



Lehigh and Northampton Transportation Authority
1060 Lehigh Street, Allentown, PA 18103
Phone: 610-435-4517

LANTA Board of Directors Meeting Minutes

July 13, 2021

Meeting held by Zoom Webinar / Teleconference

Members Attending (all via Webinar/Teleconference): Kim Schaffer – Chair of the Authority; Matt Malozi – Vice Chair of the Authority; Fred Williams – Treasurer of the Authority; Iris Linares; Sheila Alvarado; and Kevin Lynn.

Staff/Contractors Attending (all by Webinar/Teleconference): O. O’Neil, N. Ozoa, J. Ozoa, R. Flyte - LANTA Staff; K. Herman – Solicitor.

Members Absent: Cordelia Miller; Becky Bradley; Holly Edinger; Mike Lichtenberger; Jennifer Ramos; and Amy Beck.

Public Attending (all by Webinar/Teleconference): Susan Schaffer; Darnell Scott.

1. Call to Order

The meeting was called to order at 11:35 a.m. by Kim Schaffer, Chair of the Authority. It was noted that a quorum did not exist and that the Board was meeting as the Committee of the Whole.

Mr. O’Neil provided these introductory remarks:

In accordance with LANTA’s by-laws which allow for the conduct of meeting by teleconference, and the continued federal and state guidance to take measures to mitigate the spread of COVID-19, the Lehigh and Northampton Transportation Authority Board of Directors is holding this previously scheduled regular public meeting virtually via Zoom video and telephone conferencing.

Instructions and the link to attend this meeting were posted on the LANTA website at lantabus.com as were the meeting agenda and materials. This meeting was part of the

meeting schedule for July through December of 2021 which was published in the Morning Call on Friday June 4, 2021.

During the public comment time of this meeting, members of the public who have joined the meeting through zoom may request to speak by clicking raise hand. They will then be called on to offer their comments. Please keep your comments to five minutes or less. If you make public comment at today's meeting, we ask that you also call 610-253-8333 or email customerservice@lantabus.com to provide your contact information so we may follow up with you. You may also post written comments on matters before the board using the Zoom chat function throughout the meeting. Depending on the device you are using, the chat icon may appear at the top, bottom, or side of your screen. We will ask if there is any comment or question from those in attendance at today's meeting before each vote on matters before the board. Comments received will be read aloud by the meeting organizer. We ask that any member of the public submitting comments also provide their first and last name so that it may be reflected in the meeting minutes. For anyone joining the meeting by telephone only or those who could not attend, you may submit written or oral comments or questions by telephone at 610-253-8333, by email at customerservice@lantabus.com or by mail at 1060 Lehigh Street, Allentown, PA 18103. Any comments received in this form prior to Friday July 16 will be included in the minutes of the meeting.

We appreciate everyone's flexibility and understanding as LANTA conducts this virtual meeting.

Mr. O'Neil then concluded his introductory remarks.

2. Public Comment

Mr. Lynn expressed that the bus route changes included in the June service change made it more difficult for people to commute from Bethlehem to the Palmer Industrial Park. Mr. O'Neil noted that a very small number of riders were making that trip pattern and that resources were directed to trip patterns with heavier demand.

Susan Schaffer wanted to compliment LANtaBus service for the comprehensiveness of the bus route network. She noted that it is a very important service on which many people rely.

Darnell Scott stated that he represents Promise Neighborhoods and that the organization was interested in working with LANTA on service planning and information distribution efforts.

3. Approval of the Minutes

The minutes of the June 8, 2021 Board of Directors meeting were approved on a motion made by Ms. Alvarado and seconded by Mr. Malozi.

4. Report of the Chair

As part of the Report of the Chair, Ms. Schaffer noted that the LANTA Board normally holds the annual luncheon event after the July Board meeting. LANTA staff and the Board use the annual luncheon to show our appreciation for our stakeholders and to recognize LANTA employees who have retired in the past year. We are hoping to schedule the annual luncheon for a date later in the year.

Also as part of the Report of the Chair, Ms. Schaffer noted that at the June 8, 2021 Board meeting, the Fiscal Year 2022 Board Officers Nominating Committee presented the following slate of officers for the fiscal year 2021 – 2022:

Chair – Kim Schaffer

Vice Chair – Matt Malozi

Secretary – Becky Bradley, and

Treasurer – Fred Williams

Ms. Schaffer then called for any additional nominations from the floor.

No additional nominations were offered.

On a motion made by Ms. Linares and seconded by Ms. Alvarado, the Board voted to elect the slate of candidates as set forth by the Nominating Committee.

Ms. Schaffer then concluded the Report of the Chair.

5. Report of the Committees

- A. Finance & Administration Committee – Mr. Williams reported that the Finance & Administration Committee met in Executive Session on June 30 through an online format to discuss private personnel matters. The minutes of the meeting were distributed to all members.

On a motion made by Mr. Williams and seconded by Ms. Alvarado, the Board voted to ratify the actions taken by the Committee in the June 30 Executive Session.

Mr. Williams then concluded his report.

6. Other Items

Mr. O'Neil noted that the August Committee and Board meetings will be held in-person at LANTA's administrative offices at 1060 Lehigh Street. An option to join virtually or by phone will also be made available.

7. Adjournment

The meeting was adjourned at 11:53 a.m.

Respectfully Submitted



Becky Bradley
Secretary

8/10/2021

Date



Lehigh and Northampton Transportation Authority

**LANTA Board Meeting
Agenda
July 13, 2021**

1. Call to Order
 2. Public Comment
 3. Approval of the Minutes – June 8, 2021 Board Meeting
 4. Report of the Chair
 - A. Election of FY 2022 Board Officers
 5. Report of Committees
 - A. Finance & Administration – Fred Williams
 - i. Items for consideration of approval:
 - a. Ratification of actions recommended in Executive Session
 6. Other Items
 - A. None
 7. Adjournment
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