased operations due to the pandemic. The net result is approximately a \$519K, which represents a 24.20 percent below budget variance for this area. The remaining expense variances are smaller in amount and will continue to be monitored and investigated as warranted.

Year-to-date deficit recorded on LANtaVan totals \$157,040.

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<u>Carbon Transit</u>

Year-to-date revenues for Carbon Transit totals \$228,912. The budgeted YTD amount is \$187,855. This represents a 21.86 percent budget variance. Carbon records and adjusts MATP revenue to reflect cost of the program to maintain a conservative approach to revenue recognition. At this time, MATP revenue is approximately \$33K above budget. Both ADA and PWD trips are showing the largest YTD increases by 42.0 and 94.0 percent respectively

Year-to-date expenses for Carbon Transit totals \$375,732. This amount is 15.72 percent above the budget projection of \$324,696. The main deviation of approximately \$44K pertains to the Purchased Transportation area and relates to the proper allocation of fuel costs for the Carbon Transit division. The Materials and Supplies area is currently over budget by \$8K, representing a 283.78 negative budget variance. This is due to the costs for ticket stock replenishment. All other variances are smaller in individual value but continue to be monitored and analyzed to ensure correct coding and valid expense.

Year-to-date deficit recorded on Carbon Transit totals \$146,820. Current total subsidies equal \$146,820 and include the following sources:

Federal Subsidy - \$66,393 State Subsidy - \$70,184 Local Subsidy - \$10,242

The unfunded YTD deficit equals \$0.

			Fiscal Year 2022	2		YTD Budget Variance	Variance
	PTD	0	αц	5225	Annual	Favorable (Unfavorable)	ıfavorable)
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Revenue							
Passenger Fares	114,581	121,526	294,299	359,449	1,700,000	(65,150)	-18.12%
Special Transit Fares		52,500	t	52,500	210,000	(52,500)	-100.00%
Auxiliary Transportation Revenue	33,333	33,333	666'66	666'66	400,000	1	0.00%
NonTransportation Revenue	8,098	8,000	24,298	24,000	96,000	298	1.24%
Total Revenue	156,012	215,359	418,596	535,948	2,406,000	(117,352)	-21.90%
Expenses							
Labor	1,347,625	1,056,158	3,558,502	3,156,075	13,758,775	(402,427)	-12.75%
Fringe Benefits	761,311	810,578	2,183,124	2,517,837	11,865,348	334,713	13.29%
Total Labor and Fringe Benefits	2,108,937	1,866,736	5,741,626	5,673,912	25,624,123	(67,714)	-1.19%
Services	93,690	139,139	440,653	460,281	1,943,785	19,628	4.26%
Fuel	104,233	98,123	311,103	322,605	1,120,326	11,502	3.57%
Tires & Tubes	9,539	11,542	28,525	32,060	112,500	3,535	11.03%
Materials & Supplies	86,561	169,883	242,795	357,600	1,158,317	114,805	32.10%
Utilities	52,551	44,276	146,834	137,048	647,400	(9,786)	-7.14%
Casualty & Liability	(27,693)	36,727	(19,753)	110,181	1,102,000	129,934	117.93%
Taxes	288	372	862	1,138	3,825	276	24.26%
Purchase of Transportation Service	189,381	174,536	583,976	474,544	3,525,520	(109,432)	-23.06%
Miscellaneous	11,339	31,852	20,889	50,356	218,920	29,467	58.52%
Interest	I	1,000	9	3,000	12,000	3,000	100.00%
Leases & Rentals	6,486	6,187	19,151	18,554	85,431	(597)	-3.22%
Total Expenses	2,635,311	2,580,373	7,516,662	7,641,279	35,554,147	124,617	1.63%
Gross Surplus (Deficit)	(2,479,299)	(2,365,014)	(7,098,065)	(7,105,331)	(33,148,147)	7,265	0.10%
Subsidy							
Local Subsidy	93,208	96,980	281,428	290,940	1,163,784	9,512	3.27%
State Subsidy	1,022,410	899,784	2,886,374	2,709,641	15,565,328	(176,733)	-6.52%
Federal Subsidy	434,448	516,393	1,327,122	1,549,179	6,196,750	222,057	14.33%
Federal Subsidy - ARPA	929,233	851,857	2,603,141	2,555,571	10,222,285	(47,570)	-1.86%
Total Subsidy	2,479,299	2,365,014	7,098,065	7,105,331	33,148,147	7,266	0.10%
Surplus (Deficit)		•	(0)	•		(0)	i0//IC#

LANtaBus Income Statement Summary For the Period Ending September 30, 2021

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LANtaBus Statement of Net Assets September 30, 2021

CURRENT ASSETS			
Cash		\$	(4,272,573)
Accounts Receivable			66,700
Interdivisional Receiva	ble		2,820,031
Inventories			581,238
Prepaid Expenses			12,584,496
Grants Receivable			5,154,903
Total Curre	nt Assets	1 1	16,934,795
		E	
RESTRICTED ASSETS			
Cash			17,304,039
CAPITAL ASSETS			
Capital Assets Not Bein			147,970
Capital Assets Being D			46,375,049
Total Capit	al Assets		46,523,019
		\$	80,761,854
	TOTAL ASSETS	ې 	80,701,834
CURRENT LIABILITIES			
Note Payable		\$	-
Loan Payable			-
Interdivisional Payabl	2		-
Accounts Payable			1,350,654
Accrued Expenses:			-
Wages			1,481,007
Professional Fees			21,907
Other			448,227
Deferred Other Fundi	ησ		25,344,351
Due To Commonweal			18,258,350
Deferred Local Grant I			(312,316)
	ent Liabilities		46,592,180
NET ASSETS			
Invested In Capital Ass	sets		46,525,784
Unrestricted Equity			(12,439,110)
Restricted Equity			83,000
Total Net /	Assets		34,169,674
	TOTAL CURRENT		
	LIBILITIES AND NET		
	ASSETS	\$	80,761,854

LANtaVan

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LANtaVan Statement of Net Assets September 30, 2021

CURRENT ASSETS		
Cash	\$	(2,171)
Accounts Receivable	A C. A	127,981
Interdivisional Receivable		
Inventories		
Prepaid Expenses		353
Grants Receivable		1,953,958
Total Current Assets		2,080,121
TOTAL ASSETS	\$	2,080,121
CURRENT LIABILITIES		
Note Payable	\$	-
Loan Payable	•	-
Interdivisional Payable		2,897,969
Accounts Payable		543,012
Accrued Expenses:		489,505
Deferred Revenue		(98,298)
Total Current Liabilities		3,832,188
NET ASSETS		
Unrestricted Equity		(1,752,067)
Restricted Equity		-
Total Net Assets		(1,752,067)
TOTAL CURRENT LIBILITIES AND NET ASSETS	\$	2,080,121

	Fo	r the Period Er	For the Period Ending September 30, 2021	1, 2021			
			Fiscal Year 2022			YTD Budget Variance	Variance
	PTD		ατγ		Annual	Favorable (UnFavorable)	ıFavorable)
	Actual	Budget	Actual	Budget	Budget	Amount	Percent
Revenue							
Passenger Fares	2,903	2,105	9,033	5,810	20,511	3,223	55.47%
Non-Transportation Revenues	1	0	Ŋ	1	I	Ω	i0//ID#
Local Special Fare Assistance	1,831	1,884	5,803	5,051	17,922	752	14.89%
State Reimbursements	24,827	24,457	76,349	72,379	299,568	3,970	5.48%
State Special Fare Assistance	43,684	35,493	137,722	104,615	454,545	33,107	31.65%
Total Revenue	73,246	63,939	228,912	187,855	792,546	41,057	21.86%
Expenses							
Labor		ġ	Ĩ	1	i	ı	0.00%
Fringe Benefits	.0	1	ï	1	1	ť	0.00%
Total Labor and Fringe Benefits				1		•	0.00%
Services	11,804	11,860	34,844	35,580	142,100	736	2.07%
Fuel	, F	•	1	3	1	ı	0.00%
Tires & Tubes	r		T	a	ï	ı	0.00%
Materials & Supplies	1,111	1,636	10,412	2,713	9,450	(1,699)	-283.78%
Utilities	1,790	1,278	5,440	4,642	16,800	(208)	-17.19%
Casualty & Liability	I	ŗ	I	0.6	1	а	0.00%
Taxes	ı	Ţ	t	L	i.	1	0.00%
Purchase of Transportation Service	107,770	94,157	322,911	278,953	1,170,914	(43,958)	-15.76%
Miscellaneous	(223)	311	227	933	3,740	706	75.67%
Interest	947	625	1,897	1,875	7,500	(22)	-1.18%
Leases & Rentals	а	a	1	ı		¢	0.00%
Total Expenses	123,199	109,867	375,732	324,696	1,350,504	(51,036)	-15.72%
Gross Surplus (Deficit)	(49,953)	(45,928)	(146,820)	(136,841)	(557,958)	(6,979)	-7.29%
Subsidy							
Local Subsidy	3,414	3,414	10,242	10,242	40,969	ľ	0.00%
State Subsidy	21,562	21,257	70,184	63,299	273,126	(6,885)	-10.88%
Federal Subsidy	24,976	21,257	66,393	63,300	243,863	(3,093)	-4.89%
Total Subsidy	49,953	45,928	146,820	136,841	557,958	(6/6/6)	-7.29%
Surplus (Deficit)						Ľ	j0//IC#

Carbon County Community Transportation Income Statement Summary

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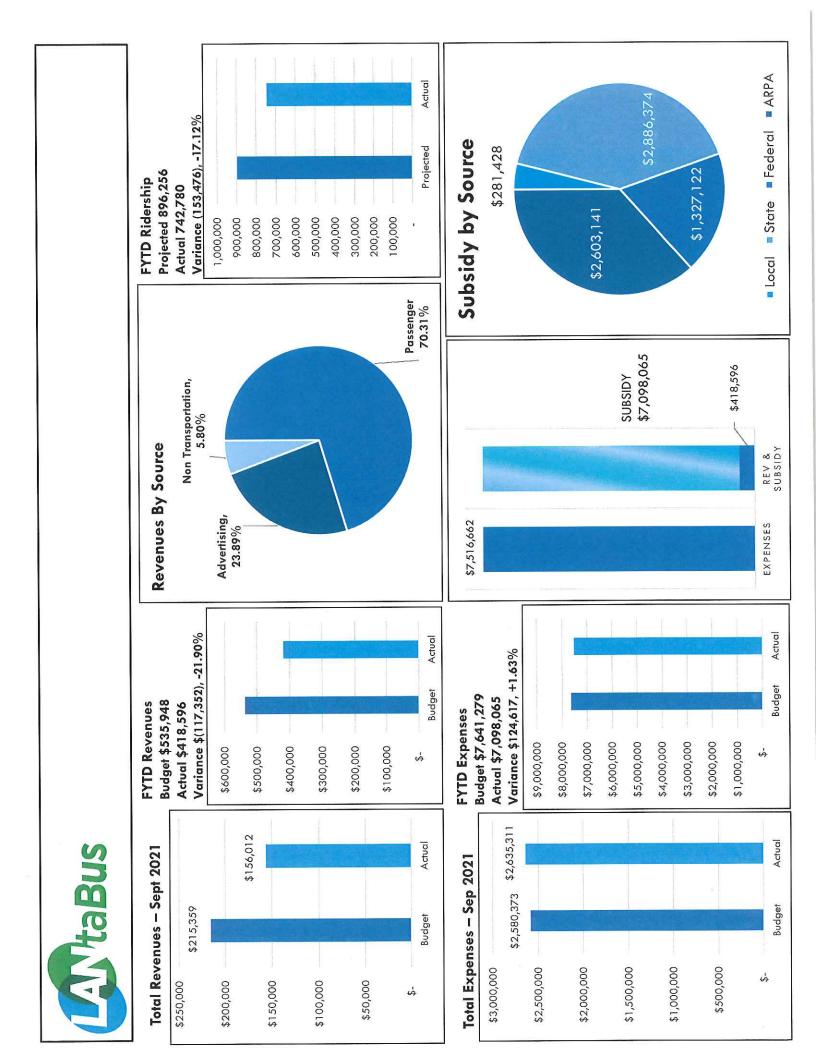
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Carbon County Community Transportation Statement of Net Assets

September 30, 2021

CURRENT ASSETS	
Cash	\$ 33,737
Accounts Receivable	3,864
Interdivisional Receivable	252,144
Due From Carbon County	10,242
Prepaid Expenses	835
Grants Receivable	247,037
Total Current Assets	547,859
	E 47.050
TOTAL ASSETS	\$ 547,859
CURRENT LIABILITIES Note Payable Loan Payable	\$ - 65,000
Interdivisional Payable	100,480
Due to the Commonwealth	137,834
Accounts Payable	457,385
Accrued Expenses	104,092
Deferred Revenue	1,758
Total Current Liabilities	866,548
NET ASSETS	
Unrestricted Equity	(318,689)
Restricted Equity	-
Total Net Assets	(318,689)
TOTAL CURRENT LIBILITIES AND NET ASSETS	\$ 547,859



Interest Expe	Notations
<u></u> L	Interest Expense is BELOW budget by \$3K, α 100% decrease from current budget projections.
Interest	Direct result of the increase in ACT 44 reserves.
	LB anticipates FYE interest expense to be well below the annual budgeted amount of \$12K.
Δ Ω Purchased Tr	Purchased Transportation is ABOVE budget by \$109K, a 23.06% increase from current budget projections.
0 1 The P/T exp	The P/T expense line includes the monthly Federal pass-through amount for Carbon Transit Operations.
Purchased Transportation Carbon Transit.	Historically, the entry for the pass-through of funds was completed annually at yearend and done to pay down the debt owed to LANTA by Carbon Transit.
Health Insure	Health Insurance costs are BELOW budget by \$357K, a 26.52% decrease from current budget projections.
<u> </u>	This is due in part to a decrease in paid claims.
a	LB anticipates the health insurance costs to continue below budget as the budget represents a worst-case scenario and actual costs are net of applicable credits and rebates.
Current fisco	Current fiscal year TOTAL subsidy is \$7,098,065, a 0.10% decrease from current budget projections.
K(S)	Due to decreased costs and available Federal ARPA funds, ACT 44 reserves will continue to increase.
Subsidy LB anticipate	LB anticipates FYE ACT 44 reserves to be in excess of \$19M.

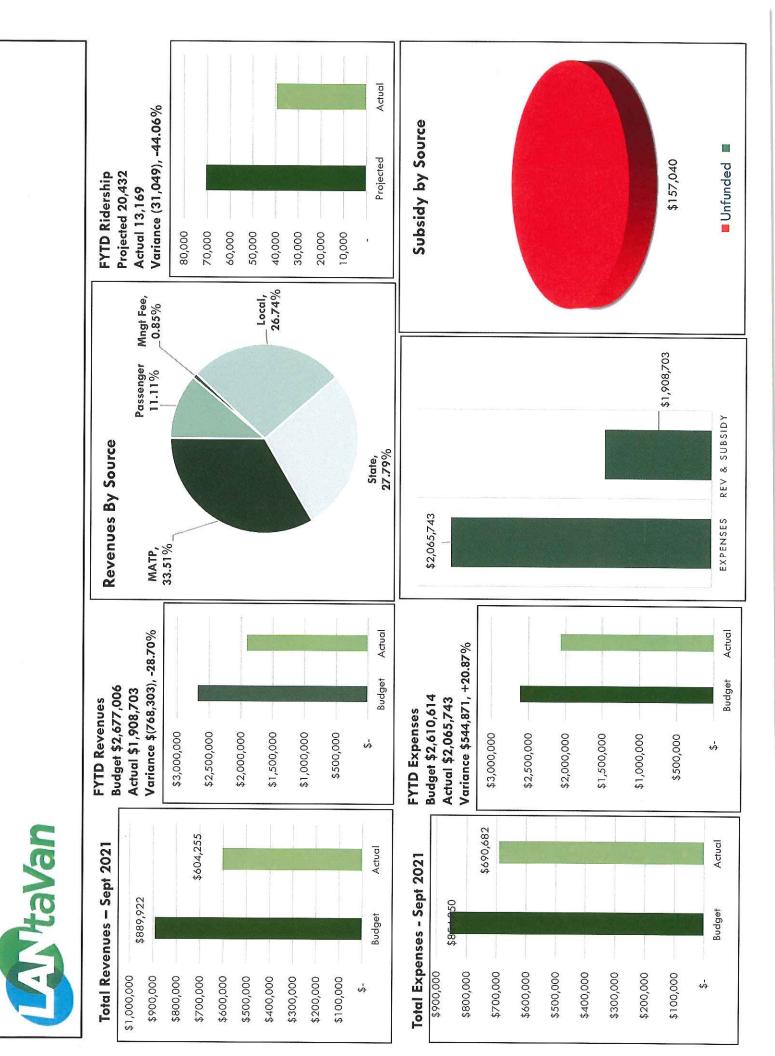
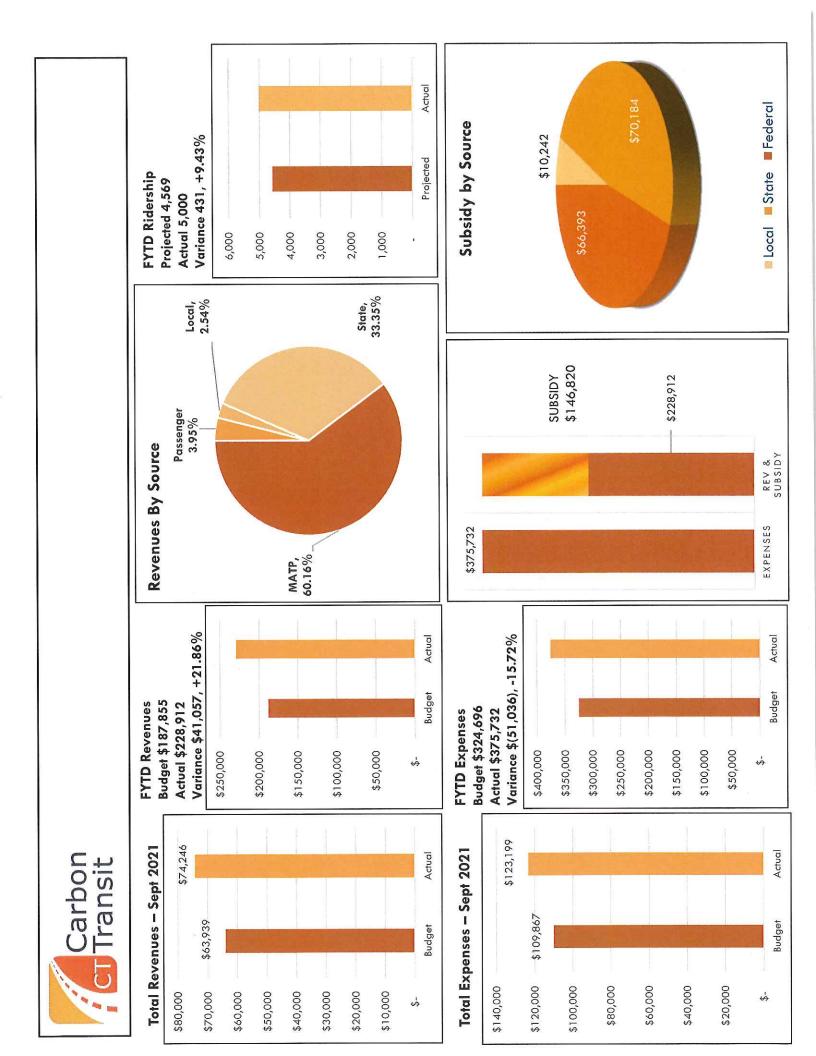


Image: Interface is ADOVE budget by opproximately \$1K, on 8.33% increase from the current year budget projection. Image: Imag	Key Areas	Notation
		Rent Expense is ABOVE budget by approximately \$1K, an 8.53% increase from the current year budget projections. Due to the purchase of ticket stock and printing of office forms.
	Materials & Supplies	
	2-2	by \$519K, a
LV anticipates the Purchased Transportation expense area will remain be Utilities are BELOW budget by \$1K. Utilities are BELOW budget by \$1K. This is due in part to the new Rider Resources Center opening as of July 1 costs between the fixed route and paratransit divisions. LV anticipates utilities to continues in line with budget projections as the fi YTD DEFICIT is \$157,040. The Authority is currently exploring other funding options to assist in elimit YTD unfunded DEFICIT is \$157,040.	R.J	Purchased Transportation continues below budget due to decreased ridership levels and the proper allocation of fuel costs for Carbon Transit.
Utilities are BELOW budget by \$1K. This is due in part to the new Rider Resources Center opening as of July 1 costs between the fixed route and paratransit divisions. LV anticipates utilities to continues in line with budget projections as the fity YTD DEFICIT is \$157,040. The Authority is currently exploring other funding options to assist in elimity YTD unfunded DEFICIT is \$157,040.	Purchased Transportation	
This is due in part to the new Rider Resources Center opening as of July 1 costs between the fixed route and paratransit divisions. LV anticipates utilities to continues in line with budget projections as the fi YTD DEFICIT is \$157,040. The Authority is currently exploring other funding options to assist in elimit YTD unfunded DEFICIT is \$157,040.	Œ	Utilities are BELOW budget by \$1K.
	•	This is due in part to the new Rider Resources Center opening as of July 1 as well as a more appropriate allocation method of costs between the fixed route and paratransit divisions.
	Utilities	LV anticipates utilities to continues in line with budget projections as the fiscal year progresses.
	800	YTD DEFICIT is \$157,040.
	6	The Authority is currently exploring other funding options to assist in eliminating any future deficits.
	Subsidy	YTD unfunded DEFICIT is \$157,040.
	а 10 10	



Key Areas	Notations
đ	Interest Expense is ABOVE budget by 1.18%.
	Due to outstanding balance of \$99K on LANTA's line of credit.
Interest	CT anticipates paying off the LOC balance by 12/31/2021.
0 0	Purchased Transportation is ABOVE budget by \$44K, a 15.76% increase from current year budget projections.
1 A	This is due to the proper allocation of fuel costs for the Carbon division.
Purchased Transportation	CT anticipates the P/T expense area to remain above budget due to the fuel cost allocation.
	Materials and Supplies are ABOVE budget by approximately \$8K.
鸴	This is due to the purchase of additional ticket stock.
Materials	CT anticipates materials and supplies to be in line with budget projections as the year progresses.
000	Total subsidy is ABOVE CY projections. Current YTD DEFICIT is \$146,820.
	YTD, CT used \$1,903 of prior year ACT 44 reserves to subsidize its operations.
Abisanc	Current year budget projections anticipate CT utilizing all FY22 Act 44 funding .



LANTA Pension Committee Meeting Agenda November 2, 2021

- 1. Call to Order
- 2. Status Reports
 - A. Actuarial Update Mr. Peter Karapelou, Foster & Foster

B. Investment Performance Report – Mr. Lee Martin, Marquette Associates

- 3. Other Items
 - A. None
- 4. Adjournment



LANtaBus Rider Experience & Planning Committee Agenda November 16, 2021

- 1. Courtesy of the Floor
- 2. LANtaBus Rider Experience Dashboard Report
- 3. Report on Initiatives
 - A. ATC Construction Update
 - B. Service Planning Update
 - C. Major Developments Outreach
 - D. Marketing & Outreach Efforts
- 4. Other Business
- 5. Adjournment



LANtaBus Rider Experience Dashboard - July - Sept 21 Q1 Tuesday, November 16, 2021

Metric	Q1 FY 22	YTD FY 22	YTD FY 21	% Change
Ridership LANtaBus	640,792	640,792	756,910	-15.34
Senior Ridership	95,330	95,330	105,786	-9.88
Ridership LANtaFlex	1,582	1,582	956	65.48
Senior Ridership LANtaFlex	582	582	284	104.93
Total Ridership	642,374	642,374	757,866	-15.24
Total Senior Ridership	95,912	95,912	106,070	-9.58
Passenger Revenue (\$)	294,299	294,299	323,234	-8.95
	YTD FY 22	Benchmark	% Diff	
Riders per revenue hour	12.2	19	-35.96	
Revenue/Revenue Hour (\$)	7.74	19.56	-60.5	

	C	Current Quarter			Previous Quarter	
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Avg daily call volume (LANTA Call Center)	146	63	23	115	55	27
Avg wait time (LANTA Call Center)	0:52	0:59	0:30	0:40	1:02	0:21

Purpose of Call Breakdown	Current	Quarter	Previou	s Quarter	Past Quarter		
Call Type	Calls	% of Total	Calls	% of Total	Calls	% of Total	
Complaints	386	1.9%	231	1.4%	220	1.3%	
Bus Times	4714	22.5%	3768	23.2%	3836	22.1%	
Where is the Bus	43	0.2%	32	0.2%	71	0.4%	
Why is the Bus Late	8	0.0%	10	0.1%	2	0.0%	
What Bus to Take	381	1.8%	297	1.8%	20	0.1%	
Hang Up/ Dead Air	718	3.4%	591	3.6%	357	2.1%	
Applications	59	0.3%	75	0.5%	65	0.4%	
LANtaVan/ECC	13427	64.2%	10285	63.4%	10855	62.6%	
Fares/Tickets	144	0.7%	87	0.5%	90	0.5%	
Directions	9	0.0%	3	0.0%	9	0.1%	
Transfers to Other Dept	359	1.7%	320	2.0%	246	1.4%	
Mailed Schedules	68	0.3%	37	0.2%	16	0.1%	
Other(lost & found, detours, etc.)	602	2.9%	497	3.1%	1564	9.0%	
Total Calls	20,918	100.0%	16,233	100.0%	17,351	100.0%	
Passenger Trips per Compaint	1,660		-		-		
On Time response to LANtaBus complaints	No open compla	ints more than 8	days old				

Metrics

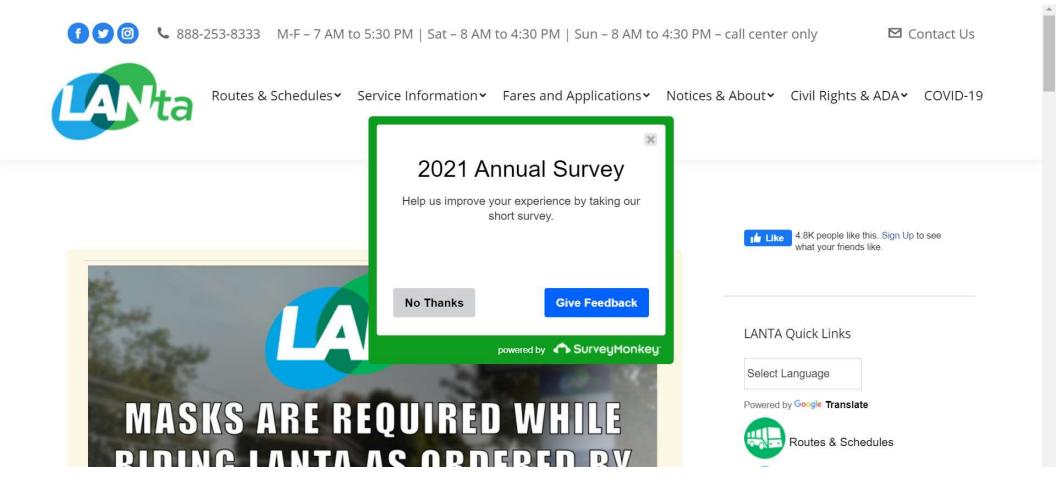
LANtaBus OPERATIONS FIGURES				
Safety Performance				
	Total	Chargeable		
Number Vehicle Collisions	37	24		
Number of NTD Reportable Collisions	3	0		
Number of On-Board Incidents	1	1		
Number of NTD Reportable Incidents	0	0		
	Current Q	Benchmark	Previous Q	Prior Q
Rev Miles between Collisions/Incidents	22,150	15,500	23,650	14,939
Rev Miles between Chargeable Collisions/Incidents	34,148	31,000	44,671	43,158
Service Reliability	On-Time	Early	Late	Benchmark
LANtaBus On Time %	61.1%	24.1%	14.3%	80%
Missed Scheduled LANtaBus Trips	0			
		Psngr Tri	ps Per Compla	int Type
Rider Comfort/Experience	Туре	Current Q	Previous Q	Prior Q
Complaints regarding driver courtesy	65	9,858	11,024	13,126
Rider complaints about OTP/route adherence	151	4,244	8,766	13,964
HVAC related customer complaints	0	640,792	727,564	656,303
MyStop Bus Tracker App Usage	Current Q	Previous Q		
Users with route subscription	73	73		
Stops with an alert subscription	13,892	12,063		
Stop Notifications	4,565	3,816		

4565 people who are subscribed to get notifications from stops in general. The 13,892 refers to the number of stops people are subscribed to.

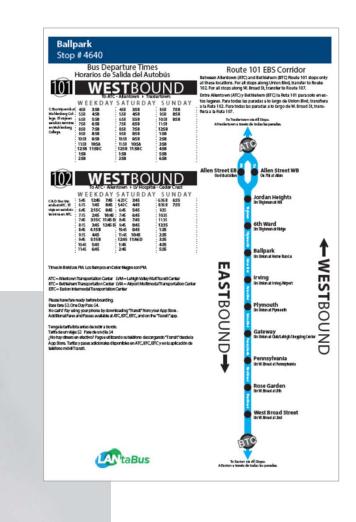
			LANTA CRASH SUMMARY for the Month of July 2021											
Accident		Operator		L	ocatio	on		Loss			Collision F	Collision Factors		
Date	Time	Driver's Name	рон	Bus #	Rev	Municipality	Road / Intersection	Authority Property	Other Property	Bodily Injury	Weather	Roadway Surface	Type of Collision	
1-Jul	3:17 PM	5 Years	2/8/2016	1937	Y	Allentown	ATC	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle	
4-Jul	11:59 AM	3 Years	9/10/2018	1835	Y	Bethlehem	512/ Highland Ave	\$3,342.90	\$0.00	\$0.00	Clear	Dry	Vehicle	
5-Jul	12:30 PM	3 Years	10/6/2018	1724	Y	Allentown	Lehigh & S 10th	\$825.87	\$0.00	\$0.00	Clear	Dry	Property	
5-Jul	12:30 PM	3 Years	10/6/2018	1724	Y	Bethlehem	Broad Street	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle	
7-Jul	11:52 AM	1 Years	11/2/2020	1945	Y	Allentown	6th Street	\$673.24	\$0.00	\$0.00	Clear	Dry	Vehicle	
7-Jul	6:47 PM	16 Years	12/12/2005	1293	Y	S Whitehall	Lincoln Ave & Hamilton	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle	
10-Jul	10:10 PM	Years	3/19/2018	1715	Y	Allentown	Berks St & Tilghman	\$536.94	\$0.00	\$0.00	Clear	Dry	Vehicle	
11-Jul	10:40 AM	2 Years	6/10/2019	1714	Y	Allentown	7th & Greenleaf	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle	
13-Jul	7:00AM	19 Years	11/4/2002	1713	N	Allentown	6th & Linden Sts	\$825.87	\$0.00	\$0.00	Clear	Dry	Property	
14-Jul	11:17 PM	3 Years	9/10/2018	1725	Y	Allentown	Union Blvd	\$3,141.43	\$0.00	\$0.00	Clear	Dry	Vehicle	
17-Jul	8:27 AM	< 1 Year	5/3/2021	2162	Y	Allentown	8th Street Bridge	\$770.81	\$0.00	\$0.00	Clear	Dry	Property	
19-Jul	4:40 PM	2 Years	6/10/2019	1721	Y	Upper Macungie Twsp	Tilghman Street	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle	
21-Jul	2:40 PM	10 Years	5/9/2011	1945	Y	Easton	EITC	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle	
27-Jul	11:20 AM	19 Years	11/4/2002	1401	Y	Allentown	Union & 8th	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle	
27-Jul	2:00 PM	< 1 Year	11/2/2020	1945	Y	Bethlehem	Broad & Guetter	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle	
28-Jul	6:40 AM	1 Year	4/6/2020	2165	Y	Allentown	178/Cedar Crest	\$14,474.89	\$0.00	\$0.00	Clear	Dry	Property	
29-Jul	5:21 PM	4 Years	6/19/2017	1726	Y	Allentown	9th & Jackson	\$0.00	\$0.00	\$0.00	Rain	Wet	Vehicle	
31-Jul	7:15 AM	7 Years	9/15/2014	1288	Y	Freemansburg	Main Street	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle	

					LANTA CRASH	SUMMARY for the Mo	onth of Augu	st 2021				
Accident	-	Operator	L	ocatic	on	_	Loss			Collision Fa	actors	-
Date	Time	Years of Service	Bus #	Rev	Municipality	Road / Intersection	Authority Property	Other Property	Bodily Injury	Weather	Roadway Surface	Type of Collision
Date	Time	Service	Bus #	Serv	wunicipality	Road / Intersection	Property	Property	nijury	weather	Surrace	Comsion
3-Aug	4:11 PM	5 Years	1400	Y	Easton	Giant Parking Lot	\$1,224.30	\$0.00	\$0.00	Clear	Dry	Vehicle
4-Aug	1:40 PM	19 Years	2047	Y	Allentown	4th / Chew Sts	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle
5-Aug	12:00 PM	19 Years	1941	Y	Allentown	5th/Hamliton	\$1,010.96	\$0.00	\$0.00	Clear	Dry	Vehicle
5-Aug	1:19 PM	1 Year	1407	Y	Easton	Cattel/Burke	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle
5-Aug	8:50 PM	4 Years	1945	Y	Whitehall	MacArthur Road	\$0.00	\$0.00	open	Clear	Dry	On-Board
12-Aug	11:33 AM	2 Years	1404	Y	Allentown	Airport Ring Road	\$0.00	\$0.00	\$0.00	Clear	Dry	Property
18-Aug	4:39 PM	3 Years	1726	Y	Whitehall	Lehigh Valley Mall	\$0.00	\$0.00	\$0.00	Clear	Dry	Property
21-Aug	6:45 AM	< 1 Year	2048	Y	Allentown	Cedar Crest/I-78	\$888.76	\$0.00	\$0.00	Clear	Dry	Property
23-Aug	12:40 PM	17 Years	1727	Y	Allentown	Greenleaf	\$5,390.29	\$0.00	\$0.00	Clear	Dry	Vehicle
23-Aug	1:15 PM	3 Years	1292	Y	Easton	Easton Garage	\$1,263.35	\$0.00	\$0.00	Clear	Dry	Property
27-Aug	3:26 PM	5 Years	2158	Y	Allentown	19th/ Pennsylvania	\$33,535.67	\$12,000.00	\$0.00	Clear	Dry	Vehicle
28-Aug	12:56 PM	14 Years	1939	Y	Allentown	7th/Turner	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle

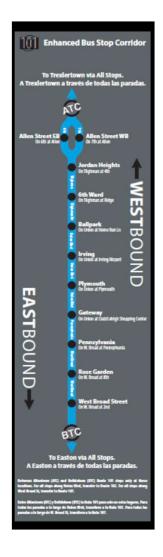
					LANTA CRASH	SUMMARY for the Mo	onth of Septe	mber 2021				
Accident		Operator	Ļ	ocatic	on		Loss			Collision F	actors	
Data	Time	Years of	Buc #	Rev	Municipality	Dood / Intersection	Authority	Other	Bodily	Weather	Roadway Surface	Type of Collision
Date	lime	Service	Bus #	Serv	Municipality	Road / Intersection	Property	Property	Injury	weather	Surface	Comsion
						Bangor Plaza						
13-Sep	8:23 AM	20 Years	1407	Y	Bangor	Parking Lot	\$11,500.00	\$19,097.17	\$0.00	Clear	Dry	Property
14-Sep	5:04 PM	3 Years	1713	Y	Bethlehem	4th / New Sts	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle
18-Sep	5:50 PM	4 Years	1610	Y	Whitehall	Entrance to Whitehall Square	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle
18-Sep	12:10 AM	11 Years	2054	Y	Bethlehem	Broad & New Street	\$0.00	\$0.00	\$0.00	Clear	Dry	Hit & Run
20-Sep	8:00 AM	26 Years	1404	Y	Wind Gap	Broadway & Center	\$4,012.29	\$1,489.00	\$0.00	Clear	Dry	vehicle
20-Sep	11:28 AM	7 Years	1287	Y	Allentown	Allen Street	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle
21-Sep	10:45 PM	1 Year	1079	Y	Allentown	Tilghman/Jordan	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle
21-Sep	10:45 PM	7 Years	2157	Y	Allentown	Tilghman/Jordan	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle
25-Sep	2:02 PM	4 Years	2047	Y	Allentown	6th & Liberty	\$0.00	\$0.00	\$0.00	Clear	Dry	Hit & Run
28-Sep	10:45 AM	2 Years	1832	Y	Allentown	Sheonersville & Catasauqua Rd	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle
30-Sep	3:15 PM	2 Years	1939	Y	Allentown	9th Street	\$0.00	\$0.00	\$0.00	Clear	Dry	Vehicle

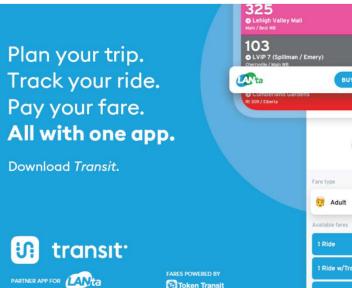






Park & Ride Bus Route P6





Token Transit

LANta	i -	
Fare type		
🔯 Adult	>	
Available fares		
1 Ride	\$2.00	
1 Ride w/Transfer	\$2.25	
Day	\$4.00	
10 Ride	\$16.00	

